



GBV Sub-Sector Monthly Meeting Minutes - November 2023

Date	13 November 2023, Monday	Venue: UNFPA Conference Room						
Meeting Modality	In person & online meeting	Time: 11.00 am to 1:00pm						
Chair	Pei-Chieh Tseng (Jay) IMO-GBVSS Gender Based Violence-Sub Sector UNFPA, Cox's Bazar, Bangladesh	Preparation of Minutes: GBV SS Coordination Team						
Partner's present	<p>GBV Sub-Sector (GBV SS) participants attended from the following organizations (<i>as reported in the chat box</i>):</p> <p>Online: SCI, UN Women, IRC, UNDP, Caritas Bangladesh, CPSS, Plan International, WFP, PSEA Network, Protection Sector, Caritas Bangladesh, AAB.</p> <p>In person: JNUS, WVB, GNB, UNFPA, IOM, Friendship, Plan International, Nari Maitree, RTMI, Mukti Cox's Bazar, HAP Services, DRC, IRC, UNHCR, BRAC, YPSA, LAW, IFRC, HCB, UN Women, Care BD, UNDP, GUK etc.</p>							
Agenda	<p>Welcome, opening remarks and introduction (by Rebecca Nakaweesi, Act GBV Sub Sector Coordinator) Rebecca Nakaweesi, welcomed all the participants of the agencies to the September 2023 GBV SS Monthly Meeting.</p> <p>1. Documents for endorsement (by the GBV SS Coordinator)</p> <ul style="list-style-type: none"> ● Final agenda (draft circulated for comments) The GBV SS Coordinator presented the November 2023 draft agenda, circulated prior to the meeting for feedback. The agenda was adopted as final by consensus and endorsed by the GBV SS members. ● October 2023 GBV SS Monthly Meeting Minutes Members also endorsed the minutes of the October 2023 GBV SS Monthly Meeting. <p>2. Review of the action points: The GBV SS Coordinator shared the progress of the Aug 2023 action points.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #00BFFF;"> <th style="text-align: left;">Action Points</th> <th style="text-align: left;">Updates</th> </tr> </thead> <tbody> <tr> <td>1. Finalize the Activity Matrix and send to protection sector/ISCG</td> <td>Finalized and shared by GBVSS</td> </tr> <tr> <td>2. Share MSNA findings summary to partners along with project submission packages.</td> <td>Shared by GBVSS</td> </tr> </tbody> </table>		Action Points	Updates	1. Finalize the Activity Matrix and send to protection sector/ISCG	Finalized and shared by GBVSS	2. Share MSNA findings summary to partners along with project submission packages.	Shared by GBVSS
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	<p>3. Operational updates-protection sector (Shamanta) Shamanta from the protection sector provided below updates and detailed update of the protection sector is HERE.</p> <ul style="list-style-type: none"> -Next week a JRP peer review workshop will be conducted. -Completed thematic workshop with CiCs on protection last October 2023. Findings will be shared soon. -ATWG analysis Dashboard HERE. 							



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- Participated PSEA discussion with PSEA Network related to PSEA referrals.
- Draft is ready for protection monitoring and it will be shared soon for comments and feedback.

4. Operational updates-Child Protection Sub Sector (Farukh)

- No updates from CPSS

5. Update from the PSEA Network

- Completed 1st batch of ToT on PSEA and 2nd ToT will be conducted next year.
- Ensure that all staff, beneficiaries will receive training on PSEA in the JRP2024 project proposal.

6. JRP 2024

Project template package, project submission and peer review process/PRT: Jay shared the updates on JRP 2024 project template packages, project submission deadline on 14 November 2023 and Peer Review Process and Peer Review Team (**Detailed with PPT**).

Feedback from participants:

- Gabriella from UNHCR said that case management cost (average) is 300 is huge per beneficiary compared with JRP 2023 (30 usd, but Jay clarified this figure was based on activities across all 4 activity costs that are a lot cheaper: awareness raising, capacity building, social behavioral changes) also this year the unit cost exercise means to set a high upper limit for proposals that are way out of the bounds, but will be taken only as one criterion and as a benchmark to discuss with individual appealing partners, not as a way to base individual program budgeting on. Also subject to justification from partners if PRT would require).
- GBVSS will detail out about cost per beneficiary for case management and constructions-is it included in JRP or not, **with the PRT members when reviewing**.

Next steps: timeline review:

- 16 November: Orientation for PRT.
- JRP 2024 peer review workshop of GBVSS will be held on 19-20 November 2023. There will be another integrated peer review with CP, GBV and Protection hosted by the protection sector on 21-23 November 2023.
- 20-23 November revision notice from PRT to appealing partners (Potential).

Peer Review Team (PRT) selection criteria and PRT composition: Jay presented the PRT- selection criteria and PRT composition.

7. AAP, Age and Disability cross-cutting (Masum)

- Masum from AAPWG gave a presentation on AAP guidance for JRP 2024 as well as action points against guideline and to follow it in time of respective project design. (**Detailed with PPT**).



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-Requested to target around 12% persons with disabilities out of total target (all sectors).

8. AoB

16 DoA (Priyanka)

- GBV SS presented update preparation and others on 16 days activism. GoB approval process is in the process regarding the rally.
- GBV prevention groups also like to launching programme for 16 Days Activism
- 23 November would be the launching event of 16 DoA.
- We will go waving the flag if we don't get permission from the DC office considering security issues.

GBV Service Audit: Jay shared the 2023 Service audit dashboard and demonstrated how organizations can find their service audit results and download it. Please see the GBV Service Audit-2023 dashboard with this **LINK**.

Gender with Age Marker (GAM) update: Priyanka shared that last week GBVSS organized orientation on GAM for GBVSS partners. If you need any support regarding this just reach out to the GBVSS team.

Contact focal point update from GBVSS partners: GBVSS has been requested by GBVSS partners to update contact information of focal/ alternate focal points of their respective organizations.

- Rtm Int handovering their facilities of camp-13 and camp-14 while GBV SS field colleagues would support handover opportunities/partner.
- Respective actors asked to make close contact with CiC offices regarding project launching and closing,

9. Closure of the meeting

Finally, Pei-Chieh Tseng (Jay) thanked all participants for their active participation and closed the meeting.

SL	Action Points	Responsible Person	Updates
1	CPSS will share CP-GBV case management guidelines with GBVSS and GBVSS will share with GBVSS partners.	Farukh from CPSS	The guideline is available here
2	Detailed Calendar of 16 DoA will be shared by GBVSS.	Priyanka, GBVSS	Shared