

Meeting Minutes

Chair: Owen White Nkhoma, PhD; Nutrition Sector Coordinator

Note taker: Suparna Das Toma, UNV Nutrition Officer, NS

Participants: ACF, Concern Worldwide, ECHO, Friendship, GK, MSF, SHED, UNHCR, UNICEF, WFP, and NS. See Annex I for the list of participants from each organization.

Welcome and Introductions

The meeting commenced with Owen White Nkhoma welcoming participants to the Nutrition Sector Coordination Meeting of September 2026, followed by a brief introduction and transition to the main agenda.

Agenda

1. Reviewing the action points from the previous meeting
2. Nutrition Sector Update
 - ✓ Health and Nutrition Integration
 - ✓ Nutrition Survey 2026
 - ✓ OCHA 2nd allocation
 - ✓ Discussion on observations from OCHA field monitoring
 - ✓ 2027 JRP update
3. IM Update
4. Update from the taskforces (AIM, CMAM, Integration)
5. Update from the cross-cutting focal points (if any)
6. New Initiatives/challenges (Partners update)

1. Reviewing the action points from the previous meeting:

SL	Action points	Focal point	Timeline	Status
1	Develop harmonized key messages for volunteers in relation to the package developed for community outreach volunteer supervisors on volunteer skill level and share with the Health Sector for review	NS	ASAP	Completed
2	Inform relevant government stakeholders, including RRRC and CiCs in the relevant camps, regarding the integration and changes in service delivery points	NS	ASAP	Letter submitted to RRRC, Copy shared to the partners
3	Share the list of Health Sector outreach supervisors with the Nutrition Sector to support planning of the integrated outreach supervisor training.	HS	ASAP	Completed
4	Develop and share a tentative training plan and budget for capacity building of the integrated outreach supervisors	NS	ASAP	Completed
5	Further discuss and finalize the requirement and modality for facility-level Nutrition volunteers under the integrated PHNC model.	NS with support of Health & Nutrition Integration Task Force	ASAP	Discussion Ongoing
6	Prepare a baseline comparison of Government and Nutrition Sector salary structures, including the financial implications	SHED	Before next Sector	Will be presented in

	of the proposed salary revision and comparison with other sectors.		Coordination Meeting	the next meeting
7	Further discuss Friendship's proposed staffing structure (NS and CNS) for Camp 20 and Camp 20 Extension and explore alternative options.	NS partners	Next Sector Coordination Meeting	Discussed in the meeting.
8	Convene a discussion with relevant appealing partners on the proposed programme footprint and coverage arrangements for 2027.	NS	ASAP	Completed

- Friendship provided background regarding the current staffing structure for Camp 20 and Camp 20 Extension. At present, the two camps are supervised by one Site Supervisor and two Community Nutrition Supervisors. It was highlighted that the Site Supervisor has distinct reporting responsibilities and is currently responsible for reporting for two facilities, resulting in an increased workload. Friendship considered that one Community Nutrition Supervisor could adequately manage the approximately 20 volunteers across the two camps. Friendship therefore proposed revising the staffing modality to include two Site Supervisors and one Community Nutrition Supervisor for the two camps. The proposal was discussed, and considering that only three months remain in the current year, it was suggested that the CNS in one camp could support the Site Supervisor with reporting responsibilities, with any staffing adjustment to be considered as part of the 2027 planning process.
- The 2027 footprint was revised through a SAG meeting, with Concern Worldwide allocated two additional camps to support coverage of operational costs throughout 2027. During the coordination meeting, Concern Worldwide informed the Sector that they would reconfirm their ability to cover the operational costs for the full year of 2027. While drafting this minutes, Concern Worldwide confirmed the ability to cover the cost of 2 additional camps with only funds available for 6 months from OCHA Round 2 allocation. Further resource mobilization and planning are required by CONCERN and Nutrition Sector partners.

2. Nutrition Sector Update

• Health and Nutrition Integration

- ✓ Following the latest development, the number of facilities to be integrated by October 2026 are 10 PHCs, while integration of other two PHC is planned for January 2027. The list of 10 PHCs to be integrated with INFs are-

Camp	Name of PHC	Affected INF	IP	Co-location
Camp 01E	BRAC PHC 454	1W site 1	GK	Co-located with 1W Site 1
Camp 04 Ext.	GK/UNHCR-208	4 Ext site	GK	Yes
Camp 09	IOM-093	9 site 1	SHED	Yes
Camp 11	IRC_PHCC_443	11 site	SHED	Yes
Camp 17	RTMI/UNICEF	17 site	SHED	
Camp 18	RTMI/UNICEF-179	18 site	SHED	
Camp 25	IRC-268	25 site	Friendship	Yes
Camp 26	TDH-564	26 site	GK	
Camp 27	TDH-416	27 site	Friendship	
Nayapara RC	RHU/ IRC/ GK/ RTMI/ Ipas/ UNHCR/ UNFPA-594	NRC site 1	GK	Co-located with NRC site 1

- ✓ The Training of Trainers (ToT) for Community Outreach Supervisors on the Integrated Health and Nutrition Service Package is scheduled to commence on 26 September 2026. The training will be conducted in five batches, with each batch receiving six days of training. The training of all batch are expected to be completed by 3 December 2026.
- ✓ The Nutrition component of the ToT will be facilitated by resource persons from NS partner organizations. NS will circulate an email requesting partners to nominate at least two resource persons, and partners are requested to submit their nominations by 22 September 2026.

- ✓ The Task Force updated that both sectors have discussed the cost-sharing arrangements for the operationalization of PHCs and delivery of Nutrition services. Health Sector (HS) will cover the operational costs of PHCs, including rent, utilities, water bills, security guards, cleaners, and other related costs. However, these costs were not included in the HS 2026 budget, while NS partners have already incorporated them into their 2026 budgets. Therefore, it was agreed that NS partners will continue to cover the operational costs of their respective co-located facilities until 31 December 2026. From January 2027, these costs will be covered by HS partners.
 - ✓ Participants raised a concern regarding the way forward if, during the HS clearance process for shifting Nutrition services to the PHC, it is identified that the minimum requirements are not met. It was suggested that such issues should be brought directly to NS for appropriate coordination and resolution with HS and the concerned partners.
 - ✓ Participants inquired that if during the clearance from HS to move to the PHCs, if it was identified that the minimum requirement were not met, what would be the way forward. It was suggested that the issues should be directly brought to NS so that it can be bridged appropriately with HS and partners.
 - ✓ Nutrition Sector is working to document the efficiency gains resulting from the integration. UNICEF and WFP have formed a team to undertake this work, and the final document will be circulated upon completion.
 - ✓ The requirement for advance distribution was discussed. It was agreed that advance distribution would be undertaken on a needs basis. It was also proposed that a two-week follow-up ration be provided to cured beneficiaries to reduce the risk of deterioration following discharge. The matter will be further discussed through the CMAM Task Force, and the final decision will be communicated to NS partners.
- **Nutrition Survey 2026**
 - ✓ Data collection for the Nutrition Survey in Cox's Bazar was completed on 19 September 2026, and ACF Canada is currently conducting the data quality check and analysis. The data collection team for Bhasan Char is travelling to the island to commence data collection.
 - ✓ Considering the need for timely data to inform the 2027 JRP planning process, ACF, together with the AIM Task Force, will provide key statistics from the Cox's Bazar survey and share them by 24 September 2026. A Sector validation meeting will be conducted on 27 September 2026 to support the JRP planning process.
 - ✓ The dissemination of the Cox's Bazar survey findings will take place jointly with the Bhasan Char findings in October 2026.
 - ✓ Following validation of the key indicators, the survey findings will be shared with donors.
- **OCHA 2nd Allocation**
 - ✓ The Nutrition Sector participated in the technical review of proposals submitted to OCHA on 20 September 2026. The results of the review are expected to be shared by 24 September 2026, following which successful proposals will be communicated to the respective organizations.
 - ✓ The funding ceiling for the Nutrition Sector is USD 5.7 million.
- **Discussion on observation on OCHA field monitoring**
 - ✓ OCHA shared observations following field monitoring visits to facilities supported by UNICEF, WFP, and Concern Worldwide. UNICEF shared the observations during the meeting.
 - ✓ It was discussed that several of the observations are related to sector-level issues requiring harmonized discussion and decisions. As OCHA also visited facilities supported by WFP and Concern Worldwide, it was suggested that the observations from all visited facilities be consolidated and discussed through the CMAM Task Force, with harmonized recommendations developed at the sector level.
 - ✓ NS will share a template with the relevant partners to compile the observations. The consolidated observations will subsequently be discussed through the CMAM Task Force to develop recommendations.
 - ✓ The CMAM Task Force will develop an action plan based on the agreed recommendations and share it with the Nutrition Sector to facilitate harmonized implementation. The progress will be followed up in the next coordination meeting.

- **2027 JRP update**

- ✓ A town hall session was conducted on the 2027 JRP process. The four strategic objectives remain unchanged from the previous JRP. It was clarified that the JRP is an appeal and does not guarantee funding.
- ✓ The overall funding requirement for the 2027 JRP is USD 800 million, including Bhasan Char. While Cox's Bazar and Bhasan Char were previously presented as separate sections, Bhasan Char will be considered as the 34th camp in the 2027 JRP.
- ✓ The minimum threshold for submission of an individual JRP project is USD 250,000. Partners unable to meet this threshold may form a consortium or participate as an implementing or complementary partner.
- ✓ Activities will be guided by the prioritization framework, which categorizes needs into:
 - High-priority needs
 - Moderate-priority needs
 - Resilience and Solutions (R/S)
- ✓ ActivityInfo will be used for project proposal submission. Focal points responsible for submission will receive training on the process on 27 September 2026. NS has requested partners to share the names of their respective focal points so that RCP can circulate the training invitation.
- ✓ The following key deadlines were highlighted:

Activity	Deadline
Submit details of JRP Project Focal Point	21 September 2026
Unit cost and full funding request (activity-based)	24 September 2026
JRP ActivityInfo Training	27 September 2026
Submission of AP proposals	28 September–12 October 2026
Peer Review	13–18 October 2026
Final JRP budgets and caseloads	19 October 2026

3. IM update

- ✓ As of August 2026, 62% of SAM, 62% of MAM U5 and 70% of MAM PBW reached against the target for 2026.
- ✓ The overall admission increased by 7% for SAM and increased 3% for MAM in 2026 compared to the same period (January to August) in 2025. For MAM PBW, the trend increased by 11% in 2026 compared to the same period in 2025.
- ✓ A review of admission trends showed that SAM inpatient admissions among children aged 6–59 months decreased by 33% in 2026 compared to the same period (January-August) in 2025. However, MSF reflected that their admission trend particularly spiked in July and August. They inquired about the specific reason of the spike in the meeting. MSF was requested to share age (0-5m and 6-59m) and community (host and refugee) segregated data so that IM pool can analyze and inform in the next meeting.
- ✓ In the SAM KPI, the cure rate as of August 2026 stands at 91.20%. Similarly for MAM, the cure rate is 99.54%. Average weight gain (AWG) for SAM is 3.23 g/kg/day is in acceptable range based on the contextualized data driven guideline developed by CMAM TWG in 2025.
- ✓ Average length of stay is 66.17 days for SAM children which is common in Rohingya response but also indicates a bit of higher days under therapeutic programme (30 to 40 days in SPHERE Handbook Standard 2000 & 2004). The average length of stay for MAM children is 61.72 days.
- ✓ Nonresponders for OTP and TSFP programs are 8.12% and 0.36% respectively as of August 2026. The **non-respondent rate** for OTP is notable, it shows some children didn't improve despite treatment, which may require further investigation (e.g., underlying illnesses, late admission, or poor treatment adherence).
- ✓ SAM in-patient KPI showed that cure rate is 83% and defaulter rate is 16.5%. Cure rate is very low and medical transfer is very high. Participants suggested cross-checking the data for medical transfer. For SC, the medical transfer is also very high in 2026 compared to the data for the similar period in 2025. It will also be analyzed further to better understand the reasons.

- ✓ 41% and 75% of the PBW and adolescents are reached with IFA respectively. 81% of the targeted beneficiaries received IYCF services. IFA coverage for PBW is low due to shortage of supply as of August 2026.
- ✓ 77% of the beneficiaries aged 6-23 months and 89% of the targeted PBW are reached with BSFP services while 93% of children aged 24-59 months received NSEP services. As of August, 92% of the unique children aged 6-59 m were screened.
- ✓ In host community, as of August 2026, 35% of SAM in-patient, 57% of MAM U5 and 62% of MAM PLW reached against the target for 2026. 97% of the beneficiaries were reached with GMP. 61% and 29% of the PBW and adolescents are reached with IFA respectively. 24% of the targeted beneficiaries received IYCF services.

4. Update from the cross-cutting focal points (If any)

Sector SEA Risk Mapping and Mitigation Workshop: As agreed in the last coordination meeting, the proposed workshop will take place on 13 October 2026. NS will circulate one nomination template where two participants from each organization will be requested to be nominated to join the workshop.

5. New Initiatives/challenges (Partners update)

- No updates were shared under this agenda point.

Summary Action Points

Action Points	Focal Point/Agency	Timeline
Nominate at least two resource persons to facilitate the Nutrition component of the ToT.	NS partners	22 September 2026
Share a clear transition plan for shifting Nutrition services from INF to PHC, including the timeline for service transition, movement of supplies, and effective dates of integration.	Integration TF	ASAP
Discuss the requirements for advance distribution and the proposed two-week follow up ration	CMAM TF	ASAP
Share OCHA field monitoring observations using the template shared by NS	Program Partners	ASAP
Consolidate and review the OCHA field monitoring observations, develop harmonized recommendations, and prepare an action plan for implementation.	CMAM TF	ASAP
Circulate the nomination template for the Sector SEA Risk Mapping and Mitigation Workshop and request two nominations from each organization.	NS	ASAP
Analyze the SAM inpatient and SC medical transfer data and identify possible reasons for the observed trends.	IM pool	Before next meeting

Closure: Nutrition Sector is grateful to all nutrition partners for their active participation and valuable contributions. Next meeting will be held in the last week of October from 10.00 AM to 1:00 PM.

Annex 1:**Table: List of Participants (In person)**

Name	Org	Email
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