



**CPSS Monthly Meeting Minutes**  
**March 2025**  
**Venue: Conference Room, ISCG**

**Participants:**

Organization Name	Participant Name	Organization Name	Participant Name	Organization Name	Participant Name
CPSS	Tarek Akkad	BRAC	Shanto Rakshit	COAST	Tanjir Uddin Roni
CODEC	Ismail Mohammed Tasir	UNICEF	Selim Uddin	COAST	Khadijatul Kubra
World Vision	Suma Sangma	Plan Intl.	Janardan Karmakar	GUK	Md. Saiful Islam
Breaking the Silence	Sayedra Fahmida Akter	IRC	Samuel Komakech	CODEC	Ipsita Tasmiah
YPSA	Md. Abdun Noor	Save The Children	Jahidul Islam	CPSS	Md. Osman Goni
UNHCR	Jane Gombe	IRC	Omar Faruk		
ISCG	Rajib Rahman	ASD	Rokon Uddin Ahmed		
GBVSS	Yamuna Shrestha	Protection Sector	Mohammed Rafiul Islam		
UNICEF	Sabrina Sharmin	EDUCO	Kohinur Akter		

**Meeting Agenda:**

- Welcome and registration
- Updates:
  - Protection Sector
  - GBV Sub-sector
  - CMTWG
  - PSEA
- Coordination guidance note presentation
- Service modality discussion
- AoB



Action points from the previous meeting	Status	Responsible
CRMM session will be provided to the CPSS partners.	Not Completed.	UNICEF
CPIMS+ fact sheet will be shared wide once its finalized and endorsed.	Not Completed.	CPSS
Regular updates on CRMM, including the numbers and the current situation, will be provided during the CPSS meetings.	Continuous	UNICEF
The Caring for Child Survivor guidance is expected to be completed by February.	Done.	CPSS
Launch a new 5W reporting and data collection system.	On-hold	CPSS
Concept Note on Mediation – Legal, Peace, and HLP by the Protection Sector will be shared with CPSS partners	Done	Protection Sector
Invitation for the world women's day on 5 <sup>th</sup> march will share with share with partners after share by GBVSS	Done	GBVSS
IRC will help to translate in Bangla the CCS guideline	ON Progress.	IRC
Communicate with ISCG for the training on CAAFAG referral pathway to Law enforcement agency	ON Progress.	CPSS

DISCUSSION			
AGENDA ITEMS	Main Points and Discussions	Action Points	Responsible
Protection Sector Updates	<ul style="list-style-type: none"> <li>The Protection Sector presented the joint protection monitoring report for Q4 to RRRRC and the Additional RRRRC with the participation of the 6 Protection Monitoring Partners, both GBV and CP Sub Sectors and all working groups. The RRRRC advised for monthly meetings to monitor protection trends and requested a workshop to jointly address protection concerns around case management and protection risk linked to abductions of children, access to justice, and GBV.</li> <li>The Protection Sector published and shared the <i>Concept Note on Existing Mediation practice inside the camp</i>: legal mediation, mediation for peace, and HLP mediation. The note provides a definition of the three different models of mediation in the camps and clarifies the distinct features among those to ensure coordination at the camp level through protection partners.</li> <li>The Protection Sector, including both Sub Sectors, received a Joint Donor Protection visit to Cox's Bazar on 16-17 February and brief them on how protection services are being delivered and the immense challenges posed by the security situation which include preserving the civilian and humanitarian character of asylum inside the refugee camps as the most urgent concern. To achieve this the Sector advocated for: i) Law enforcement authorities to continuously monitor in and around the refugee camps to prevent members of organized groups from entering the camps and curtailing the flow of arms, enforcing law and order in a protection-sensitive manner, ii) Law enforcement authorities to coordinate operations such as weapon searches in the camps and prohibit illegal</li> </ul>	-	



	<p>activities carried out by members of the organized groups including coercion, recruitment to join the armed conflict and abduction/kidnapping and iii) Ensure criminal investigation and prosecution of acts such as the recruitment or abduction of refugees, including children, training for fighting, as well as transnational organized crimes.</p> <ul style="list-style-type: none"> <li>• HLP Working Group TORs were endorsed by the SAG and the Working group was officially activated. Two HLP trainings were given to 57 protection partners including focal points from the CP and GBV Sub Sectors. Additionally, two full-day HLP workshops were held with 35 CICs and Assistant CICs. These workshops focused on fundamental HLP issues and facilitated discussions on how to enhance the HLP response in the camps.</li> </ul>		
<p><b>GBV Sector Updates</b></p>	<ul style="list-style-type: none"> <li>• The GBVSS organized GBV Information Management training for JRP and Non-JRP GBVSS members on 11 and 12 February 2025, engaging 66 IM and M&amp;E personnel to enhance understanding of GBV information management 5W, GBV activities, and indicators aligned with JRP 2025 objectives.</li> <li>• To strengthen GBV prevention, risk mitigation, and response, a two-day training for 36 GBV Camp Focal Points was conducted on 19-20 February 2025 across 33 Rohingya refugee camps.</li> <li>• Additionally, GBVSS trained 25 camp focal points from non-GBV actors (SMS, GP, CP, HLP, and Food) on GBV core principles, risk mitigation, and available services on 23-24 February 2025.</li> <li>• The GBV Sub-Sector (GBVSS) held its monthly meeting on 10 February 2025 and a Strategic Advisory Group (SAG) meeting on 25 February 2025 to discuss key priorities for enhancing GBV response and advocacy. Discussions covered advocacy with the Government on GBV service provision challenges, strategic reflections on 2024, funding and contingency planning amid US funding freezes, and evolving security dynamics.</li> <li>• GBVSS has developed and shared the GBV Risk Monitoring Tool with its partners for continuous risk mapping. Additionally, the Capacity Needs Assessment Tool has been shared to comprehensively evaluate existing capacities and gaps.</li> <li>• GBVSS, in collaboration with CPSS, has revisited the CP-GBV Case Management Guideline and is now awaiting SAG endorsement.</li> <li>• GBVSS, in collaboration with the GiHA WG, launched International Women's Day 2025 on March 5, 2025, at the RRRC office under the theme: "For ALL Women and Girls: Rights. Equality."</li> <li>• Released the GBVIMS Factsheet- Q4,2024 and GBVSS Bulletin - Q4, 2024.</li> </ul>	-	



<p><b>CMTWG Updates</b></p>	<ul style="list-style-type: none"> <li>• New Case Management forms have been updated by a small task team, endorsed, and launched.</li> <li>• CPIMS+ will go under some rigorous changes aligned with newly launched and updated CM tools.</li> <li>• The CCS-Caring for Child Survivors guideline has been finalized by the task team and shared with both CP and GBV sector coordinators. Also shared with SAG for endorsement.</li> <li>• A new CAAFAG tracker (KOBO) has been developed to make the reporting more user-friendly. CMTWG has arranged an online orientation for that on 24<sup>th</sup> March 2025.</li> <li>• CMTWG is currently developing a guidance note for Case Management Services during the service gap/agency exit situation.</li> <li>• Some of the camp actors are facing challenges regarding coordinating with the changed block demarcation. UNHCR Block info &amp; Majhi block info are making conflicts in terms of ensuing services.</li> </ul>	<p>- CMTWG will inform the CP agencies when the new CP Case management forms can be used. Till then, the agencies can start the orientation among staff (Case Workers)</p> <p>- After proofreading, CCS guideline will be shared</p> <p>- After Eid, The Guidance on Phasing out or Exit will be shared</p> <p>- Regarding Block demarcation, CP Agencies, including staff &amp; CP focal, need to coordinate more in this regard</p>	<p>CMTWG</p> <p>CPSS</p> <p>CPSS</p> <p>CP Agencies &amp; CPFP</p>
<p><b>PSEA Updates</b></p>	<ul style="list-style-type: none"> <li>• PSEA Orientation for GBV Camp Focal Points on 25 February 2025, organized by the GBV SS.</li> <li>• Translation of SEAH Investigation Guide in Bangla</li> <li>• IARA SEA Risk Assessment: Completed primary data collection in Cox's Bazar (in 5 camps and 1 host location):</li> <li>✓ 12 FGDs with the community</li> <li>✓ 2 FGDs with frontline staff</li> <li>✓ 3 KIIs with community leaders</li> <li>✓ Conducted 3 KIIs with RRRC and APBn officials</li> <li>✓ Shared survey link with PSEA Focal Points, Program Managers, Senior Management, and Sector Coordinators</li> <li>• The existing CP agencies have been requested to nominate a PSEA focal for CPSS, as each sector is required to nominate one PSEA focal per sector.</li> <li>• The PSEA assessment has been conducted across Bangladesh on PSEA issues, not limited to Cox's Bazar.</li> <li>• The PSEA Network is planning to establish a separate platform for government stakeholders. Specifically, there will be a designated PSEA focal for the RRRC office.</li> </ul>	<p>-After Eid, an orientation session on PSEA will be organized with PSEA member agencies and their respective focal.</p> <p>- For technical support related to training and material development on PSEA, agencies can reach out to the PSEA Network.</p>	<p>PSEA Network</p> <p>PSEA Network</p>



<p><b>Coordination Guidance Note</b></p>	<ul style="list-style-type: none"> <li>• There are five steps to be followed for the phasing-out process and related procedures.</li> <li>• So far, one agency has provided information regarding the phasing out of 11 camps.</li> <li>• For next year's planning, the budget has been reduced by 1.6 million, representing an overall 40% decrease compared to the previous year.</li> <li>• Senior management, including donors, must be informed prior to the phase-out to enable better strategic advocacy.</li> <li>• Identifying and understanding the gaps is essential to developing a robust strategy and proposing effective solutions.</li> <li>• The CPSS Service Disruption Reporting Tool (Kobo) has been shared via email, containing detailed guidelines. Reporting will be conducted on a camp-wise basis, where each camp should submit one completed Kobo form. A single entry is sufficient and can be submitted either by the Implementing Partner (IP) or the Program Partner.</li> </ul>	<p>- Sundar Khanal from UNICEF will voluntarily support the development of the coordination guidance note.</p> <p>- Prior disruption information must be shared with the sector to enhance strategic advocacy efforts</p>	<p>UNICEF</p> <p>CP Agencies</p>
<p><b>Service Modality Discussion</b></p>	<ul style="list-style-type: none"> <li>• Future planning for child protection (CP) activities should prioritize strong coordination and avoid duplication of efforts</li> <li>• Discussions on modifying service modalities to achieve more with limited resources include:             <ul style="list-style-type: none"> <li>- Facility Level Integration: Establishing integrated centers combining CP, ProL (Protection Rule of Law), and GBV services, with a focus on CP mainstreaming.</li> <li>- Strategic Level Integration: Leveraging one volunteer to support multiple activities.</li> </ul> </li> <li>• Ensure that contingency planning is included in the strategy</li> <li>• Limiting the number of equipped MPCs is recommended.</li> <li>• CP integration with WASH and other sectors can enhance outreach activities and awareness-raising efforts.</li> <li>• The Education Sector has expressed interest in closely collaborating with the CP subsector.</li> <li>• A task team will be established for a period of three months to focus on simplifying Child Protection (CP) services and reshaping the CP program. This team will comprise CPSS members and representatives from CP donors.</li> </ul>	<p>- The initiative to form the task team will commence soon.</p> <p>- The task team will be formed with CP &amp; Budgetary experts from different CP Agencies. it's outcomes will be presented to senior management</p>	<p>CPSS</p> <p>CPSS</p>



<b>AoB</b>	<ul style="list-style-type: none"> <li>• The Child Protection Sub-Sector (CPSS) can offer support in rationalization efforts, focusing on advocacy with the Camp in Charge and Government representatives.</li> <li>• Upon the finalization of CPMS+, the revised Case Management forms will be ready for implementation.</li> <li>• Discussions on integrating protection activities along with CP &amp; GBV. The Protection Sector can also think about exploring the establishment of a dedicated task team to facilitate the integration of protection activities.</li> </ul>	<p>- The Child Protection Sub-Sector (CPSS) will provide the necessary documents related to rationalization to ensure accessibility for agencies &amp; camp</p>	CPSS
------------	---	---	------