



IYCF-E TWG Monthly Meeting

20th November 2024, Time: 11.00 am to 1.00 pm, Venue: NS Conference Room

Meeting minutes

Chair: Save the Children

Co-Chair: Gonoshasthaya Kendra

Note taker: Coordinator - Nutrition, Sadia Islam, Save the Children.

Agenda

1. Welcome and introductions
2. Approval of the provisional agenda
3. Review of the action points from the previous meeting (15 minutes)
4. Update from the taskforce (15 minutes)
5. Update of Health and Nutrition sector meeting regarding IFA blanket distribution from ANC in Health Facilities (10 minutes)
6. Review of IYCF Reporting guideline for 2025 (20 minutes)
7. Final review of IYCF recording tools (20 minutes)
8. Discussion on Maternal Child Health (MCH) Card orientation for Nutrition service providers (20 minutes)
9. AOB – Discussion of the technical and quality of IYCF-E intervention in the field.

1. Welcome and introductions

TWG members are known as per the list.

2. Approval of the provisional agenda

Approved by all

3. Review of the action points from the previous meeting

Action point	Focal point/ agency	Timeline	Status
1. Update from the taskforce regarding the preparation of NBF and H&N education session SoP and training ppt.	Sadia	-	Meeting conducted. Taskforce will complete individuals' task and meet on 10 th December to harmonize all work together.
2. Revisit the MtMSG draft guideline – live file sharing by the TWG for review by members. TWG will send the live file as reminder to give input with 1 week timeline and then shared the final guideline with all TWG members.	TWG	28 th Nov'24	Shared the live file again.



3. UNICEF will share an updated SOP for Mukhe Bhaat and Cooking Demonstration with contextualized recipe.	UNICEF	By October '24	Mukhe Bhaat Session will not continue from 2025, Existing SoP will maintain for Cooking Demonstration with recipes.
4. WFP will share Health and Nutrition education session SBC/IEC materials update by the end of the year.	WFP	End of the year 2024.	Ongoing

4. [Main agenda items]

Action points	Focal point/agency	Timeline
<p><u>Update from the taskforce -</u></p> <p>Taskforce conducted preparation meeting on 11th Nov'24.</p> <ul style="list-style-type: none"> • NBF SoP will prepare by Ariful Kabir Sujon • SoP for Health Education Session – Taslima Arzu • PPT upgradation in NS format and accommodate recommendations – all 6 members <p>After completing individual task by 28th November 2024, the group will meet at the NS office to harmonize and prepare for sharing with the IYCF-E TWG members on 10th December 2024.</p>	Taskforce	After 10 th December 2024
<p><u>Update of Health and Nutrition sector meeting regarding IFA blanket distribution from ANC in Health Facilities -</u></p> <p>TWG shared the update of Health Sector meeting regarding the blanket distribution of IFA from Nutrition will not causes any harm if the dose maintaining based on the WHO guideline. WHO recommends the following regarding IFA supplementation for Pregnant and Lactating Women (PLW) –</p> <ul style="list-style-type: none"> • 'Provide daily oral iron and folic acid supplementation with 30 to 60 mg of elemental iron and 400 µg (0.4 mg) of folic acid to prevent maternal anaemia, puerperal sepsis, low birthweight, and preterm birth'. • 'Intermittent oral iron and folic acid supplementation with 120 mg of elemental iron and 2800 µg (2.8 mg) of folic acid once weekly is recommended to improve maternal and newborn outcomes if daily iron is not acceptable due to side effects and in populations with an anaemia prevalence among pregnant women of less than 20%'. <p>Based on the Health Sector communication NS suggested to sit on 25th November '24 to discuss for the next course of action to distribute IFA from INFs.</p>	TWG members and NS	By 25 th November, 2024



<p><u>Review of IYCF Reporting guideline for 2025</u></p> <p>As the IYCF counselling target and indicators will change for the 2025 nutrition intervention, members discussed to review the IYCF reporting guideline by the assistance of IMOs of UN agencies. UNICEF take the lead to revise the guideline for 2025.</p>	UNICEF with other UN IMOs and TWG	Before next TWG meeting
<p><u>Final review of IYCF recording tools</u></p> <ul style="list-style-type: none">• PW Register book reviewed• IYCF-E Register Book, 6-23 months <p>Members add some information and reduce some as per reporting needed in the register book based on regulating the paperwork load of counselors.</p> <p>Members also discussed about the one unique “beneficiary registration number” like the BSFP/TSFP/OTP registration number also in the IYCF register book also, as next year IYCF counselling target will cover all SAM and MAM children’s caregiver along with under 5 months children.</p> <p>Members proposed to conduct a joint visit to observe the best practice and communicate with counselors, outreach supervisors and site supervisors.</p> <p>3 members will visit and update TWG by next week about the registration number proposed or preferred by the field team.</p> <ol style="list-style-type: none">1. Saimumuzzaman (GK)2. MD Mehedi Hassan (SHED)3. MD Al- Nasim (CWW) <p>Based on the visit outcome TWG will share the final version of IYCF Recording tools for SAG endorsement.</p> <p>All partners will print the reviewed recording tools after finishing the existing print copy.</p>	Small group and TWG	Next Meeting
<p><u>Discussion on Maternal Child Health (MCH) Card orientation for Nutrition service providers</u></p> <p>In 2025, the Health Sector implemented the Maternal Child Health Card in all the health facilities developed by HS’s working groups and input from Nutrition experts from UN agencies.</p> <p>As per the discussion, IYCF-E TWG will organize an orientation on MCH cards with the support of UNICEF and NS, facilitated by Health Sector on 18th December 2024.</p> <p>The Orientation will arrange for all Nutrition partner staff in 2 batches and participants will be Program Managers, Deputy Program Managers, Nutrition Experts and Nutrition Site Supervisors. After the orientation, participants will cascade the information to the frontliners in the field implementation.</p>	TWG	21 November 2024



TWG will share a participants nomination form with members to input the participants for 2 batches for the orientation.		
AOB: Members are discussing that if any decision made for implementation in the TWG level and endures by sector, this needs to cascade in the facility staff clearly with related instruction to harmonize the service from all partners.		

Participants (Organizations name in alphabetical order)

Organisation	Name of participant	Email address	Phone number
CWW	Md. Al- Nasim	al.nasim@concern .net	01866871411
GK	Ariful Kabir Sujon	nutri_coord@gkcox.org	01672619754
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SHED	Ziaur Rhman	ziaur@shedbd.org	01737965902
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