

NS SAG MEETING

NS Coordination (In person) | 18 September 2025 | 10:00 AM– 12:30 PM



Meeting Minute

Chair: Kibrom Tesfaselassie, NS Coordinator

Note taker: Suparna Das Toma, UNV Nutrition Officer, NS

Participants: Concern, GK, SCI, SHED, UNHCR, UNICEF and WFP. See Annex 1 for detailed participant list.

Agenda

1. Presentation on INF merging from Taskforce and SAG endorsement
2. Nutrition Survey 2025
3. AOB
 - Discussion of supporting 2 INF in camp 3 and 4 (October to December)
 - Training on Inpatient SAM Management

Welcome and Introduction

Kibrom Tesfaselassie welcomed all the participants to the Nutrition Sector SAG meeting on 18 September 2025. Representatives from all the members were presented in the meeting. Following a brief introduction, the meeting was started.

1. Presentation on INF merging from Taskforce and SAG endorsement

All taskforce leads presented their final recommendations on feasibility of merging the INF to the SAG members and following discussions took place-

- ✓ **Camp 1W and 1E:** These two camps host four INFs. The Taskforce recommended closing Camp 1E Site 1 and redistributing its caseload among the remaining three facilities. If funding permits, it is feasible to expand Camp 1E Site 2, as the existing structure is small with limited waiting space. For Camp 1W Sites 1 and 2, additional volunteers were proposed to maintain service quality. However, SAG members highlighted that given the current funding situation, hiring additional staff or volunteers may not be feasible, and any expansion would depend on funding availability. It was also noted that some facilities are managing larger caseloads efficiently, and lessons learned from these sites could be applied to improve service quality. The Taskforce reflected on the crowding and caseload burden caused by GMP activities, and SAG members agreed to discontinue GMP activities in 2026. The recommendation to close Camp 1E Site 1 was endorsed.
- ✓ **Camp 7:** There are 2 facilities in camp 7. Taskforce recommended that merger is NOT feasible for these facilities. As per consultation with Site Management Support (SMS) team (BRAC), camp 7 is densely populated camp. There is NO possibility of finding a space capable of managing >500 caseload daily (around 8,000 sq. feet as per NS recommendation). Upon discussion, SAG members endorsed the recommendation of retaining both INFs.
- ✓ **Campo 9 and 10:** These two camps have four INFs in total. The Taskforce recommended closing Camp 10 Site 1 and redistributing its catchment areas (Sub-blocks in Blocks D and F, and Block E, including D11, D12, G25, G26, and G36) between Camp 9 Site 2 and Camp 10 Site 2. Furthermore, Camp 10 Site 2 requires relocation to improve accessibility and accommodate additional beneficiaries. SAG members noted that splitting blocks at the sub-block level between two camps could create operational complexities and suggested

covering entire blocks under one INF based on feasibility assessments. The closure of Camp 10 Site 1 was endorsed.

- ✓ **Camp 3, 4 and 4Ext:** These camps collectively have five INFs. The Taskforce recommended closing Camp 3 Site 2 and Camp 4 Site 2, with their caseloads redistributed among the remaining three INFs. However, opinions varied among the TF members, and no consensus was reached during the meeting. A new Taskforce was formed to further assess the feasibility of merging, with a report due by 24 September 2025. Taskforce members include Moshfequa Khan (WFP), Israr Ahmed (SHED), and Sunmoon Ahmed (Concern Worldwide), with Ariful Kabir Sujan (GK) and Mohd. Mostakim Ali (NS) serving as advisors. The Taskforce will assess feasibility based on geographical terrain and travel times for service access.
- ✓ **Camp 20 and 20 Ext:** There are 2 facilities in these 2 camps. TF recommended to retain both INF with reduced number of staff considering the terrain and accessibility issue. It was noted that operating two facilities with a single set of staff is not feasible due to protection and security concerns, as the facilities would be closed five days a week, affecting the provision of lifesaving services. SAG members had an in-depth discussion on the recommendation and additionally proposed the following two options-
 - A. Operating each INF on alternate days with one shared set of staff.
 - B. Retaining 1–2 key staff members at each INF for lifesaving services while rotating other staff between facilities.
 Upon discussion, SAG members endorsed option B.
- ✓ **Camp NYP RC:** The camp has two INFs. No taskforce was assigned to evaluate the feasibility. As it was already discussed in the workshop, Concern worldwide presented the recommendations to the SAG noting that site 1 and site 2 walking distance is high and not recommended to be merged due to the accessibility issue. SAG members endorsed the recommendation.
- ✓ Finally, to ensure clarity regarding the redistribution of blocks among merging camps, the Nutrition Sector IMO will prepare a list of blocks assigned to each facility based on the proposed merger plans.
- ✓ **HR Review:** TF presented the recommendations for INF based staff as follows considering the proposed modifications in program for 2026 and workshop recommendations-

| 2025 (Current) | 2026 (Proposed) |
|----------------------|------------------------------------|
| NSS (1) | NSS (1) |
| CNS (1) | CNS (1) |
| Nurse OTP/TSFP (1) | Nurse OTP/TSFP (1) |
| Nurse (<6 / PBW) (1) | Nut Assis / Officer (<6 & PBW) (1) |
| IYCF Counsellor (1) | IYCF Counsellor (1) |
| ECCD & PSS (1) | - |
| GMP Promoter (2) | Measurer (1) |
| N & H Educator (1) | - |
| Register | Register |
| CMA (1) | CMA (1) |
| AAP & CFM (1) | ESS Promoter (1) |

- A total of nine staff positions were proposed. It was recommended that the ECCD & PSS, and N&H Educator positions be removed, with the N&H Educator role suggested to be replaced by a skilled volunteer.
- Taskforce recommended removing GMP position and introducing one Measurer Supervisor position to oversee measurement activities and manage reporting processes.
- Additionally, the Taskforce proposed modifying the AAP/CFM Assistant position and renaming it as the ESS (Environment and Social Safety) Promoter, expanding responsibilities to cover AAP, CFM, PSEA, environmental safety, and related areas. SAG members engaged in a detailed discussion on this proposed modification.
- Due to time constrain and other pressing priorities, NS suggested to continue the discussion on HR review in next SAG meeting which will be scheduled on 25 September 2025.

2. Nutrition Survey 2025

- ✓ NS is taking into account both partners' and donors' perspectives regarding the need for data (GAM rate) to inform planning, as well as the funding shortages. Therefore, before moving forward with Nutrition survey 2025, NS proposed to wait until 20th October 2025 for the release of the MICS data, while continuing with the survey preparations as planned. If the MICS data is not released within this period, NS suggested moving forward with the Nutrition Survey 2025.
- ✓ AIM TWG mentioned that the planning for Nutrition survey 2025 is already completed. The remaining activities (e.g. advertising for the consultant and enumerators, hiring, training etc) are part of implementation. So, AIM TWG is on hold and will wait for the clearance from Nutrition Sector to move forward to start the activities.
- ✓ SAG members inquired about a clear concept on MICS. NS will prepare a one pager on MICS and share with the members for better understanding.

3. AOB

- ✓ As several INFs are undergoing partner transitions in the last quarter of 2025, the Nutrition Sector requested all partners to retain the existing staff during the handover period. Any staff changes within these three remaining months could potentially affect the motivation of staff and thereby quality of program implementation.
- ✓ **Discussion of supporting 2 INF in camp 3 and 4 (October to December):** Due to funding constraining, UNHCR decided to close 2 INF in camp 3 and 4. Upon continues liaising with potential donors and partners for funding those 2 INF, Concern Worldwide expressed willingness to provide funding support for these two facilities from October to December 2025, with implementation in partnership with SHED.
 - Concern further informed that they are in the process of handing over five INF facilities currently supported by UNHCR. They proposed to continue funding two of these facilities, while the remaining three could be handed over to GK, as identified by UNHCR. Additionally, GK could continue its operations for two sites in Camps 3 and 4.
 - During the discussion, partners inquired whether Concern could implement directly or through GK and raised the issue that engaging SHED in these camps would require a new partnership agreement with WFP. Concern clarified that establishing a partnership with any organization requires a detailed assessment process, which would be time-consuming.
 - WFP informed NS that to implement the proposition, WFP needs to go through FLA amendments with GK and SHED and this process would take at least one month, which is not feasible given the time constraints. NS proposed Concern to discuss proposed that Concern discuss with their higher management the possibility of arranging a direct payment modality to avoid procedural delays.

- As the handover of the two facilities has already been discussed with government stakeholders and a letter from RRRC has been circulated to support these changes, the Nutrition Sector will liaise with government stakeholders to retain the two facilities in Camps 3 and 4 upon receiving confirmation from Concern and finalizing the camp distribution plan.
- ✓ **Training on Inpatient SAM Management:** UNICEF is organizing five-day training on Inpatient SAM Management from 21–25 September 2025 which will be facilitated by national-level master trainers endorsed by the National Nutrition Services (NNS). Training session will be inaugurated by the Respected Line Director, NNS. Few partners requested accommodation support as some participants will travel from Teknaf, and daily commuting for five consecutive days may affect their focus and participation. In response, UNICEF confirmed that they are covering the costs for facilitation, venue, and refreshments and as this is a priority-3 activity, they emphasized the need to maintain cost efficiency. UNICEF requested NS to discuss with the organizations of the training participants to explore the feasibility to arrange the accommodation for the participants. In case this is not feasible, they are requested to inform the UNICEF.

Action points:

| Action point | Focal point/agency | Timeline |
|--|--------------------|-------------------|
| To share the report with NS on merging of camp 3, 4 and 4 Ext | Taskforce | 24 September 2025 |
| To prepare a list of blocks assigned to each facility based on the proposed merger plans. | NS IMO | ASAP |
| To reconvene a SAG meeting to discuss the HR review TF output and new taskforce recommendations | NS | 25 September 2025 |
| To prepare one pager on MICS and share with partners | NS | ASAP |
| To inform NS about the management response on direct funding modality to avoid procedural delays | Concern | ASAP |
| To liaise with government stakeholders to retain the two facilities in Camps 3 and 4 | NS | ASAP |
| To discuss with the organizations of the training participants to explore the feasibility to arrange the accommodation for the participants. | NS | ASAP |

Annex 1: List of Participants

| Name | Organization | Email |
|-------------------------|--------------|--|
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For more information: [Nutrition Sector \(NS\)](#)

Website: <https://rohingyaresponse.org/sectors/coxs-bazar/nutrition/>

