



CMAM TWG Monthly Meeting

28th November 2024, Time: 10.00 am to 12.30 pm, Venue: Nutrition Sector Meeting Room

Meeting minutes

Chair: Nutrition Programme Manager, Sunmoon Ahmad, Concern Worldwide.

Note taker: Nutrition Expert, Md. Fahimuzzaman, SHED.

Agenda

1. Review of last meeting minutes/action points
2. Update from all partners on piloting WHO recommendations – progress, challenges
3. Preparing one-pagers for each WHO recommendation piloting scenario
4. Feedback from members on the updated draft of CMAM admission/discharge document
5. Developing Job Descriptions of the new positions/ revising the JDs as per the new HR Optimization Guideline
6. Management of under 6m children: tools and SOP development
7. To analyse and triangulate data regarding admission of SAM by MUAC and relapse
8. In-depth discussion with site supervisors and analysis of the data to present major reasons for non-response
9. Analyse the trends of LOS and AWG along the different periods to find out the reason

1. Review of the action points from the previous meeting

Action point	Focal point/ agency	Timeline	Status
Indicators for assessment of infant aged below 6 months: <ul style="list-style-type: none"> • Infant at risk (0-5 months) Rapid assessment (Screening): target will be 70% of the total 0-5 months children at monthly basis • Infant at risk (0-5 months) In Depth assessment: Target will be 50% of the total rapid assessment. These targets will be incorporated in the PiN calculation for 2025	IMO-Nutrition Sector and CMAM TWG	October'24	Completed
UNICEF will support in the analysis of the WHO recommendation piloting after completion of the data collection.	UNICEF	December'24	Ongoing
The CMAM admission/discharge guideline will be further reviewed to finalize it	TWG members	November'24	Ongoing



2. **Piloting of the WHO recommendations – progress, challenges**

New enrolment as per the revised criteria under the piloting continued till October 2024. Now all camps have reverted back to the regular SOP for the service delivery. The enrolled children will continue to receive the services as per the revised criteria until they are discharged. UNICEF and WFP will combine support the analysis of the data once all children are discharged. IPs will keep track of the progress and share update in the next TWG meeting. A two person small group has been formed with Sunmoon Ahmad and Fahimuzzaman to prepare and share the one pager ToR per each Scenario by 5th December 2024.

3. **Review of the CMAM admission/discharge document**

The final draft will again be shared with the CMAM TWG members. They will review and share feedback by 10th of December 2024. After that the draft will be finalized and shared with Nutrition Sector. The admission and discharge criteria for SAM and ration size for SAM and MAM will be incorporated after the analysis from the piloting.

4. **Developing Job Descriptions of the new positions/ revising the JDs as per the new HR Optimization Guideline**

CMAM TWG will develop JD for the new 2 positions; Nurse-PBW & under 6 months infant management and Nutrition and Health Educator. In addition, the revised person specifications and responsibilities will be incorporated in 3 other existing positions; Community Nutrition Supervisor, Nurse (OTP/TSFP) and Commodity Management Assistant. A short group of 4 person with Francis Malwee, Zahidul Manir, Rajib Kumar Kundu and Saimumuzzaman has been formed to work on it and share the draft to review by 15th December 2024.

5. **Management of under 6m children: tools and SOP development**

There will be a half-day workshop proposed on 9th/ 10th of December 2024 to work on reviewing the available tools and set a SOP for the management of under 6 months children. A small group with Ariful Kabir Sujon, Zahidul Manir, Suparna, Saida Islam and Fahimuzzaman will work on preparing the agenda and schedule for the workshop. From each IP Manager/ Assistant Manager, Nutrition Experts, IYCF Counsellors will attend the workshop at Nutrition Sector Meeting Room. UNICEF will provide financial support and Nutrition Sector took the responsibility to organize it.

6. **Analyse and triangulate data regarding admission of SAM by MUAC & relapse**

Nutrition Sector IMO will share a trend of SAM admission by MUAC and relapse. CMAM TWG members will later discuss the findings in the next TWG meeting. The trend of LOS and AWG in different periods of time over the year will also be analysed and shared with CMAM TWG for further discussion by the IMO.

7. **Analysis of the data to identify major reasons for non-response**

During the last Nutrition Sector meeting, some particular camps showed high rate of non-responder cases. During the TWG meeting, the factors contributing to this higher rate of non-responder were discussed. IPs were requested to analyse particular causes behind the non-responder cases particularly for the camps where the rate is higher. Each IP will later share the findings in the next CMAM TWG.



<i>Action points</i>	<i>Focal point/agency</i>	<i>Timeline</i>
WHO recommendation piloting- analysis will be supported by UNICEF and WFP jointly	UNICEF & WFP	January 2025
One pager ToR for each piloting scenario will be shared with CMAM TWG members	Concern & SHED	5 th December 2024
The revised CMAM admission/discharge guideline will be reviewed by CMAM TWG by 10 th December 2024. It will be finalized and shared with Nutrition Sector by the end of December 2024.	CMAM TWG	10 th December 2024
Developing the JD of the new positions and the revising the JD of 3 other position to align with the new HR optimization guideline.	WFP, Concern, GK, UNICEF	15 th December 2024
A workshop will be organized to review the tools for under 6m infants management and SOP will be developed	GK, UNICEF, SHED, SCI, NS	9/10 th December 2024
NS IMO will share an analysis on the SAM admission trend by MUAC and relapse frequency. In addition, he will also share an analysis of the LOS and AWG trend over the year	IMO-NS	5 th December 2024
IPs will analyze and triangulate the reasons behind high non-responder rate in certain camps and share with CMAM TWG.	IPs	22 nd December 2024

Participants

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