

## Meeting Minutes Cox's Bazar PSEA Network Monthly Meeting (Online)

Meeting Details	
<b>Date</b>	10 January 2024
<b>Time</b>	11:00 am to 12:30 pm
<b>Chair and Co-Chair</b>	Chair: Bora Ozbek ( <a href="mailto:bora@iscgxcb.org">bora@iscgxcb.org</a> ) and Co-Chair: Melissa Bencik ( <a href="mailto:mbencik@unicef.org">mbencik@unicef.org</a> )
Agenda	
<ol style="list-style-type: none"> <li>Welcome and Introductions</li> <li>Action Points from the Previous Meeting</li> <li>PSEA Network Updates</li> <li>PSEA Network Members' Updates –SKUS</li> <li>Key Actions of 2024 (First Quarter)</li> <li>The Investigator Qualification Training Scheme</li> <li>AoB</li> </ol>	
Information Collection and relevant links	
<ul style="list-style-type: none"> <li><a href="#">PSEA Network Website</a></li> <li><a href="#">Updated PSEA Focal Point Contact List</a></li> <li><a href="#">PSEA SOP</a></li> <li><a href="#">Foundations of SEAH Investigations (Tier 1)</a></li> <li><a href="#">Investigator Qualification Training Scheme (IQTS) Tier 2</a></li> <li><a href="#">End of Year Report (January 2023 to December 2023)-Reporting Template</a></li> <li><a href="#">The link for updating PSEA Focal Points Contact Details</a></li> <li><a href="#">Asia Pacific Inter-Agency PSEA Good Practices Bulletin</a></li> </ul>	
<b>Total Participants</b>	120 (Online Attendance Can be accessed <a href="#">Here.</a> )

### Summary of discussions and agreements/action points

Agenda	Summary/Action Point	Responsible
<b>PSEA Network Updates</b>	<p><b>Action Plan 2024:</b> The PSEA Network Action Plan 2024 has been prepared and shared with the UN RC. It will be presented to the UNCT and ROCT meeting and will be shared with the Network Members in February 2024.</p> <p><b>Revised ToR for 2024:</b> PSEA Network, PSEA Focal Persons and PSEA Network Co-Chairs have been revised and will be shared with the Network Members in February 2024.</p> <p><b>Asia Pacific Inter-Agency PSEA Good Practices Bulletin:</b> Region of the Asia and the Pacific AAP &amp; PSEA Working Group has published the 'Asia Pacific Inter-Agency PSEA Good Practice Bulletin' in December 2023. The</p>	<b>PSEA Network</b>

	<p>different works happening at the inter-agency level within the region have been documented there.</p> <p><b>PSEA End of Year Report_2023:</b> The deadline of sharing the ‘End of Year’ report has been extended to 18 January 2024. This is mandatory and all the Network Members have been requested to submit the report by 18 January 2024.</p> <p><b>Safe Recruitment:</b> The PSEA Network and the INTERPOL Soteria team have been working on a concept note following the workshop organized in November 2023 in Cox’s Bazar and the next steps will be shared with the Network Members in February 2024.</p>	
<p><b>PSEA Network Members’ Updates –SKUS</b></p>	<p>Samaj Kalyan O Unnayan Shangastha (SKUS) presented on a new project named ‘<b>Establish Community Engagement in all PSEAH Processes using a Victim/Survivor Centered Approach in the Ukhiya Upazila of Cox's Bazar.</b>’ This is one of the very first PSEA specific project in the Rohingya Refugee Response.</p> <p>The project is being implemented by SKUS in camp 4, 8E &amp; 10 with the technical support from CHS Alliance.</p> <p>The goal of the project is to <b>Ensure a Victim/Survivor Centered Approach in all PSEAH processes.</b></p> <p><b>Key activities of the project are:</b></p> <ul style="list-style-type: none"> <li>• Awareness Rising through Household visits and FGDs</li> <li>• Trust Building and Engagement for Adolescent and Young Girls</li> <li>• Community Consultation Meeting</li> <li>• Training for Staff &amp; related personnel</li> <li>• Training for Trusted Intermediaries and Informal Actors</li> <li>• Visual Drama in Local Language.</li> <li>• Orientation for camp based Rohingya Female PSEAH FPs, Local Women Leaders, and Female Majhi</li> <li>• Development of Guidance Materials for Informal Actors in the Community</li> </ul> <p>If you have any queries regarding the project, please contact <b>Jannatul Ferdous (<a href="mailto:jannat.skus@gmail.com">jannat.skus@gmail.com</a>)</b></p>	<p><b>SKUS</b></p>
<p><b>Key Actions of 2024 (First Quarter)</b></p>	<p>The PSEA Network shared the key priority activities of the 1<sup>st</sup> Quarter (January to March 2024). The priorities are as follows:</p> <ul style="list-style-type: none"> <li>• Coordination with the UNDSS.</li> <li>• Conduct ToT on the IASC’s “Saying No to Sexual Misconduct” in Bangla.</li> <li>• Disseminate context specific “No Excuse Cards” and “Together We Say No” IEC Materials.</li> <li>• Training/meeting/workshop with RRRC, CiCs and relevant government authorities.</li> </ul>	<p>PSEA Network and the Network Members</p>

	<ul style="list-style-type: none"> <li>• Coordinate with GBV and CP Sub-Sectors.</li> <li>• Training on “The rights and dignity of victims of SEA”</li> <li>• Training for GBV and CP Case Managers.</li> <li>• Organize training on the SEA investigations.</li> <li>• Follow-up with the investigation teams.</li> <li>• Improving safe recruitment process.</li> <li>• Revision of the Network ToR including the ToR for the PSEA Focal Points and the Co-Chairs.</li> </ul>	
<p><b>The Investigator Qualification Training Scheme</b></p>	<p>CHS Alliance developed the IQTS with partner, <a href="#">Humentum</a>, supported by funding from the UK’s Foreign, Commonwealth and Development Office (FCDO) in 2022. They have re-launched IQTS training with the new support from USAID to strengthen the humanitarian and development sector’s ability to investigate allegations of sexual abuse, exploitation, and harassment (SEAH).</p> <p><b>This is a four-tiered training program:</b></p> <ul style="list-style-type: none"> <li>• <b>Foundation: (Tier 1)</b> a free, short, eLearning course about SEAH investigations, the purpose of investigations, the different roles and responsibilities, the phases of SEAH investigations, and investigation principles. We encourage all the PSEA focal points to receive this training.</li> <li>• <b>Theory: (Tier 2)</b> a 5-week online course, undertaken as a self-directed course, but with expert facilitated sessions, followed by a multiple-choice exam on completion of the course. The course equips participants with the theoretical knowledge and skills required by SEAH investigators.</li> <li>• <b>Tier 3 (Practice)</b> imparts practical skills for independent SEAH investigations.</li> <li>• <b>Tier 4 (Maintenance)</b> an opportunity to maintain their qualification through demonstrating continued learning and practice.</li> </ul> <ul style="list-style-type: none"> <li>✓ Tier 2-Free for NNGO or CSO in an <a href="#">OECD DAC Recipient Country</a></li> <li>✓ To take the Tier 2 training the participants <b>must first have completed the foundation training</b>. This is entirely self-led and will take approximately 90 minutes. This can be accessed for free on Disaster Ready.</li> <li>✓ This course is mainly self-led (5 modules) but there are 3 required webinars during weeks, 1, 3, and 5.</li> <li>✓ To receive certification for Tier 2 and to qualify for Tier 3, candidates must achieve a 70% score on a one-hour/60-minute multiple-choice exam. CHS recommends that candidates complete Tier 3 before practicing actual investigations. Tier 3 qualification will be valid for three years.</li> </ul> <p>The PSEA Network recommended the National NGOs to participate in the IQTS-Tier 2 training and requested the Network Members to share the</p>	<p><b>PSEA Network Members</b></p>

	participants names once registered, so that the Network can follow up with CHS and create a pool of investigators for the Rohingya Refugee Response.	
<b><i>AoB (Any other business)</i></b>	<p><b>PSEA Network Co-Chair Nomination</b></p> <p>The PSEA Network has requested interested members to share a short note (200 words) on ‘how you will contribute to the Network as a Co-Chair’ latest by COB 18 January 2024. The notes will be shared with all the Network Members before the voting.</p> <p><b>Prerequisites for the Co-chair</b></p> <ol style="list-style-type: none"> <li>Agency or Organization currently an active member of the PSEA Network</li> <li>Agency/Organization has an operational PSEA Policy in place</li> <li>Agency/Organization is committed to allocating staff members with sufficient time for the co-chair position.</li> <li>The Agency/Organization with 2 Focal Points in the Network</li> </ol> <p><b>PSEA Network Co-Chair Nomination Timeline</b></p> <ul style="list-style-type: none"> <li>✓ Self-Nomination: <b>14 to 18 January 2024</b></li> <li>✓ Verification of the Nomination: 21 to 22 January 2024</li> <li>✓ Voting Date: <b>23 and 24 January 2024</b></li> <li>✓ Declaration of the Co-Chair: 7 February 2024</li> </ul> <p><b>Incorporating PSEA Question/s to Rapid Assessments (Protection/GBV)</b></p> <p>Sathi Ritchil from UN Women requested the PSEA Network to add PSEA specific questions to any kind of rapid assessments (Protection/GBV). Bora Ozbek, the PSEA Network Coordinator opined that the Network would coordinate with the relevant sectors and the AAP working group to incorporate PSEA questions to relevant assessments done by the Sectors.</p>	<p><b>PSEA Network Members</b></p> <p><b>PSEA Network</b></p>

The next PSEA Network Meeting will be held on **Wednesday, 7 February 2024 from 11:00 to 12:30.**