Information Management and Assessment Working Group
IMAWG Meeting
ISCG Sector Conference Room | 14 August 2024, 10:30 – 12:00

ISCG | Rohingya Refugee Response
INTER SECTOR COORDINATION GROUP | Bangladesh

Agenda:
1. *ISNA updates*
2. *Sector data and IM related updates.*
3. *Joint Needs Assessment*
4. *JRP 2025 Activity Matrix*
5. *AOB*

Participants:
In person: ISCG, CPSS, Education, WASH, SCCCM.
Online: Nutrition, LSDS, Health, FSS, GBVSS.

1. ISNA updates:
- IOM/NPM and UNHCR/ACTED are jointly working on finalizing the ISNA data collection tool. Despite of having unexpected delays, the enumerator's training has been set from 19 August to 21 August 2024. Piloting and data collection will be done from the last week of August to 3rd week of September 2024.
    - IOM/NPM and UNHCR/ACTED will take lead on primary data collection and cleaning (including data quality check).
    - ISCG will take lead on preliminary data analyses by providing initial tables / graphs / charts to the sectors for their reviews.
    - IOM/NPM and UNHCR/ACTED will initiate the final cleaning, and re share the datasets based on sectors' feedback by the end of September.
    - Based on the initial data analysis provided by ISCG, Sectors/CCT/WG will provide their thematic analysis and findings in descriptive format following a common template for all Sectors/CCT/WG.
    - Sectors/CCT/WG will finalize sector/cct/wg-level analysis report by addressing the reviews and feedback and provide recommendations.
- In the kobo tool, some adjustments have been made on the sequences of the questions so that it looks more logical and shorter. The tool will be shared with the Sectors/CCT/WG soon for their reviews.
- Some Sectors/CCT/WG might have some other pre-planned engagement during the enumerators' training. So, they will discuss among themselves and will interchange the allocated time among themselves and will let ISCG know.
- Forthcoming: ISCG will be supporting the sectors by providing the primary level data analyses. Once the timeline's been finalized, it will be shared with everyone.

2. Sector data and IM related updates:

- **ISCG updates:**
    - **Monitoring framework for JRP 2024:** ISCG has been conducted bi-lateral meetings with each sector to finalize the indicators and accomplishments for midyear. Now the sectors will share the monitoring framework with achievements and caseload (population reached) with ISCG.

- o **Funding analysis:** The mid-year funding analysis has been presented to ROCT and UNRR. After finalizing the Bhasan Char part, the dataset will be shared. ISCG will present the funding analysis to SEG and the donors in the upcoming weeks.
- **Sector updates:**
  - o Education sector is working on producing their regular IM products. Along with that, the sector is running placement test data analysis for non-UNICEF partners. Education sector will update their strategy at sector level, and they have already started the SDR.
  - o Food security sector is working on their regular IM products, and they are also finalizing the activities and indicators of 2025.
  - o WASH and Shelter-CCCM sectors are organizing the IM trainings, mostly for the partner level IMOs to address the challenges on reporting.
  - o WASH sector has developed the solid-waste dashboard. They are planning to develop the trend analysis dashboard from the beginning of the response (including the indicators).
  - o Nutrition and Health sectors are conducting their regular products and assessments.

3. JNA for new potential influx: For the potential new influx, three scenarios have been projected based on the ISCG contingency plan and it has been shared with the sectors.
- For scenarios 1 and 2, Shelter-CCCM sector will lead the rapid need assessment / JNA with that will include Sectors such as Protection (including CP and GBV), and WASH.
- Currently, Shelter-CCCM sector does not have any tool developed for emergency influx, but they will develop their own tool.
- For scenario 3, ISCG will step up and will lead the multi-sector JNA process.
- For the data collection for JNA, IOM/NPM and ACTED can be engaged, depending on the scale of the exercise.

4. Activity matrix for JRP 2025: Sectors will review their objectives and activities and put together their log-frame for next year JRP. ISCG will share the template and possible deadline for the sectors to complete that.
- Sectors are having issues with the target population because project template is based on activity groups. ISCG, along with the sectors will find a way to reflect the indicators in the project template. But the budgeting at partner level depends on the activity group. Follow-up discussion will be on-going to consolidate in between those.
- Unit of measurement will be added in HPC.

5. AoB:
- **New IMO of GBV-sub sector:** Abir Ahammad Talukdar is joining the GBV-sub sector and as well as IMAWG. He can be reached at talukdar@unfpa.org .
- **RRRB Website:** The admins of sector webpages (mostly the IMOs) will try to occupy less space by removing unattached files and reducing file size (mostly pdfs) before uploading.
- **Annual calendar for IMAWG:** Sectors suggested that IMAWG should have an annual calendar to maintain the proper delivery and workflow over the year and adjust the sector-wise plan accordingly.

Action points:
- From now on, the IMAWG meeting will be held monthly basis on every second Tuesday 3:30 PM – 4:30 PM of each month. Ad-hoc basis IMAWG will also be organized if necessary.

- **by 19 August 2024:** sectors/sub-sectors will share their JRP output and outcome indicators with achievements (including breakdown) and caseload in the provided Excel template, for January to June 2024.
- Sectors will list out the available data collection tools at sector level so that a consolidated JNA tool can be developed.

For more information: Inter Sector Coordination Group (ISCG)
Website: Rohingya Response
E-mail: imteam@iscgcxb.org | social media: