

NS COORDINATION MEETING

NS Coordination Office/Online | 29 February 2024, 11:00 PM – 1:00 PM



Meeting Minutes

Chair: Kibrom Tesfaselassie, Coordinator, NS

Note taker: Nafisa Habib Purba, Nutrition Officer, NS

Special Guest: Elena Rivero, Nutrition Cluster Consultant, GNC

Participants: ACF, Concern, Friendship, GK, HI, MSF, SCI, SHED, BRAC, UNHCR, UNICEF, WFP and GNC focal point (Elena Rivero). See Annex I for the list of participants from each organization.

Welcome and Introductions

Mr. Kibrom Tesfaselassie, Coordinator, NS welcomed all the participants to the Nutrition Sector Coordination meeting held on 29th February 2024 in NS office (EPI Building). With a quick introduction, the main agenda of the meeting was started.

Agenda

- Review previous meeting minutes.
- IM Update
- Update from CMAM/IYCF/AIM TWG
- Update on SAG and TWG membership
- Discussion on very low admission
- Selection of TWG Lead and SAG membership,
- Update on Funding Analysis 2023 & 2024
- AOB
 - Fire Assessment at INF
 - Piloting Stimulation Therapy by HI in five camps.

Agenda Covered:

1. Reviewing action points of the previous meeting:

	Action Point	Focal point/ agency	Timeline	Status
1	NS to request partners to do analysis for low achievement in 2023; for those camps achieved <70% in OTP and TSEP programmes.	NS	1 st Feb 2024	Completed
2	SMART survey data needs to be shared.	ACF/UNICEF	5 th February	Completed
3	CMAM TWG will arrange a meeting on new guidelines.	CMAM TWG	2 nd week of February	NO (postponed to Mar'24)

4	The Nutrition Sector team will share the form of voting for SAG and TWG with all the partners for feedback.	Nutrition Sector	1 st February	Completed
5	Disability training will be conducted for all NS partners.	Nutrition Sector	29 th Feb 2023	Will be done in mid-April 2024
6	The training register (KOBO Survey) will be shared for harmonization.	Nutrition Sector	1 st February	Completed
7	The 4 th quarter bulletin report is shared with all SAG members for input	All partners	1 st February	Completed
8	A meeting will be held with all partners on the new 5W & IYCF reporting template.	Nutrition Sector	7 th February	Completed
9	KOBO survey template will be shared with all partners for their honest and genuine feedback on aspects to be improved by NSCU.	Nutrition Sector	1 st February	Completed
10	NS to request all IP for their priority activity in 2024 Partners need to share their priority activity for 2024 with NS	NS All IP	8 February (NS) 15 February (IP)	Completed -

2. IM update as of January 2024

- ✓ NS IMO has presented the nutrition programme update on the newly created power bi dashboard.
- ✓ Dashboard link will be shared by NS IMO. All partners can see the update by month, partners, camp, and site level as well.
- ✓ MSF has started to share their monthly admission of SC in camp 16 since January 2024. The MSF data will not be incorporated on the present dashboard as MSF is not the part of JRP. It will be compiled and managed separately.
- ✓ All partners and IMO agreed to have a separate meeting for dashboard for recommendations for improvement if any. It will be held on 12th March 2024 in the afternoon.

3. Update from TWG.

- **AIM TWG update**
 - ✓ key findings of SMART survey conducted in Host Community has been shared with IPC Acute Food Insecurity team soon after validation during first week of February 2024.
 - ✓ UNHCR will give their update by 1st week of March for the final SENS report. The report will be shared with AIM TWG lead for clearance before dissemination.
- **IYCF TWG update**
 - ✓ IYCF TWG will conduct their monthly meeting on 11th of March.
 - ✓ IYCF TWG will share their field visit plan.
 - ✓ New report template will be checked at field level during joint field visit.

- **CMAM TWG update**

- ✓ The new CMAM TWG will reschedule the monthly meeting after voting is done.

5. Discussion on very low admission

SAM Low Achievement in 2023				
Partner	Camp Name	SAM Target	SAM Reached	% achieved
GK	Camp 1E	476	316	66%
GK	Camp 1W	505	297	59%
Concern	Camp 26	541	297	55%
Concern	Camp 19	332	174	52%
MAM (U5) Low Achievement in 2023				
Partner	Camp name	MAM CU5 Target	MAM CU5 Reached	% achieved
WVI	Camp 5	1327	888	67%
GK	Camp 1W	1974	1263	64%
Concern	Camp 26	2118	1303	62%
Concern	Camp 19	1297	680	52%
MAM PLW Low Achievement in 2023				
Partner	Camp name	MAM PLW Target	MAM PLW Reached	% achieved
Concern	Camp 26	134	85	63%

Justification from Implementing partners:

CWW: Camp-26

Factors for low admission:

- ✓ Camp-26 is quite scattered and there are some blocks which are adjacent to Nayapara registered camp (Nayapara RC) and far from Camp-26 INF. Out of 11 Blocks camp 26 is covering 5 blocks(A,B, C , D, E), Nayapara RC Site 01 is covering 3 Blocks(F, G, H) and Nayapara RC site 02 is covering remaining 3 blocks(G-Ext, H-Ext, I-Ext) from last couple of years. Therefore, the achievement for Camp-26 is showing less while achievement for NYP RC showing bit higher than the target. If we consider the individual SAM admission from 1st January to 31st December 2023, we can see that only camp 26 admitted 297. Where Nayapara RC Site 01 admitted from Camp 26 part is 76 and Nayapara RC Site 02 admitted from Camp 26 part is 199. So, the total cumulative admission of SAM of camp 26 is 572. As well the actual OTP admission rate is 105.7%
- ✓ In TSFP case it is also same. Therefore, the actual TSFP U5 admission by only camp 26 part is 1303. TSFP U5 admission by Nayapara RC site 01 from camp 26 part is 289 and by Nayapara RC site 02 is 482. So, the total cumulative TSFP U5 admission of camp 26 is 2074(97.9%).
- ✓ MAM PLW admission from the individual camp 26 part is 85. MAM PLW admission by Nayapara RC site 01 from Camp 26 part is 19 and by Nayapara RC site 02 from Camp 26 part is 17. In cumulative the MAM PLW admission of camp 26 is 121 (90.3%)

Action points

- ✓ Need specific catchment area demarcation for these two camps (specially, for those blocks) and based on this the target should be set for these two camps while sector setting / revising the target.

- ✓ Concern will verify the beneficiaries that receive ration from other sites and also will give the information to the sector about on other site who is providing the support.

WVI: Camp- 5

Factors for low admission:

- ✓ Inappropriate measurement by volunteers was a crucial factor for not being identified of the possible MAM children. Besides, the monitoring gaps from the responsible person observed which made the volunteer irrefutable. Moreover, the measurement at facility level was poor as well.
- ✓ Throughout the year most of the time responsible position like, nurse position was vacant.

Action points

- ✓ Strengthen the outreach activity monitoring
- ✓ Regular supervise and monitor the measurement by using scoring sheet.
- ✓ Ensure necessary OJT for the measurement volunteers.
- ✓ Timely onboard the vital role-playing staff.
- ✓ By mid-March WVI will ensure the recruitment of all field level volunteers & staffs

GK: Camp- 1W

- ✓ The camp is close to host community and has access to diversified foods and their health service seeking behavior is better compared to other camps (as informed by GK supervisors who worked in outgoing partner in 2023).
- ✓ The nutrition sites did not have adequate numbers of CNVs, and Centre based volunteers (1 CNV to cover >400 HHs instead of standard 200 HHs and only 9 center based volunteers instead of 15). This hampered active case findings.

Action points

- ✓ Ensure placement of minimum standard number of volunteers both at outreach and center level from the beginning of the year for the incoming implementing partner.

6. Update on SAG and TWG membership

- ✓ For SAG membership 2024 from INGO's two were elected and they are Concern & WVI.
- ✓ For CMAM TWG, SHED is selected for Co-Lead. WVI & CWW shared their interest & commitment for taking the responsibility of TWG as Lead. NS will share the voting form by 3rd Feb.
- ✓ SHED will share the focal point details for CMAM TWG within 1st Week of March
- ✓ For IYCF TWG, GK will provide their support as Co-Lead. SCI & UNICEF shared their interest to support as Lead. NS will share the voting form by 3rd Feb.
- ✓ For AIM TWG, both ACF and UNICEF shows their interest to support as Lead. So, all participants agreed for voting. As there was NO partner interested to be the co-lead, so ACF and UNICEF agreed that the runner up will be the co-lead by default.

7. Update on Funding Analysis 2023 & 2024

In 2023 JRP, Nutrition Sector partners have secured around \$33.5 M (84% of funding appealed) as of December 2023 whereas in 2024 JRP \$13.4 M (30% of funding appealed) has been secured as of February 2024. NS with its appealing partners thank all the donors for supporting nutrition to provide life-saving assistances to the most vulnerable groups including children and PLW at camps and host community.

One of the concerns that was raised by NS during the discussion was to be accurate and sensitive while sending the funding status to ISCG and Nutrition Sector. During the 2024 JRP project submission, it was estimated that around 40% of requesting funding for 2024 JRP was secured by the partners while during the financial analysis in February it's 30%.

8. AOB

- ✓ Nutrition Sector will arrange the disability inclusion training in April with support of HI.
- ✓ Fire Preparedness Assessment tool will be shared by NS within 3rd March.
- ✓ NS and all partners agreed that in INF only English & Burmese language containing IEC materials will be used. It is to be recalled last year we agreed to remove all IEC materials which contained Bangla language from INF. Nutrition Managers are expected to verify that all IEC material in Bangla has already been removed from INF.
- ✓ All partners agreed again that all child who are found with MUAC less than 13.5cm will be referred to INF.
- ✓ By mid-March WVI will ensure the recruitment of all field level volunteers & staffs
- ✓ HI & UNICEF had a meeting on 27th of Feb. HI will find a premise near to INF for their Stimulation Therapy (ST) activity.
- ✓ All partners agreed to do a mid-year review for all TWG's.
- ✓ GNC regional consultation meeting will be held on 13th of march. All partners need to complete the registration by 7th of March.
- ✓ Elena Rivora has briefed the participants on the ongoing Partner's Capacity Assessment exercises and greatly appreciated for their collaboration.

9. Summary Action Points

Action points	Focal point/agency	Timeline
Fire Preparedness Assessment tool will be shared	NS	3 rd March 2024
WVI will ensure the recruitment of all field level volunteers	WVI	Mid-March 2024
Meeting for dashboard discussion will be organized	NS & All partners	12 th March 2024
IYCF TWG will arrange monthly meeting	IYCF TWG	Mid-March 2024
SHED will share the focal point particulars for CMAM TWG Co-Lead.	SHED	1 st week of March
Voting forms for all TWG will be shared	NS	3 rd March 2024

Closure: Nutrition Sector is grateful to all nutrition partners for their active participation and contributions. The meeting ended at around 1.15 p.m., and the next meeting has been scheduled 24th March 2024 at 10.00 AM to 12.00 Pm.

List of Participants:

NUTRITION SECTOR COORDINATION MEETING



Date: 29/02/2024

Name	Sex	Designation	Organization	Contact Number	eMail	Signature
Md. Mahbub Muneed Khan	M	Snr. Nutrition & FS Associate	UNHCR	01860621721	khanmd@unhcr.org	
Dr. Farhan	M	Sr. Program Officer	SCZ	01875024701	abul/abul.farhan@svect-cbd.gov.org	
Mirza Faris	M	Nutrition Coordinator	CK	01672619754	nutri-coord@ckcc.org	
Amir Hossain	M	SRP PM	SHED	0171258396	amir-nb-pm@shed.gov	
Md. Mahbub Islam Majumder	M	Program coordinator nutrition	CARE	01716769175	mahbubislam.majumder@care.org	
Mahabubul Hashan	M	Data Analyst	WFP	01713012908	mahabubul.hashan@wfp.org	
Rajib Kumar Kundu	M	Program Policy Officer	WFP	01222-816185	rajob.kundu@wfp.org	
Chandrima Saha	F	Medical Co-ordinator supplies	MSF- OUP	01847461995	msf-bangladesh-medco-support@paris.msf.org	
Kibrom Tis	M	Coordinator	NS	017012		
Elexa Rivero	F	Cluster Coordinator	GNC	—		

Nutrition Sector Coordination Unit, Cox's Bazar, Bangladesh

NUTRITION SECTOR COORDINATION MEETING



Date: 29/02/2024

Name	Sex	Designation	Organization	Contact Number	eMail	Signature
ZIAUR RAHMAN	M	Deputy Director	SHED	01757-965902	Ziaurshed@shed.org	
Dr. Sharwin Sultana	F	Programme Manager-Implementation	BRAE	01847495803	sharwin.sul@brae.net	
Francis Nyakoojo	M	Emergency Prog Manager	Concern Worldwide		francis.nyakoojo@concern.net	
JENNIFER OKEKE	F	NUTRITION ASSISTANT	UNICEF	01701202870	jaokeke@unicef.org	
Md. Lalam Mishra	M	IMO	UNICEF	01744261933	mlmishra@unicef.org	
Md. Saimumussamam	M	Erasmus	WVB	01624737822	md_saimumussamam@wvi.org	

Nutrition Sector Coordination Unit, Cox's Bazar, Bangladesh

List of Participants: (Online)

Name	Org	Email
Fatema Kaniz	HI	f.kaniz@hi.org
Dr.Md Abul Hasan	ACF	nuthod@bd-actionagainsthunger.org

//////////////////// THE END //////////////////////