

Meeting Details	
<b>Date</b>	04 September 2024
<b>Time</b>	11:00 am to 12:30 pm
<b>Chair</b>	Rajib Rahman ( <a href="mailto:rajib@iscgxcb.org">rajib@iscgxcb.org</a> )
<b>Co-Chairs</b>	Mahiratul Zannat ( <a href="mailto:mahiratul.jannat@tdh.org">mahiratul.jannat@tdh.org</a> )
Agenda	
<ol style="list-style-type: none"> <li>1. Welcome and Introductions</li> <li>2. PSEA Network Updates</li> <li>3. Co-Chair ToR</li> <li>4. PSEA Focal point for Sectors</li> <li>5. Coordination with NGO Platform</li> <li>6. SEAH Investigation Training</li> <li>7. Monthly Updates from Members/5W</li> <li>8. PSEA Network Activity Plan (Sep to Dec 2024)</li> <li>9. AoB</li> </ol>	
Information Collection and relevant links	
<ul style="list-style-type: none"> <li>• <a href="#">PSEA Network Website</a></li> <li>• <a href="#">Updated PSEA Focal Point Contact List</a></li> <li>• <a href="#">GBV Camp focal points (CFP) / entry points for Referral Pathways (Live update)</a></li> <li>• <a href="#">ToR for the PSEA Network</a></li> <li>• <a href="#">ToR for the PSEA Focal Points</a></li> <li>• <a href="#">Bangladesh 2024 Action Plan to Prevent and Respond to Sexual Exploitation and Abuse</a></li> <li>• <a href="#">Foundations of SEAH Investigations (Tier 1)</a></li> <li>• <a href="#">Investigator Qualification Training Scheme (IQTS) Tier 2</a></li> <li>• <a href="#">Investigator Qualification Training Scheme (IQTS) Tier 3</a></li> </ul>	
<b>Total Participants</b>	62
<b>Meeting Presentation</b>	<a href="#">Meeting Presentation</a>

### Summary of discussions and agreements/action points

Agenda	Summary/Action Point	Responsible
<a href="#">PSEA Network Updates</a>	<p><b>Training for ISNA (Inter Sector Needs Assessment) Enumerators:</b> PSEA questions have been incorporated into the ISNA-2024, and enumerators have been trained on these questions and their responsibilities during the survey, especially if they encounter any disclosures.</p> <p><b>Task Team Updates:</b></p> <p>- The Investigation Task Team is working on the draft national SH Law-2024 to ensure a victim-centered approach.</p>	<b>PSEA Network Members</b>

	<p>- The Child Friendly Task Team is developing Key PSEA Messages for Adolescents.</p> <p>- The PSEA CWC Task Team is reviewing the Bangla translation of the CHS Alliance's SEAH Investigation Guide and Key PSEA Messages for Gender Diverse Populations.</p> <p><b>Finalization of IASC 'Saying No to Sexual Misconduct' Learning Package and OVRA (UN Office of the Victims' Rights Advocate) Victims' Rights to Assistance Translation:</b> Network members have provided their feedback on the translation, and the final version will be shared in October 2024.</p>	
<b>Co-Chair ToR</b>	<p>The Network has proposed some revisions to the Co-Chair Terms of Reference (ToR). The revised ToR will be shared for feedback by 12 September 2024.</p> <p>Currently, UNICEF and TDH are the co-chairs of the network. The proposed revision suggests extending the co-chair period to two years. Consequently, TDH will continue as our Co-Chair until December 2025. We will begin the selection process for the next co-chair in October 2025, following the same procedure for the UN.</p>	<b>Task Team</b>
<b>PSEA Focal point for Sectors</b>	<p>To support the mainstreaming of PSEA and provide technical assistance to the sectors, the PSEA Network will collaborate closely with Sector Coordinators to select PSEA Focal Points for the sectors. This collaboration aims to ensure that PSEA is integrated into the activities of each cluster/sector, address SEA risks during activity planning, and provide technical PSEA support at the cluster/sector level. The Network will share the Terms of Reference (ToR) with members for their feedback. The deadline for feedback is 12 September 2024.</p>	<b>PSEA Network Members</b>
<b>Coordination with NGO Platform</b>	<p>The Network reminded the PSEA Focal Points that while they support the Head of Office, ultimate responsibility for PSEA lies with Senior Management, who must ensure PSEA measures are implemented. PSEA should be a regular agenda item in Senior Management Team meetings to discuss progress and challenges. Senior managers should foster an environment that prevents sexual exploitation and abuse by ensuring training, taking complaints seriously, and following up on issues appropriately.</p> <p>To support these efforts, the PSEA Network will collaborate with the NGO Platform to engage more with NGO Senior Management and have requested PSEA be a standing agenda item in their meetings. Additionally, to strengthen NGO representation in decision-making, the Network will select organizations from Local, National, and International NGOs to better coordinate with the Network, with the nomination process to be shared soon.</p>	<b>PSEA Network Members and NGO Platform</b>
<b>SEAH Investigation Training</b>	<p>The CHS Alliance and Humentum have developed the Investigation Qualification Training Scheme (IQTS), a three-tiered course for SEAH investigations, offering free training for National NGOs and a 40% discount for INGOs.</p> <p>The Cox's Bazar PSEA Network is currently supporting 14 participants from INGOs and UN through the INTERPOL SOTERIA Project, with 13 advancing to Tier 3. Additionally, 38 participants from 24 National NGOs have registered for Tier 2. The Network's objective is to create a pool of certified investigators,</p>	<b>PSEA Network Members</b>

	prioritizing those who pass Tier 3. We will develop SOPs for engaging this pool and share them for feedback in November.	
<b>Monthly Updates from Members/5W</b>	To support Network Members in planning, identifying gaps, and strengthening collaboration on PSEA activities, the network will receive monthly updates from members. A template will be shared by 12 September 2024, and members are expected to submit their monthly reports and plans for the following month by the first week of each month, starting from September 2024.	<b>PSEA Network Members</b>
<b>PSEA Network Activity Plan (Sep to Dec 2024)</b>	<ul style="list-style-type: none"> <li>○ PSEA Training for Livelihood Sector Focal Points-<b>19 September 2024</b></li> <li>○ PSEA Training for Nutrition Sector Focal Points-<b>11 September 2024</b></li> <li>○ Capacity building training for Local and National NGOs (RSH Bangladesh)-<b>September 2024 (TBC)</b></li> <li>○ ToT 'Saying No to Sexual Misconduct' - <b>9 October 2024, TBC (Bangla)</b></li> <li>○ SEAH Investigation training for Local and National NGOs- <b>19-21 November 2024, TBC</b></li> <li>○ Training on 'The rights and dignity of victims of sexual exploitation and abuse and sexual harassment' -<b>November 2024, TBD</b></li> <li>○ Training on GBV Case Management Response to SEA -<b>December 2024 (TBD)</b></li> </ul>	<b>PSEA Network</b>
<b>AoB (Any other business)</b>	<p>The Network requested the PSEA Focal Points to ensure a smooth handover if they leave their position or organization, as the Network often does not receive notifications about these changes. Additionally, some organizations end their operations in CXB without informing the network. Providing these updates is crucial for maintaining an accurate and current PSEA FP list to effectively respond to SEA issues.</p> <p>✓ The PSEA Network's monthly meetings will be held on the first Wednesday of each month, from 11:00 AM to 12:30 PM (Bangladesh Time). Should there be any changes to the schedule, the Network will notify accordingly. Additionally, the agenda for each meeting will be shared in advance, along with a reminder.</p>	<b>PSEA Network</b>