EPRWG meeting - Minutes
Wednesday 14 September 2023, 01:00 pm – 02:00 pm
ISCG Conference Room

Attendance: This meeting was chaired by the ISCG DRM Officer with the ISCG’s Deputy Coordinator, Shelter & CCCM Sector coordinator & IM officer, FSS sector coordinator, EEN coordinator, WASH sector representative, NPM, UNHCR, FAO, and MOAS representatives.

Agenda:
- Review of the previous meeting minutes
- Upcoming EPR priorities work plan for the EPRWG
- Major programme updates from our esteemed stakeholders
- AOB (MHRP revision, regularized EPRWG meeting)

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<tr>
<th>Agenda</th>
<th>Discussion</th>
<th>Action Points</th>
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| Review of the previous meeting minutes | ➢ The previous meeting minutes update have been given by the DRM officer which are as follows:  
• Implementation of MHRP – in progress  
• Strengthening the coordination (with sectors, cross-cutting issues, and capacity building) – A JRP guidance note has been prepared and taken feedback from the EPR group members during the meeting.  
• SOP of intervention/coordination mechanism or Instant Commanding System (ICS) – It was prepared and shared with Camp AoRs EPR focals for feedback.  
• Update Contingency Plans and EPR plan – Sector coordinators are requested to share their plans with the ISCG EPR focal point.  
• Revision of Contingency Stock – Updated as an ongoing process.  
• Update ToR of the EPRWG – will be updated soon.  
• Update the EPRWG participant list (front liners) - updated.  
• Need Assessment – in J-MSNA EPR issues are addressed.  
• Multi-Hazard Handbook – is in the process of finalization.  
• Training modules – progress has not been made yet. | ➢ ISCG will follow up on all activities in every meeting and support accordingly in moving forward. |
| Upcoming EPR priorities work plan for the EPRWG | ➢ The below priorities with deadlines were made by EPR focal persons and shown in the meeting:  
<table>
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<tr>
<th>EPR priorities</th>
<th>Status</th>
<th>Timeline/2023</th>
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<tr>
<td>Revision of MHRP</td>
<td>Compiling inputs from EPRWG members and sectors</td>
<td>December</td>
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<td>preparedness and mitigation activities</td>
<td>In progress</td>
<td>to be redefined based on the output of Stakeholders workshop</td>
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<td>Strengthening the coordination (with sectors, cross-cutting</td>
<td>In progress</td>
<td>December (JRP 2024)</td>
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<td>ISCG will support agencies based on the requirement to update priority works in the coming days.</td>
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During the due to fewer participants being present, ISCG’s EPR focal updated the groups about ongoing and a few of the completed trainings regarding the preparedness of multi-hazard response such as -

**Risk management:**
1. Development of Early Warning System – (by FAO & UNDP)
2. Final revision in the progress of Multi-Hazard Handbook – ISCG, IFRC, and BBC Action Media
3. Pre-disaster meeting at sub-district level – IFRC and Govt.
4. EPR and Anticipatory Actions including FbF – WFP, BRAC
5. Cyclone EWS system orientation for the camp volunteers - IFRC
6. Comprehensive Disaster Readiness, Emergency Preparedness, and Community Resilience Building in Cox’s Bazar - IFRC

ISCG will try to get information from the sectors about EPR programs and share it with the group accordingly.
| 7. | Macro Settlement Plans – SCCCM sector |

**Test the Plan:**
1. Scale Up Effective Fire Preparedness and Response Interventions in Camp Settlements – UNHCR & IOM
2. Installation of lightning arrestors – IOM & UNHCR
3. Watershed management – EEN and its partners
4. Solid Waste Management – WASH sector

**Team building:**
1. Cyclone Early Warning and Anticipatory Action Drill – IFRC
2. DMC capacity enhancement training – IOM & IFRC
3. Green Skill Development of Climate Actions – Education Sector
4. Disaster preparedness and First Aid training for CPP volunteers – IFRC & BDRCS
5. Training on Forecast Interpretation for Local Govt. and Humanitarian Stakeholders at Cox’s Bazar Sadar Upazila – FAO

**Access to Information:**
1. Camp DMCs periodic meeting – BDRCS, IFRC
2. Regular meetings with DMCs – Upazila administration
3. RRRB website – ISCG Secretariate & Sectors
4. BMD website – BGD Government
5. Stakeholder Workshop on Landslide Risk Management in Cox’s Bazar - UNDP

**Updating Alert:**
1. CPP alert flags - CPP
2. BMD-RIMES INSTANT Portal – BGD Government, RIMES, UNDP
3. NPM-DIR – SCCCM, IOM-NPM
4. RRRB website - ISCG
5. ISCG’s advisories - ISCG
6. 7 days weather update - ISCG

**AOB (MHRP revision, regularized EPRWG meeting)**
- MHHRP revision requires inclusive inputs from all sectors and frontline agencies.
- EPRWG meetings will be regularized from next month in a recurrence of Monday, every second week of each month.

- ISCG will share the necessary information with the groups accordingly.