

Attendance: This meeting was chaired by the ISCG EPR Coordinator (DRM Officer) with the ISCG Inter-Sector Coordinator, SCCCMM Sector Coordinator, FSS Sector Coordinator, LSDS Coordinator, EEN Coordinator, Protection Officer, CP Sub-sector Coordinator, UNHCR, UNICEF, FAO, IOM, IFRC, NGO Platform, IRC, DRC and other esteemed stakeholders.

Agenda:

- Review of previous [meeting minutes](#)
- Discussion on upcoming EPR priorities Work Plan
- Fire hazard preparedness and response
- Major program updates from esteemed stakeholders and Q/A
- AOB

Agenda	Action points	Remarks/Way forward
Review of previous meeting minutes	<ul style="list-style-type: none"> ➤ The previous meeting minutes updates have been shared with all EPR members by the DRM officer. 	<ul style="list-style-type: none"> ➤ The meeting minutes were accepted by all. ISCG will follow up the pending issues in coming days.
Discussion on upcoming EPR priorities Work Plan	<ul style="list-style-type: none"> ➤ The following priorities were discussed and considered during the meeting: <ul style="list-style-type: none"> • Revision of MHRP: ISCG has received inputs from all stakeholders and is currently compiling them for internal review. A brief presentation will be given to EPR WG members during the next EPR meeting in January. • Preparedness and mitigation activities: Ongoing activities are being carried out according to the agency's plan. The EPR WG seeks regular updates from agencies and sectors to respond and provide support as needed. The proceeding of stakeholders' workshop 2023 will be followed determining EPR priorities for 2024. • Command and control mechanism of Multi-Hazard Response: ISCG is working on finalizing the command-and-control mechanism along with MHRP. • Update Contingency Plan: ISCG has initiated the process of updating the Contingency Plans of all sectors and will further consult with sectors. The revision process will commence in January 2024. • Contingency Stock: The regular activity of revising sectoral contingency stocks is being conducted by the ISCG-EPR unit and will be updated based on requirements. • EPRWG TOR: Preparation of the TOR has been completed, and internal revision is currently underway. It can be shared with EPR WG members for their input before the next EPR meeting in January 2024. • EPRWG participant list: All members are included in a Google email group and will be treated as general members. Another core technical coordination group will attend the monthly meetings. • Multi-Hazard Handbook: All revisions have been made, but ISCG has provided some final feedback that will be subject to revision by IFRC and BBC action media. ISCG will share the final version with all 	<ul style="list-style-type: none"> ➤ ISCG will support agencies based on the requirement to update priority works in the coming days.

	<p>EPRWG members for further verification before seeking approval from the RRRC.</p> <ul style="list-style-type: none"> • Training modules on EPR and Multi Hazards: <p>ISCG recognizes the need for common modules for all sectors to guide agencies in conducting training sessions. ISCG will request activity details from sectors and collect relevant materials. The previously formed task force will be activated to prepare the common module for all sectors.</p> <p>Note: ISCG EPR has prepared a draft training module on School/Learning Centre Based DRR, which will be finalized by February and obtain approval from the RRRC accordingly.</p>	
Fire hazard preparedness and response	<ul style="list-style-type: none"> ➤ Following discussions with the Additional RRRC and BD Army, the EPR Coordinator has recognized that there is still a lack of fire prevention, preparedness, and response efforts among humanitarian agencies. It has been determined that conducting a comprehensive fire hazard assessment is now a priority. The EPR Coordinator has drafted a concept note outlining the assessment plan. The concept note will be revised based on feedback received from members. 	<ul style="list-style-type: none"> ➤ EPR Coordinator will ask for all relevant studies to EPR members to share so that a preliminary analysis can be done and ask for completing the revision of the concept note by 11 January 2024.
Major program updates from esteemed stakeholders and Q/A	<ul style="list-style-type: none"> ➤ FAO reported that the development of the Landslide Early Warning System (LEWS) is currently in the validation stage by the Bangladesh Meteorological Department (BMD). Based on the current development progress, it is anticipated that the system will be operational starting from March 2024. ➤ In the past two months, IFRC, IOM, and UNICEF have provided updates on their training activities. The EPR Coordinator will promptly gather detailed information from all agencies regarding their training initiatives. 	<ul style="list-style-type: none"> ➤ The major stakeholders will provide program updates both prior to and following EPR-related programs throughout the year.
AOB	<ul style="list-style-type: none"> ➤ The EEN and EPR Coordinators will collaborate to organize Hazard Modelling workshops in January. Participants will be notified of the event date and schedule soon. ➤ In response to FAO's request as part of their LEWS development efforts, the EEN and EPR Coordinators have initiated an inquiry among EEN and EPR WG members. The necessary information will be collected through a Google sheet. ➤ NPM is preparing to conduct a full-day training on 4-hr JNA in each camp. The EPR Coordinator will request the nomination of camp focal points per sector to facilitate NPM's planning process. The training is scheduled to begin on January 9, 2024, initially in the IOM AoR, followed by planning for the same training in the UNHCR AoR. 	<ul style="list-style-type: none"> ➤ Following the approval of the Joint Response Plan (JRP) by the Bangladesh Government, the ISCG EPR Coordinator will monitor the progress of ongoing work and gather activity details. The EEN and EPR Coordinators will collaborate closely to provide support for Specific Objective 5 of the JRP.