

Meeting Details	
<b>Date</b>	5 February 2026
<b>Time</b>	11:00 am to 12:30 pm (Bangladesh Time)
<b>Chair</b>	Rajib Rahman ( <a href="mailto:rarahman@iom.int">rarahman@iom.int</a> ), CXB PSEA Network Coordinator (a.i.) Pudentienne MUSABYIMANA ( <a href="mailto:musabyimanap@who.int">musabyimanap@who.int</a> ), PSEA Network Co-chair
Agenda	
<ul style="list-style-type: none"> <li>• Welcome and Introductions</li> <li>• CXB PSEAH Network Updates</li> <li>• Addressing Commercial Partners &amp; Vendors in PSEAH</li> <li>• <i>AoB</i></li> </ul>	
Information Collection and relevant links	
<ul style="list-style-type: none"> <li>• <a href="#">Terms of Reference for PSEA Network Bangladesh   2025</a></li> <li>• <a href="#">PSEA Network Website</a></li> <li>• <a href="#">Network Members' Participation Tracker (Live Updates)   2026</a></li> </ul>	
<b>Total Participants</b>	<b>66 Organizations</b>

### Summary of discussions and agreements/action points

Agenda	Summary/Action Point	Responsible
<b>CXB PSEAH Network Updates</b>	<ul style="list-style-type: none"> <li>• The SOPs for SEA complaint referral in Bangladesh have been endorsed by the UN Country Team (UNCT), and a webinar on the SOPs is scheduled to be conducted in March 2026.</li> <li>• The revised Terms of Reference (ToR) for PSEA Focal Points have been shared with Network members.</li> <li>• Volunteer PSEA training is ongoing in the camps, in collaboration with relevant sectors and partner organizations.</li> <li>• The PSEAH Focal Point Assessment Survey has been completed, with 113 members participating, while 57 members did not respond. Follow-up actions are planned, and the Network mailing list will be updated accordingly by February.</li> </ul>	<b>PSEAH Network</b>
<b>Addressing Commercial Partners &amp; Vendors in PSEAH</b>	<p>An open discussion was conducted on addressing commercial partners and vendors within PSEAH, focusing on current practices, identified gaps, and recommendations. The key highlights are summarized below:</p> <p><b>PSEA Capacity Assessment</b></p> <p>Members shared varied practices regarding capacity assessment of vendors. Some noted that no formal PSEA capacity assessments are conducted, while others reported providing orientation or training to vendors. In several cases, vendors and contractors are required to sign relevant clauses and documents, although formal assessment tools are not consistently in place. A few members indicated that they use checklists and clearly communicate expectations to vendors prior to finalizing agreements.</p>	<b>PSEAH Network Members</b>

	<p><b>PSEA Clauses</b> The majority of members confirmed that PSEA clauses are included in agreements with vendors and contractors as a standard practice.</p> <p><b>Capacity Building</b> Approaches to capacity building vary. Some members do not currently provide training to vendors, while others offer training or orientation sessions. It was also highlighted that internal logistics and procurement staff require further training and capacity building on PSEAH to effectively manage vendor engagement.</p> <p><b>Reporting and Investigation</b> Members shared differing practices regarding reporting and investigation. Some indicated that allegations involving vendor staff are considered the responsibility of the vendor, while others confirmed that they conduct investigations directly when allegations involve vendor personnel.</p> <p><b>Way Forward</b> Participants recommended establishing a task team composed of procurement staff and PSEA Focal Points. This task team would work towards developing a common guideline or checklist to strengthen and harmonize approaches for addressing PSEAH risks involving commercial partners and vendors.</p> <ul style="list-style-type: none"> <li>✓ Based on this recommendation, the Network will form a task team, and a link will be shared with members to invite interested participants to join.</li> </ul>	
<p><i>AoB (Any other business)</i></p>	<p>A webinar on the SOP will be conducted on 4 March in place of the regular monthly meeting.</p>	<p><b>PSEAH Network Members</b></p>