

**Meeting Title: Livelihoods and Skills Development Sector Coordination Meeting**

**Meeting Date: 20 March 2024**

**Participants: AAB, DRC, ESDO, FIVDB, IRC, Mukti Cox's Bazar, NRC, Oxfam, RDRS, SCI, Shushilan, SAWAB, SHED, PIB, UN Women, UNESCO, UNFPA, WFP, World Vision.**

**Agenda:**

1. **LSDS updates**
2. **IM products**
3. **AoB**

Agenda	Discussion points
<p><b>1. LSDS updates</b></p>	<ul style="list-style-type: none"> <li>➤ The Sector has shared the Annual Work Plan with partners which has been endorsed by the LSDS SAG. The AWP will be attached with the meeting minutes. Key points are described below: <ul style="list-style-type: none"> <li>○ Sector will resume joint field visits with interested partners after the Eid holidays.</li> <li>○ A designated Host Community Task Force will be formed by the Sector to have technical discussions on HC and LC interventions.</li> <li>○ The Sector is working with UNHCR Livelihoods team on the FAQ document for the roll out of the Competency Based Training (CBT) in the Camps. Once the document is finalized, the Sector will organize the orientation session for the JRP Partners who will be implementing CBT in 2024.</li> </ul> </li> </ul> <p><b>FAQ regarding the Competency Based Training are shared below:</b></p> <p>Q: What is the Skills Development Framework for Rohingyas?</p> <p>Q: What is CBT/skill training for Rohingya refugees?</p> <p>Q: Was there any Skills Needs Assessment in camps?</p> <p>Q: What is the current formal skills development initiative for Rohingya Refugees?</p> <p>Q: Why the formal training?</p> <p>Q: What type of training is it?</p> <p>Q: What are the contents of a standard learning package?</p> <p>Q: What is a Level-1 Course?</p> <p>Q: Is there a certification?</p> <p>Q: What are the available training courses?</p> <p>Q: How can a learner choose a course?</p> <p>Q: Who can join the training?</p> <p>Q: How can a person join the training?</p> <p>Q: What is the duration of the training?</p> <p>Q: What is the language of the training materials?</p> <p>Q: Who will be the trainer?</p> <p>Q: Does the trainee receive any money during the training?</p> <p>Q: How can an LSDS partner implement Competency-Based Training (CBT) in camps?</p> <p>Q: What are the training centre requirements?</p> <p>Q: How many tools, equipment, consumables, and furniture are needed for one training?</p> <p>Q: Who will do the independent knowledge assessment?</p> <p>Q: What is the process of assessment?</p> <p>Q: What will be the next step after assessment?</p>

## Livelihood and Skill Development Sector Meeting Minutes

- A Livelihoods Centered Disaster Risk Reduction training will be organized in the second half of April. Sector has already developed the ToR and is coordinating with ISCG EPR team on this.
- The other tentative training schedules will be shared along with the AWP attached to the meeting minutes.

### **2. IM products**

- The Sector shared the IM products: Partner Profile 2023, Trade Concentration Mapping (CBT related), and updated Partner Presence Map.
- LSIDS will share the Partner Profile 2023 with each individual organization and get it validated before publishing online.
- As for Partner Presence Map, it was suggested for the target beneficiaries per camp and reached beneficiaries per camp to be reflected in the document. However, since the implementation planning is changing based on the camp and funding situation, it will be difficult to project the targeted number of beneficiaries by camp.
- In the meantime, the Sector is working on the platform to collect and exchange information about train/skilled beneficiaries and demand for skilled work force in the camps so as to enable matching “supply” and demand, but also help Sector partners to plan their skills development initiatives efficiently.

### **3. AoB**

- Mukti Cox’s Bazar shared that they started implementing Non-Formal Technical Training on jute handicraft, Barbering, Handicrafts, and Plastic Recycling in Camp 1E, 13, 15 and 17.
- Sector Coordinator requested partners to reach the Sector with the information if any of the has developed or is following livelihoods specific PSEA related checklist in addition to general PSEA guidelines, or Sector will assume partners are following the general PSEA guidelines.