

# NS COORDINATION MEETING

NS Coordination Office (EPI Building) | 31 August 2023, 10:00 AM– 12:00 PM



## Meeting Minutes

Chair: Mr. Kibrom Tesfaselassie, Coordinator, NS

Note taker: Mohd Mostakim Ali, IMO, NS

Participants: ACF, Care, Concern, ESDO, GK, SARPV, SCI, SHED, UNHCR, UNICEF & WFP. See attached below the list of participants from each organization.

### Welcome and introductions

Mr. Kibrom Tesfaselassie, Coordinator, NS welcomed all the participants to the Nutrition Sector Coordination meeting held on 31 August 2023. After a brief introduction, the main agenda was covered.

### Agenda

- Review previous meeting minutes
- Introduction of New CS
- IM Update
- Update from TWG
- Update on UNHCR RUTF distribution
- GBV safety audit
- Volunteers' roles and categorization
- Analysis on WASH Assessment
- ISCG logo guidance and Signature
- AOB

### Agenda Covered:

#### 1. Reviewing action points of the previous meeting

NS coordinators lead the review of the July meeting minutes action points.

### Summary Action Points

Action points	Focal point/agency	Timeline	Progress/Status
To verify/justify: <ul style="list-style-type: none"><li>- high achievement of BSFP for refugees/FDMN,</li><li>- low admission of MAM U5 in refugee/FDMN,</li><li>- MAM U5 and PLW for host community considering the target; engage SHED in the discussion.</li></ul>	WFP nutrition team will meet with Mostakim bhai bilaterally and SHED for HC.	Mid July 2023	Postponed to first week Aug 2023.

Call an ad-hoc meeting for further clarity of the ENIM pilot operation (both technically and technologically).	AIM TWG	Mid July 2023	Postponed to first week of Sept.
Discussion between Health and Nutrition Sectors on IFA supplementation. From nutrition sector, UNHCR, UNICEF, GK, CWW will be participating in the meeting on behalf of NS. NS will coordinate the meeting with Health Sector.	NS and partners	20 Jul 2023	Done
NS IMO will sit with Hasan, Noman, Faris, Lalon and Rebeka to adjust the Target of IYCF counseling. Noticed NS target does not match with partner's target.	NS IMO	15 Aug 2023	Completed
To review and analysis the # of children transferred from TSFP to OTP supposed to be reported as new admission.	NS IMO, AIM TWG and CMAM TWG. (to nominate few members from each TWG)	31 Aug 2023	Ongoing
Revision of SAM with complication (SC) target	NS IMO, AIM TWG and CMAM TWG. (to nominate few members from each TWG)	15 Aug 2023	Ongoing
To conduct GBV safety audit 45 INF and 4 SC	Nutrition Managers of each agency.	31 Aug 2023 (Deadline expended to 04 Sept 2023)	Ongoing

## 2. Introduction of new CS

Dr. Bipash Khisa, the new Civil Surgeon of Cox's Bazar has started his duty in Cox's Bazar replacing Dr. Mahabubur Rahman. The Nutrition Sector unit has paid a courtesy visit to welcome the new CS and provided an induction about Nutrition Sector.

## 3. IM update as of July

- ✓ NS IMO presented programme data analysis from January to July 2023 where couple of pertinent information came out from the discussion.
- ✓ The SAM and MAM admission rate is below 50% of 2023 JRP annual target. NS will send the analysis so that all partners can check if their serving camps have less than 40% achievements in both OTP and TSFP services and explore any specific reasons/factors for this low admission rate and way forward by 11 September 2023.
- ✓ It was also discussed and agreed not to show the admission trend from 2019 but only for last three years.

### 3. Update from TWGs (5min each).

- **AIM TWG update**

- ✓ An appeal for approval from the National Nutrition Survey (NNS) has been submitted for ACF- UNICEF 4 SMART, and a meeting is scheduled for next week.
- ✓ Data collection for SMART surveys (Ukhiya and Teknaf) and (Cox's Bazar Sadar & Ramu) are planned from September 17th to 29th 2023.
- ✓ The process of justifying and generating evidence for the SENS one survey is currently underway. Next discussion meeting proposes on 3rd /4th September 2023 to finalize.
- ✓ The next meeting of the AIMTWG is scheduled for September 10th. During this meeting, the protocol and questionnaire for the upcoming surveys will be discussed.

- **CMAM TWG update**

- ✓ NS Coordinator requested CMAM TWG chair to review the new WHO guidelines and share CMAM TWG recommendation considering the context of current Refugee Response by 26 Sept 2023 for SAG endorsement.
- ✓ The new WHO guideline has already been shared with all partners by NS.

- **IYCF TWG update**

- ✓ Along with Counselling Annual IYCF target will also include the Messaging part which will further discussed and Endorsed in the SAG meeting. Partners reporting template will be reviewed.
- ✓ Joint field Visit template will be sharing with the TWG Members.
- ✓ HI shared their Workflow and Capacity Building documents that will be further shared with TWG member for further review and will be endorsed in SAG.
- ✓ 2024 Annual IYCF target indicator will be submitted to sector by End of October or 1st week of Nov 2023 after reviewing all the surveys and finalizing the existing reporting template.

### 4. Update on UNHCR RUTF distribution

- ✓ UNHCR has already completed all of its administrative procedure and has already donated RUTF to all UNICEF partners (CWW: 500 Cartons, ESDO: 250 Cartons, SHED: 650 Cartons and SARPV: 600 Cartons)
- ✓ The partners confirmed that they have already received the RUTF and started distributing at their sites.
- ✓ The NS coordinator requested all partners to report the update of RUTF at the end of each month (end of Sep, Oct and Nov 2023)

### 5. GBV safety audit

- ✓ The deadline for conducting the GBV safety audit at each site level is 31 August 2023.
- ✓ However, for partners who have not yet reported, the deadline has been extended to September 4<sup>th</sup>, 2023.

## 6. Volunteers' roles and categorization

- ✓ The summary of volunteer's role and categorization was presented. The outdated roles and the new roles sent by partners were discussed.
- ✓ A meeting will be called on next Thursday 7 September 2023 for more details discussion to come up with a consensus and propose ISCG about the harmonized roles of volunteers.
- ✓ The meeting invitation along with ISCG standardized volunteers list will be sent by NS.

## 7. Analysis on WASH Assessment

- ✓ Partners has shared the WASH assessment data with NS.
- ✓ A group was formed to conduct the analysis including staff from UNICEF, CARE, SHED and AIM TWG.
- ✓ NS will share the compiled dataset with this group for their analysis and the draft report will be shared by COB 14 Sept 2023.

## 8. ISCG logo guidance and Signature

- ✓ ISCG logo guidance shared with partners was discussed. As per the guidance, Agency (or units/departments of agency) logos cannot be used in sectoral and inter-sectoral products, including reports, studies, maps, signages etc. Alternatively, the RRR-B logo can be used for inter-sectoral products.
- ✓ A further discussion with ISCG is needed for more clarification as Nutrition Sector has a very limit number of products which are endorsed by NS by not really a product/report owned/developed by NSCU.
- ✓ In order to avoid any misunderstandings or non-compliance from the standpoint of the ISCG, the NS Coordinator has advised all partners to contact NS before releasing the publication to agree on the logo usage.

## AOB

### Update from NS:

- ✓ Livelihoods and Skills Development Sector coordination meeting, the International Labour Organization will be hosting a session "Strengthening coherence in quality skills development systems for refugees and host communities – Global practices from fragile contexts"; NS will be represented by SHED and NSCU.
- ✓ Ration cut monitoring update (Round 2) will be conducted this afternoon (31 Aug 2024). Only small group will be drafting the update and will be circulated to SAG members for their review.

### Update from SCI

- ✓ SCI has been continuing a 1year project with UNICEF from Sept, 22 on Capacity building and NBF Child management (with contribution from SCI) which has been formally Phased out on Aug,23 with proper.
- ✓ There should be increased coordination between Health & Nutrition Sector as Children with Cleft lip and Cleft Palate are lately identified which hindering their Health & Nutrition needs.
- ✓ ACF has clarified about the Locally produced Formula using in SC which is approved by NNS.

**Update from UNICEF**

- ✓ Arrival of new Nutrition Chief (Deepika Sharma) based in Dhaka and Nutrition Manager based in Cox's Bazar (Jecinter Akinyi Oketch). Additionally, Mayan has been replaced by Nutrition Specialist Kiross Tefera. In terms of nutrition assessment, Kiross has extensive experience, including IPC.
- ✓ The second round of Deworming and Mass MUAC screening will be conducted in end of September 2023. Orientation session, reporting template and all other instructions will be shared accordingly.

**Update from SHED:**

- ✓ Camp#11 INF: Integrated Nutrition Facility-INF of camp#011 were burnt on fire incident in March-2023, Now RRRC permission is secured for Centre Construction of Integrated Health and Nutrition services by UNICEF. For this purpose, SHED's INFs will be shifted to newer place for temporary services delivery from September-2023. After construction of the facility SHED will take over the new facility for Nutrition services.
- ✓ ACF Agreement: Community Based Management of Acute Malnutrition-CMAM agreement between SHED and ACF International is going to expired from 1st September-2023 in Ukhia and Teknaf Upazila, SHED is searching for new partnership opportunity for SAM management at host Community like Ukhia and Teknaf Upazila.

**9. Summary Action Points**


Action points	Focal point/agency	Timeline
Partners will send the factors for low admission in OTP and TSFP services for camps having less than 40% of 2023 JRP achievement.	All partners	11 Sept 2023
Review the new guidelines and share CMAM TWG recommendation considering the context of current Refugee Response.	CMAM TWG	26 Sept 2023
A meeting will be called to discuss about the volunteer's roles/categorization	NS	7 Sept 2023
Partners will complete the GBV safety Audit at each INF	All partners	04 Sept 2023
WASH Assessment group will analyze the dataset and will prepare a short report with findings and recommendations	WASH Assessment group (Rehana Lovely, Lalan, Dr. Hasan, Mostakim, Fahim)	14 Sept 2023

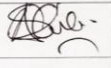
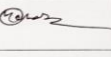
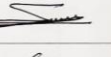
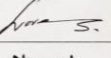
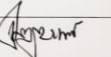
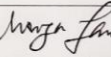
**Closure:** Nutrition Sector is grateful to all nutrition partners for their active participation and contributions. The meeting was ended at around 12:00 p.m., and the next meeting will be scheduled for September 2023, with the exact date TBD.


See next page for participants list:

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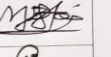
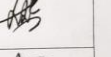
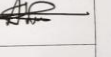
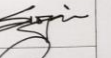
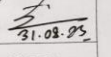
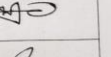
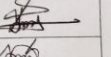
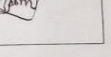
List of participants:


 Cox's Bazar, Bangladesh  
**NUTRITION SECTOR**  
 August  
**Nutrition Sector Coordination Meeting, (June 2023)**  
 Date: June 20, 2023

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August 31, 2023  
 Date: June 20, 2023

Name	Sex	Designation	Organization	Contact No.	Mail	Signature
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