



IYCF-E TWG Monthly Meeting

16th October 2024, Time: 11.00 am to 2.00 pm, Venue: NS Conference Room

Meeting minutes

Interim Chair: Nutrition Coordinator (Co-Chair), Mirza Faris, Gonoshasthaya Kendra

Note taker: Coordinator - Nutrition, Sadia Islam, Save the Children

Agenda

1. Welcome and introductions
2. Approval of the provisional agenda
3. Review of the action points from the previous meeting (15 minutes)
4. Update from the taskforce (15 minutes)
5. Revisit the MTMTSG draft guideline (10 minutes)
6. Presenting information received from IYCF monthly reports in 2024 (facilitation support from NS) (20 minutes)
7. Scope of revising the IYCF reporting guideline for 2025 (20 minutes)
8. IYCF indicator target setting for 2025 (presence wholeheartedly expected from KM focal of program partners) (20 minutes)
9. Review of the recording tools for IYCF reporting (20 minutes)
10. AOB - 0

1. Welcome and introductions

TWG members had introduced themselves before the commencement of the meeting.

2. Approval of the provisional agenda

Approved by all

3. Review of the action points from the previous meeting

Action point	Focal point/ agency	Timeline	Status
1. TWG will share the WBW celebration newsletter with Nutrition Sector for further dissemination through NS Bulletin Q-3.	TWG	ASAP	Completed
2. IPs will ensure the utilization of Pusti Poramorsho Flipchart from 1st week of October 2024. UNICEF will provide printed copies as per need	IPs	ASAP	Though partners are following as agreed, certain feedbacks received for future consideration- <ul style="list-style-type: none">• Need to include instruction of RUSF and WSB++ besides the RUTF.



			<ul style="list-style-type: none"> Age specific Complementary Feeding narration (FATVAH) in back flipchart can be reviewed. <p>TWG will share 2 folders drive link with “Pushti Poramorsho” for Camps and “Dipshikha” for host community to add the comments.</p>
3. TWG will share the softcopy of IEC materials with member - Pusti Poramorsho Flipchart	TWG	ASAP	Completed
4. IYCF-E TWG will update regarding IFA distribution – Health Sector Meeting	TWG	After the meeting with Health Sector	Meeting has been held. Further discussion expected during the joint health and nutrition workshop in the mid-November.
5. WFP will share Health and Nutrition education session SBC/IEC materials update by the end of the year.	WFP	End of the year 2024.	Ongoing
6. HI will share participants nomination template (2 batches) with IPs for the ST-MC orientation.	HI	ASAP	HI established communication
7. TWG will share the Drive link share with Task force	TWG	ASAP	Completed
8. Task force will share the draft SOP for NBF child management, SOP for nutrition education session.	Task force	End of the Year	Not started yet
9. UNICEF will share an updated SOP for Mukhe Bhaat and Cooking Demonstration with contextualized recipe.	UNICE F	On/by 31st October 2024	Ongoing
10. UNICEF and UNHCR will discuss bilaterally about ECCD activity harmonization.	UNICE F and UNHCR	-	UNHCR has agreed internally to include ECCD Counsellor for IPs in 2025.
11. TWG will circulate an email for communication modality for NBF child management for UNICEF managed camps.	TWG	ASAP	

4. [Main agenda items]

Action points	Focal point/agency	Timeline
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<p><u>Update from the taskforce -</u> A meeting will be held by the taskforce to discuss how to initiate. Meeting date fixed by the team members on 27th October afternoon. Focal person will send the invitation.</p>	Sadia	16 th / 17 th October 2024. Completed.
<p><u>Revisit the MTMTSG draft guideline -</u> Few members go through the guideline. All members agreed to review the guideline in online version and put feedback on the live document. TWG will share the live document for gathering observations from members.</p>	TWG	By 23 rd October, 2024
<p><u>Information from IYCF monthly reports</u> Caregivers of 6-23 m children reached for IYCF Counselling is significantly lower than 6-23 m MAM children reached alone. Around 10-12 pregnant/ caregivers are coming for IYCF counselling follow up each day/site according to program data. Though 0-6 infants are recommended to come weekly/biweekly basis in the facilities, they are the least age category reached compared to PW and 6-23 m caregivers.</p>		
<p><u>IYCF indicator target setting for 2025</u> a. All members discussed regarding the data information, achievement of IYCF-E to revise the reporting guideline and JRP target settings for 2025. IYCF-E Counselling = In 2025, the target for counselling will be the service count. No follow up cases from 2024 should be counted as new in 2025. New arrival cases were non-inclusive while these exercises happened in the meeting. Target of counselling to caregivers of 6-23 m children can be the combined target of SAM and MAM of 2025 following WHO guideline on Acute Malnutrition 2023. Target of counselling to caregivers of 0-6 m infants can be counted as 30% of 0-6 m infants population (Non-EBF prevalence as reference). Target of counselling to PW can be counted as 35% (Data of actual PW reached in 2024 is considered as reference) of total PW (Pregnant women who once reported in 2024 is not to be calculated) Overall target for IYCF (messaging and counselling) will be 100% of NS PIN (PIN = 36000 PW (Only the new cases in 2025) + 52053 caregivers of 6-23 months + 17369 caregivers 0-5 months = 105422. NS IMO will share the final PIN calculation with AIMTWG support.</p>	a. NS IMO +AIM TWG	As per AIMTWG commitment
<p><u>Scope of revising the IYCF reporting guideline for 2025</u> Old reporting guideline will not be applicable for 2025. New guideline needs to updated as per revised target setting. TWG will discuss this on next meeting after NS shares the revised target.</p>	TWG focal	Next IYCF TWG meeting
<p><u>Review of the recording tools for IYCF reporting-</u> Recommendation from IYCF-E review workshop for review the rapid assessment form, IYCF-E register for 6-23 months, new PW register</p>	TWG focal	On 16/17 th October 2024



book and group session report are discussed with members, and all has agreed to review the recording tools after circulating an email from TWG.		Completed.
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Participants

Organisation	Name of participant	Email address	Phone number
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