

NS SAG MEETING

NS Coordination meeting room | 12 November 2025 | 10:00 AM– 02:00 PM



Meeting Minute

Chair: Kibrom Tesfaselassie, NS Coordinator

Note taker: Suparna Das Toma, UNV Nutrition Officer, NS

Participants: Concern, GK, SCI, SHED, UNHCR, UNICEF and WFP. See Annex 1 for detailed participant list.

Agenda

1. To agree on NS SAG position on the minimum space requirements at PHC.
2. To estimate the cost reduction due to health and nutrition integration,
3. Review questionnaire for PHC Assessment.
4. Discuss briefly on the agenda items for joint meeting with health sector partners soon after JRP PRT exercise - potentially on 24 Nov.

Welcome and Introduction

Kibrom Tesfaselassie welcomed all the participants to the Nutrition Sector SAG meeting on 12 November 2025. Representatives from all the members were presented in the meeting.

1. To agree on NS SAG position on the minimum space requirements at PHC.

NS SAG members unanimously agreed that nutrition activities can only be integrated into PHC facilities if adequate space is provided specifically, a minimum of three rooms, each at least 100 square feet. This requirement is essential to ensure proper implementation of nutrition services. Integration should not proceed unless these conditions are met, except where otherwise directed by the Sector Lead Agency (CLA) or UNRR.

2. To estimate the cost reduction due to health and nutrition integration

The NS SAG members identified some scenario-based cost estimation. The scenarios are:

- 2025 (current practice) VS Scenario 1: All nutrition services (OTP/TSFP/IYCF & BSFP) are being provided at INF after reducing number of sites into 41 and de-prioritization activities
- 2025 (current practice) VS Scenario -2: Full integration in 7 PHNC (OTP/TSFP/IYCF + BSFP) and other 34 BSFP sites will be integrated with other ongoing services such Food Outlet or Immunization Center
- 2025 (current practice) VS Scenario -3: Full integration in 7 PHNC (OTP/TSFP/IYCF + BSFP) and other 34 BSFP sites ONLY will be remained in the existing INF
- 2025 (current practice) VS Scenario 4: Full integration in 7 PHNC (OTP/TSFP/IYCF + BSFP) and 34 INF (all NS activities including OTP/TSFP/BSFP) remained
- 2025 (current practice) VS Scenario 5: Full integration in 7 PHNC (OTP/TSFP/IYCF + BSFP) and 26 INF (all NS activities including OTP/TSFP/BSFP) remained

NS SAG members have concluded that there will be no cost savings from health and nutrition integration. This is due to the requirement to upgrade about 1,600 semi-skilled volunteers to skilled category and the inclusion of the additional 37 outreach supervisors in addition, the rates for semiskilled and skilled volunteer from 10,000/12000 BDT to 13,000/15000 BDT, which will significantly increase costs.

3. Review questionnaire for PHC Assessment

Although the Health Sector has conducted PHC assessment during the very early stage of H&N integration when none of the sectors had clear idea on the requirements, NS SAG members decided to conduct another assessment with more details of the physical structure/space and human resources. NS has already requested the initial PHC assessment data from Health Sector but didn't receive it yet. Thus, as part of preparations for health and nutrition integration, NS is planning to visit all PHCs next week. The key objectives of these visits to all 46 PHCs are:

- Initiate discussions on integrating health and nutrition services at the PHC level.
- Explain to PHC In-Charges, through Senior Nutrition Managers and Nutrition Camp Focal Points, the scope of nutrition services at both PHC and community levels.
- Clarify the extent of adjustments NS is making for integration, including reducing rooms from 9 to 3 and dropping some activities.
- Ensure PHC In-Charges understand the minimum space required for effective nutrition service delivery. Eg. Three rooms (100sqft each) + BF corner and warehousing.
- Identify **additional PHCs that could accommodate full integration of nutrition services**
- Coordinate with respective HS partners to adjust and rearrange current health service layouts to create space for nutrition activities.

NS IMO will share the questionnaire and will prepare an online survey form for review and feedback. This survey is expected to be completed 20 November 2025 with the support of nutrition managers, Site supervisors and PHC in charge. A group containing at least two managers from various nutrition partners will be formed and NS will contact will Health Sector for sharing this information with PHC managers.

4. Discuss briefly on the agenda items for joint meeting with health sector partners soon after JRP PRT exercise - potentially on 24 Nov.

Nutrition Sector has shared its comprehensive strategy with Health Sector for review and further share with sector partners. While Health Sector is currently reviewing the strategy, they have proposed to have the joint review meeting with implementing partners in Q1/2 of 2026; after the integration of health and nutrition has already begun.

NS has strongly recommended the joint meeting to be held as early as possible, well before 2026, for better preparedness. to ensure better preparedness and improve outcomes, rather than reviewing after integration has started. To facilitate this, NS has tentatively proposed 24 November for the meeting and is awaiting confirmation from the Health Sector.

Action points:

Action point	Focal point/agency	Timeline
To share the questionnaire and prepare an online survey form for the PHC assessment	NS IMO	13 th Nov 2025
Assess all 46 PHC with agreed detailed information	NS IP	20 th Nov 2025

Annex 1: List of Participants (In person)

Name	Organization	Email
Sunmoon Ahmad	Concern	sunmoon.ahmad@concern.net
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For more information: [Nutrition Sector \(NS\)](#)

Website: <https://rohingyaresponse.org/sectors/coxs-bazar/nutrition/>

