

Meeting Minutes PSEA Network Meeting

Date: 7 September 2023

Location: Online Platform (Microsoft Team)

Total Participants: 115 Persons

Agenda	Summary/Action Point	Responsible
PSEA Network Updates	<ul style="list-style-type: none"> ✓ The PSEA network, in collaboration with Needs and Population Monitoring (NPM) unit of IOM conducted an assessment in 7 camps in May-June 2023. The report has been published on the Webpage of the PSEA Network. ✓ The PSEA Network conducted a 2-days Training of Trainers (ToT) on “Saying No to Sexual Misconduct” on 29 and 30 August 2023 with the PSEA Focal Points. 33 PSEA Focal Points (19 Female and 14 Male) from 30 different organizations (UN, INGOs and NGOs) attended the ToT. The aim was to ensure all Humanitarian Workers are aware of their roles and responsibilities in prevention and response to Sexual Exploitation and Abuse. 	PSEA Network
Findings from the Bi-Annual Report	<p>99 members shared the Bi-Annual report (January-June 2023).</p> <p>Major Findings:</p> <ul style="list-style-type: none"> ✓ 69% of the staff received Training on PSEA ✓ 23 PSEA Network Members have not received any ToT. ✓ 49% Sites have been reached with IEC Materials ✓ 82% Offices have been reached with IEC Materials ✓ 88% of the Members have Complaint Feedback Mechanisms available for their Beneficiaries. <p>Action Plan from the Network:</p> <ul style="list-style-type: none"> • The Network will reach out to the Members to ensure 100% of the staff and volunteers receive training on PSEA, 100% of the members have multiple ‘Complaint Feedback Mechanism’ and 100% of the Office and service centers reached with IEC materials. 	PSEA Network
Good Practice Presentation	<p>CARE Bangladesh and Action Aid presented their ‘Good Practices’ on PSEA within their organization. They shared that the usage of audio video materials (available on the PSEA Webpage) to sensitize the staff and volunteers is very effective.</p> <ul style="list-style-type: none"> • Members who would like to present their ‘good practices’ are requested to communicate with the Network before the next Monthly Meeting. • The Network will share the ‘video evaluation forms’ with the members by September 2023. 	Network Members

<p>PSEA SOP</p>	<p>Standard Operating Procedure for SEA Complaint Referral in the Rohingya Refugee Response in Bangladesh was revised in consultation with the key stakeholders, and it was presented and endorsed at the Strategic Executive Group (SEG) meeting in August 2023. The revised SOP is available on the Webpage of the PSEA Network.</p>	<p>PSEA Network</p>
<p><i>AoB (Any other business)</i></p>	<p>PSEA Investigation Capacity: 40 Organizations stated their staff received training on PSEA Investigation (Bi-Annual Report-2023). However, the Network suggested the members to ensure certified investigators in their organization. The Network also suggested that the key staff from each organization should receive the “PSEA Online Investigation Foundation Training” provided by CHS Alliance. The foundation training is free of cost. The Network also shared that a pool of 6 certified investigators will be established in Cox’s Bazar and the list will be shared with all the members soon.</p> <p>Revised No Excuse Cards/Posters: The background color and the QR code of the “No Excuse Card” have been revised. The Network will share the soft copies (both Bangla and English versions) with the members, and it will be also available in the PSEA Network’s webpage by September 2023.</p> <p>Next ToT will be organized in October 2023. The organizations who have not received the ToT yet will be prioritized. An invitation mail will be shared with all in the 3rd week of September 2023.</p>	<p>PSEA Network and Network Members</p>

The next PSEA Network Meeting will be held on **Wednesday, 4 October 2023 from 11:00 to 12:30**.