



IYCF-E TWG Monthly Meeting

20th March 2025, Time: 09.00 am to 10.30 am, Venue: NS Conference Room

Meeting minutes

Chair: Sadia Islam, Save the Children

Co-Chair: Ariful Kabir Sujan, Gonoshasthaya Kendra

Note taker: Coordinator - Nutrition, Sadia Islam, Save the Children.

Agenda

Welcome and introductions

Approval of the provisional agenda

1. Review of the action points from the previous meeting
2. Update on Child Functioning Module in community piloting
3. Discussion on Contextualize SoP for IYCF-E
4. Handover of IYCF-E TWG Lead position.

AOB – 0

1. Welcome and introductions

A new member introduced by GK and all TWG members introduced themselves.

2. Approval of the provisional agenda

Approved by all.

3. Review of the action points from the previous meeting

Action point	Focal point/ agency	Timeline	Status
1. Update Child Functioning Module Piloting	Piloting IP Focal	-	One IP only updated the data, others two IP update pending
2. Input IYCF-E technical challenges from IPs for ToT training content.	IPs, UN		Date extended by 7 th April
3. SAG endorsement on one pager of IFA blanket distribution – update.	TWG and UNICEF		SAG endorsed the IFA blanket supplementation SoP.



1. [Main agenda items]

Action points	Focal point/agency	Timeline
<p><u>Update on Modality to incorporate the Child Functioning Module in community outreach services –</u></p> <p>IPs are selected the site for the piloting – CWW – Camp 14 site 2 and Camp 24 GK – KTPRC and Camp 4 site 1 SHED – Camp – 18 and Camp 9 site 2.</p> <p>After piloting in the field, One IP updated that the total consumed time to perform CFM, Washington questionnaire and regular home visit took approximately 25 minutes. Other two IP update pending, they will also share their data with TWG to cover from all perspective. Initial findings stated that screening by using the CFM in 1 month for the first time will be unable to perform by IP with all the on-going work.</p> <p>All members suggested and agreed that CMAM TWG need to prepare a 1 pager of SoP to function the CFM in the INF outreach activity.</p> <p>Also, IYCF-E TWG is requesting to NS to communicate with HI for the update on the details data for persons with disability as HI declared that they are working on that and completed 30 camps screening already. It will be a great assistance in Nutrition Intervention.</p>	<p>One pager/SoP – CMAM TWG</p> <p>Data update request to HI – Nutrition Sector.</p>	<p>Next TWG Meeting</p>
<p><u>Discussion on Contextualize SoP for IYCF-E</u></p> <p>Members discussed regarding a contextualize SoP finalization for IYCF-E intervention for Rohingya Response. NS will share the draft guideline with TWG to start the task. This will be a major task in the new TWG workplan for 2025.</p>	<p>Guideline share – NS</p> <p>SoP - TWG</p>	<p>ASAP</p>
<p><u>Handover of IYCF-E TWG Lead position.</u></p> <p>SCI is handing over the Lead position for 2025. As per the previous discussion and SAG endorsement UNHCR will take the Lead position with the Advisor selected Afrin Mortaza by UNHCR. GK will be the Co-Lead and Sharmin Rahman will be the focal person for the position. The new TWG will be active from 1st April 2025.</p> <p>SCI will share the on-going task with documents like ToR, Workplan, NS CCPM report and others relevant files.</p>	<p>SCI</p>	<p>Before 1st April 2025</p>



Participants (Organizations name in alphabetical order)

<i>Organisation</i>	<i>Name of participant</i>	<i>Email address</i>	<i>Phone number</i>
GK	Ariful Kabir Sujon	nutri_coord@gkcox.org	+8801672619754
GK	Sharmin Rahman	Sharmin.rahman.official@gmail.com	+8801716233011
NS	Suparna Das Toma	stoma@unicef.org	+8801952251759
SCI	Sadia Islam	sadia.islam@savethechildren.org	+8801886786399
SHED	Md. Fahimuzzaman	Fahim2499@gmail.com	+8801671640685
UNHCR	Mahbub Morshed Khan	khanmd@unhcr.org	+8801860621721
UNHCR	Afrin Mortaza	mortaza@unhcr.org	+8801741680738
WFP	Rebeka Sultana	Rebeka.sultana@wfp.org	+8801713012873