

NS COORDINATION MEETING

NS Coordination Office/Online | 30 January 2024, 03:00 PM – 05:00 PM



Meeting Minutes

Chair: Kibrom Tesfaselassie, Coordinator, NS

Note taker: Nafisa Habib Purba, Nutrition Officer, NS

Participants: ACF, Concern, Friendship, GK, HI, MSF, SCI, SHED, UNHCR, UNICEF & WFP. See attached below the list of participants from each organization.

Welcome and Introductions

Mr. Kibrom Tesfaselassie, Coordinator, NS welcomed all the participants to the Nutrition Sector Coordination meeting held on 30th January 2024 through online. With a quick introduction, the main agenda of the meeting was started.

Agenda

- Review previous meeting minutes.
- IM Update
- Update from CMAM/IYCF/AIM TWG
- Update on SENS and SMART 2023 Survey
- Update on SAG and TWG membership
- Discussion on Disability training (updated version)
- Update from NS partners (priority activities in 2024)
- Harmonization of training sessions in 2024 (Nutrition Specify and cross-cutting).
- AOB

-Funding Analysis 2023 & 2024

-Q4 NS Bulletin

- Update from NS (Partners capacity assessment tool, update on ROCT meeting, NSCU satisfaction survey)

Agenda Covered:

1. Reviewing action points of the previous meeting:

Action points	Focal point/agency	Timeline	Status
NS IMO will share newly developed Power Bi dashboard and NS training register with partners for their review and comments.	NS IMO	20 November 2023	Completed
NS will share executive summary with SAG members including AIM TWG for review and comments.	NS Coordinator	18 December 2023	Completed

SC tentative location will be shared with UNHCR and UNICEF for further discussion	NS Coordinator	18 December 2023	Completed
The draft letter and reporting format for CiC monthly report will be shared by NS	NS/CWW	20 November 2023	Completed

2. IM update as of December 2023

- ✓ NS IMO presented the programme data analysis. As of December 2023, 98% of SAM target (11,500) and 89% MAM CU5 target (46,000) reached. 93% of IYCF target has been covered by all the partners in the refugee camps.
- ✓ For the Host community, 41% of SAM target (2,500), 195% of MAM CU5, 167% of MAM PLW were covered in 2023.
- ✓ Similar to November, both SAM and MAM trends declined from November to December by 6% and 16% for SAM and MAM respectively in the refugee camps.
- ✓ Participants have discussed exhaustively on achievement vs target of 2023. Though all 33 camps are expected to achieve above 90 per cent, NS partners have agreed to review critically for those camps achieved equal or less than 70 per cent in CMAM programme.

Description	OTP	TSFP
Number of Camps achieved >90% target	26	20
Number of Camps achieved ≥80% and <90%	3	4
Number of Camps achieved ≥70% and <80%.	0	5
Number of Camps achieved <70%.	4	4

- ✓ In addition, participants earnestly recommend working aggressively on IFA reporting and to avoid double counting. Reporting of the first time IFA Supplementation each year could be a solution to avoid reporting for next rounds of supplementation.
- ✓ IYCF TWG has already amended the reporting guideline and template in such a way to avoid double counting and will be applied in 2024.
- ✓ As there were some confusions between the target of NRC and Camp 26, so WFP requested to check with CWW and change the target as per actual area covered by both camps.

3. Update from TWG

● AIM TWG update

- ✓ The SENS 2023 full report was shared on January 18th 2023 for review and feedback by all AIMTWG members. Kindly ensure your input is provided by February 4th, 2024.
- ✓ The SMART survey for 8 upazilas has been successfully completed, and the analysis phase has concluded. We are in the process of planning a data validation workshop, which will be carried out shortly. Additionally, based on the identified IPC analysis needs from these survey data, key findings may be shared soon.
- ✓ FAO will conduct IPC for food security from 1st-9th February in Cox's Bazar and for this, SMART survey data need to be shared by 5th Feb 2024. FAO classified the area in three areas for IPC exercise. AIM TWG will give emphasis and update on that issue by 31st of January.

- ✓ UNICEF colleagues will have a meeting with ACF on 31st of January and will let us know about the further discussion.

- **IYCF TWG update**

- ✓ New monthly IYCF report already shared by IYCF TWG. Some new indicators are added, and some indicators are revised with recommendations of members.
- ✓ IYCF technical working group planned a joint field visit, and the schedule of the visit will be shared on 1st week of February.

- **CMAM TWG update**

- ✓ CMAM TWG will arrange a meeting on 2nd week of February with some specific agenda, especially new guidelines for SAM without complication.

4. Update on SAG and TWG membership

- ✓ As the previous SAG membership and TWG leadership and co-leadership have ended in 2023, the sector members decided to do another round of voting for the same. The Nutrition Sector team will share a form of voting for SAG membership and EOI for TWG leadership with all the partners.

5. Discussion on Disability training (updated version)

- ✓ NS need to update all nutrition partners and site supervisors about the new module- Child Functioning Module (CFM) for this, shortly Nutrition sector will conduct orientation through online.
- ✓ In addition, UNICEF colleague added that they faced challenges in disability reporting and record keeping process for this UNICEF colleague suggested that, as every beneficiary has the individual card so every partner can put an option on the card for disability assessment. UNICEF colleague also recommended face-to-face training as we are not meeting IYCF disability target. This training could be organized later once fund is secured by one of NS partners. .

6. Update from NS partners (priority activities in 2024)

- ✓ Nutrition Sector recommended to all partners that, for any new initiative other than the routine activity need to informed beginning of the year in advance for review by sector, SAG & TWG members.
- ✓ CWW colleague shared that, this year they will emphasis on improving the problem quality and for this they will bring an internal expert from them for four months.
- ✓ It's been four-month CWW is implementing MAMI care pathway, and they will share the lesson learned report with the sector & IYCF TWG and also initiate an open discussion for other partners also.
- ✓ CWW can also support other partners in capacity building through on job training & in house training.
- ✓ CWW is also implementing nutrition sensitive activity on piloting basis by other donor and this year they are mainly focusing on vulnerable group SAM & MAM children, PLW & PWD's. Next year they will share their lesson learned report by this activity.
- ✓ Rajib Kumar Kundo; Program Manager of CWW is leaving his position. From February he will join WFP team. For interim time all partners are requested to communicate with Md. Ariful Kabir Sujon and can keep both DPM's in copy for any communication & support.

7. Harmonization of training sessions in 2024 (Nutrition Specify and cross-cutting)

- ✓ The nutrition sector team will share the training register (KOBO Survey) for harmonization of all partners for their feedback.

8. AOB

- ✓ ISCG requested funding analysis from all partners. So, all nutrition partners are requested for expect this request from ISCG
- ✓ The 4th quarter bulletin report is shared with all SAG members for input and the deadline for this is 1st February.
- ✓ GNC recommended for partner capacity assessment by April and for this nutrition sector will arrange an orientation with all partners for understanding this self-assessment tool.
- ✓ As construction work is going on the EPI building so Nutrition Sector team is requesting to other partners if they can support voluntarily with the venue (can accommodate at least 30 people) for coordination meeting.
- ✓ Nutrition sector wants to know from the partners to give review on sector works so that sector can improve their works and for this a KOBO survey will be shared with all partners for their review.
- ✓ Next week on Sunday NS will arrange a meeting with all partners on new 5w & IYCF reporting template.

9. Summary Action Points

Action points	Focal point/agency	Timeline
NS to request partners to do analysis for low achievement in 2023; for those camps achieved <70% in OTP and TSEP programmes.	NS	1 st Feb 2024
SMART survey data needs to be shared.	ACF/UNICEF	5 th February
CMAM TWG will arrange a meeting on new guidelines.	CMAM TWG	2 nd week of February
The Nutrition Sector team will share the form of voting for SAG and TWG with all the partners for feedback.	Nutrition Sector	1 st February
Disability training will be conducted for all NSS	Nutrition Sector	29 Feb 2023
The training register (KOBO Survey) will be shared for harmonization	Nutrition Sector	1 st February
The 4 th quarter bulletin report is shared with all SAG members for input	All partners	1 st February
A meeting will be held with all partners on the new 5W & IYCF reporting template.	Nutrition Sector	7 th February
KOBO survey template will be shared with all partners for their honest and genuine feedback on aspects to be improved by NSCU. .	Nutrition Sector	1 st February

NS to request all IP for their priority activity in 2024 Partners need to share their priority activity for 2024 with NS	NS All IP	8 February (NS) 15 February (IP)
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Closure: Nutrition Sector is grateful to all nutrition partners for their active participation and contributions. The meeting ended at around 4:45 p.m., and the next meeting has been scheduled 29th February 2024 at 11.00 AM to 12.30 PM.

List of Participants:

Name	Org	Email
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