

GiHA WG Monthly Meeting Notes

Date & Time: Thursday | 23 January 2025 | 11:30 AM - 1:00 PM

Location: ISCG Conference Room, Cox's Bazar

Attendees: Representatives from ISCG, Sectors/WGs (LSDS, Protection, PSEA network, GVBSS, CPSS, Education, SCCCCM, Nutrition), organizations (GUK, UNHCR, UN Women, UNICEF, WFP, UNFPA, PLAN International, BRAC, CARE, Caritas, WHO, FAO, IRC), WLO/WRO (JNUS, BTS, RWWS, BNPS).

Agenda

- **Welcoming and introductions**
- **GiHA WG workplan in 2025**
 - Key highlights/work needing in process/for action.
 - Next steps
- **Gender data and knowledge**
 - GAM analysis report
- **International Women's Day 2025**
 - Formation of a Taskforce for IWD 2025
- **AOB**

Agenda	Summary / Action Points
Welcome and introduction.	1. Introductions Mehbuba Jabin, GiHA Coordinator for the ISCG Gender in Humanitarian Action Working Group (GiHA WG), extended a warm welcome to all members in her opening remarks. All the members have given their brief introduction including members joined online. Mehbuba Jabin briefly introduced the agendas before starting the discussion.
December 2024 meeting notes	Meeting notes have been shared with the members and after their feedback it will be uploaded on the website.

**GiHA WG Workplan
2025**

- Representation from WLOs/WROs are very important for GiHA WG. Because the representation of women's rights organizations representing their constituencies. And one of the key areas this year that we can strengthen in this forum is to make sure that we bring with us genuine representation. We consult in advance, we engage in advance, we go back, and we share what we learned.
- GiHA ToR will be revisited. It is very important to have genuine representation from sectors, agency focals, WLO/WROs etc. in GiHA WG.
- GiHA is not the forum where we mainstream gender equality across the humanitarian response. This is where we plan and we support when we come to this forum, we need to have already engaged and then we need to go back.
- WLO/WRO representatives already had an initial meeting with GiHA Coordinator. A Technical Working Group (TWG) needs to be established where the elected WLOs/WROs will take the lead to coordinate with other WLO/WROs. They will identify strategies after consultation and make action plans for better coordination on gender issues.
- GiHA Coordinator discussed some expected key results and priorities from the GiHA work plan 2025.
- It is very crucial to collect all the GAM reports to do a gender analysis on those reports and it will be one of the main focuses for GiHA WP in the first quarter of 2025.
- A gap has been discussed that; some of the GAM reports come from the program coordinators/managers of an organization who are not gender focal and sometimes the gender aspects are mostly absent there. Sometimes there is minimum engagement of GiHA focal in those GAM reports. To minimize this challenge and ensure proper GAM process, some capacity building initiatives should be taken to make them more serious/accountable.
- GAM codes for JRP 2024 were very high because GAM were mostly from programmatic aspects. There is a gap between what GiHA wants to achieve and the GAM scores.
- Gender responsive budgeting and monitoring is very crucial. These two things should be considered for capacity building in this year's work plan.
- A monitoring and evaluation tool is yet to be developed for the quality assurance of gender related works.
- ISNA 2024 data analysis is ongoing and will be shared with the WG members.
- Project coordinators should sometimes be invited in GiHA meetings to make them better aware about the GiHA works.
- A session can be arranged of the workplan indicators for better understanding.

	<ul style="list-style-type: none"> • A template on a lite survey about the monitoring process of GiHA work plan could be planned (Silja). • Tip sheets have been shared with sector focal persons and got concrete replies from five sectors. Silja suggested a separate meeting with sector focal points on gender tip sheet could be a way to make them accountable. <p>Action Points:</p> <ul style="list-style-type: none"> • A google form will be shared to form a gender task force to review GAM reports and gender analysis. • A revised draft ToR of GiHA WG will be shared with the working group by January 2025.
<p>International Women’s Day 2025</p>	<ul style="list-style-type: none"> • GiHA coordinator discussed the main theme, call for action, background, and key areas of International Women’s Day 2025. • A google sheet have been shared to WG members to form a small taskforce who will work for celebrating the IWD 2025. 14 people have been registered for the taskforce. • A concept notes and work plan have to be developed for celebrating IWD 2025. <p>Action Points:</p> <ul style="list-style-type: none"> • A meeting will be arranged with the taskforce members about IWD 2025 on Tuesday, 28 January 2025. • A WhatsApp group will be created for better coordination with the IWD 2025 taskforce.

AOB	<p>A WhatsApp group will be created with all the GiHA WG members for better coordination.</p> <p>For further information, please contact</p> <p>Mehbuba Jabin, GiHA Coordinator, ISCG. Email: mehbuba@iscgcb.org</p> <p>Afzal Hossain, Knowledge and Information Management Officer, UN Women. Email: afzal.hossain@unwomen.org</p>
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Annex 1: Participant's List

SI	Name	Organization/ Department	Designation	Membership Status (Give Tick)			(For Sector Members) Sector Name	Mobile/ Email
				Sector	Non-Sector	WLO/ WRO		
1	Bimola Bala	GUK	Prog. Coordinator	✓			LSDS	01717- 138700
2	Shirin Akther Nisha	UNHCR	Senior GVB Associate		✓			01896-060616
3	Hasina Momtaz Lovely	BNPS	TO			✓		01772-951170
4	Nusrat Jahin	UN Women	National Prog. Officer		✓			01833-301881
5	Anja Menninger	UN Women	Prog. Officer		✓			01313- 475777
6	Magjuzur Rahman Shana	UN Women	Comms. Associate		✓			01918-505009
7	Tazmun Nahar Hamid	RWWS	Program Manager			✓		01915- 194838
8	Silja Rajander	UN Women	HoSO		✓			Silja.rajander @unwomen.o rg
9	Anika Tanjim	UNICEF	Gender Focal		✓			Akonoc@unic ef.org
10	Johanna Reina	Prot. Sector	Coordinator	✓			Protection	Reina@unhcr. org
11	Sadikur Rahman	WFP	Protection Officer		✓			
12	Rajib Rahman	ISCG	PSEA Coordinator	✓			PSEA Network	Rajib@iscgcb .org

13	Abid Hasan	CPSS	IMO		✓			
14	Subarna Shaha	UNFPA	Prog. Specialist- Gender		✓			Shaha@unfpa.org
15	Takia Janin Priti	BTS	M&E Officer		✓			01538-172779
16	Mohammad Alamgir Quaderi	GVBSS	NFC	✓			GVBSS	01817-743454
17	Fahmida Kanta	PLAN Int.	Gender Specialist	✓			Education	01670-126504
18	Arnob	BRAC	Acting Coordinator	✓			SCCCM	
19	Moslima Akter	CARE	CBO-GVB		✓			Moslima.akter@care.org
20	Sheuly Sharma	JNUS	E.D.			✓		Jagonariunnayon@gmail.com
21	Kaniz Fatema	BRAC		✓				
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28	Laura Brandao	UNFPA		✓			Youth WG	

29	M. Moniruzzaman Titu	BTS				✓		titu@breakingt hesilencebd.org
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