

NS COORDINATION MEETING

NS Coordination Office (EPI Building) | 12 July 2023, 10:30 AM– 12:30 PM



Meeting Minutes

Chair: Mr. Kibrom Tesfaselassie, Coordinator, NS

Note taker: Md. Yeasir Arafat, KMO, NS

Participants: ACF, Concern, GK, SARPV, SCI, SHED, UNHCR & UNICEF. See attached below the list of participants from each organization.

Welcome and introductions

Mr. Kibrom Tesfaselassie, Coordinator, NS, who welcomed all the participants to the Nutrition Sector Coordination meeting held on 12 July 2023. After a brief introduction, the main agenda was covered.

Agenda

- Reviewing action points of the previous meeting
- Programme update
- Update from TWGs
- 2024 JRP (focus on Appealing Partners Requirement from NS perspective)
- Update on Rationalization and Localization discussion at ISCG level
- World Breast Feeding Week **ENABLING BREASTFEEDING Making a difference for working parents**
- NS Bulletin (Q2)
- Ration cut FGD questionnaire finalization
- GBV Safety Audit at INF level (to determine the deadline)
- AOB

Agenda Covered:

1. Reviewing action points of the previous meeting

NS coordinators lead the review of the June meeting minutes action points.

Summary Action Points

Action points	Focal point/agency	Timeline	Progress/Status
To verify/justify: <ul style="list-style-type: none">- high achievement of BSFP for refugees/FDMN,- low admission of MAM U5 in refugee/FDMN,- MAM U5 and PLW for host community considering the target; engage SHED in the discussion.	WFP nutrition team will meet with Mostakim bhai bilaterally and SHED for HC.	Mid July 2023	Postponed to first week Aug 2023.
SAM admission in SC verification,	ACF, GK, Concern & NS	Mid July 2023	Verified in consultation with AIM TWG Advisor.

<p>Call an ad-hoc meeting for further clarity of the ENIM pilot operation (both technically and technologically).</p> <p>NS to share the ENIM presentation with all NS Partners.</p>	<p>AIM TWG</p> <p>NS</p>	<p>Mid July 2023</p> <p>To be shared with final version of this minutes.</p>	<p>Postponed to end of July/first week of Aug. The PPT is already shared.</p>
<p><u>2024 JRP Preparation:</u></p> <ul style="list-style-type: none"> - To request I/NNGOs to inform NS whether they will be appealing partner for 2024 JRP or implementing partner. - To share the tentative plan of 2024 JRP with all NS partners. 	<p>NS</p>	<p>22 Jun 2023</p>	<p>Done.</p>
<p>NS to share NS ToR final version,</p>	<p>NS</p>	<p>22 June 2023</p>	<p>Done.</p>
<p>No-regret Approach:</p> <p>Considering potential increase in both MAM and SAM admission in the upcoming months, UN agencies need to ensure 30% additional supply for treatment.</p> <p>NS will call for a meeting with all SC implementing partners on their preparedness for sudden increase in caseload.</p>	<p>NS</p>	<p>26 June 2023</p>	<p>Conducted on 11th Jul and monitored regularly.</p> <p>Concern will share the progress update (as per the discussion) for the purpose monitoring for our preparedness.</p>
<p>Share draft GFD questionnaire on ration cut impact to nutrition monitoring by next Sunday, 25 June 2023, which will be then shared by NS to all partners for their input within 24 hours.</p>	<p>WFP (Ashikulla) and Concern Worldwide (Sujan) to draft the questionnaire and share with NS on Sunday, 25 Jun 2023.</p> <p>NS to share with other NS partners for their input and finalization the questionnaire.</p>	<p>25 June 2024</p> <p>25 June 2023 and finalize 26 Jun 2023</p>	<p>Done.</p> <p>Done.</p>
<p>To share the template (final version) for WASH assessment in nutrition sites to all partners again.</p>	<p>NS</p>	<p>22 Jun 2023</p>	<p>Done.</p>
<p>Discussion between Health and Nutrition Sectors on IFA supplementation. From nutrition sector, UNHCR, UNICEF, GK, CWW will be participating in the meeting on behalf of NS. NS will coordinate the meeting with Health Sector.</p>	<p>NS and partners</p>	<p>20 Jul 2023</p>	<p>NS team will attend. The meeting will be conducted in UNFPA on 20 Jul @ 10:30am.</p>
<p>To organize an orientation session on GVB safety audit with NS partners (Programme Managers and Site supervisors) possibly to be facilitated by GBV subsector team virtually.</p>	<p>NS</p>	<p>10 Jul 2023</p>	<p>Done. NS partners agreed to conducted in Aug 2023.</p>
<p>NS to request GVB subsectors in advance to facilitate the orientation session on 10th July. (See above action points)</p>	<p>NS</p>	<p>05 Jul 2023</p>	<p>Done.</p>
<p>Call for NS quarterly coordination meeting with site supervisors on 10th July 3:00 pm. The key agenda will be:</p> <ul style="list-style-type: none"> - To familiarize with GBV safety audit tool. 	<p>NS</p>	<p>10 Jul 2023</p>	<p>Done.</p>

<p>- To clarify further on WASH assessment tool, if site supervisors have difficult to answer the questions.</p>			
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2. Programme Update

NS IMO Shared the programme data from January to June 2023. The IMO also presented the data to the partners remotely. According to program update presentation, few data is not making sense because of the eid vacation. Last week of June data is not there, that is not acceptable. Partner instructed to check in the camp level. Transfer from TSFP is not meant to be count as new admission, IMO will check the 5W, is it aligned with the original guideline.

3. Update from TWGs (5min each).

- **AIM TWG update**

- **CMAM TWG update**

1. Next CMAM TWG meeting will be held 24th July 2023
2. CMAM Research by the ICDDRDB for alternative for RUTF and RUSF in host community, will be endorse by the CMAM TWG as there is no feedback from the partners
3. Follow up with CARE to finalize the CMAM guideline for Nutrition Sector
4. Next meeting agenda:
 - a. Revise the target of the SC
 - b. WHO new guideline
 - c. Endorse ICDDRDB research for host community

- **IYCF TWG update**

1. Next IYCF-TWG meeting will held on 17th July,23 and meeting reminder will be shared with the TWG member
2. Meeting has been postponed on 19th June, Because of HI Colleagues Unavailability.
3. IYCF TWG workplan attached with previous invitation mail and members are requested to go through the workplan and this will be discussed in the Next meeting.
4. Task force discussion on the GMP issues.
5. Separate meeting on IYCF E Counselling data

3. 2024 JRP (focus on Appealing Partners Requirement from NS perspective)

NS has clarified the key requirement to be an appealing partner is the availability of fund and capacity of fund raising as well. Additionally, I/NGOs should have an agreement with UN agencies or consortium or MoU with other nutrition implementing partners.

4. Update on Rationalization and Localization discussion at ISCG level

Rationalization and Localization is done successfully. Nutrition Sector is already made a difference among the sectors by the Rationalization. The sectors, organizations, coordination bodies and ISCG across the FDMN response appreciated and recognize this action as Gold Standard. For the localization, we need to maintain the proportion of the INGO and NNGO for the purpose of sharing experiences and support/complement each other.

Moreover, NS has already streamlined the coordination team. The staff optimization carried out at INF is also well appreciated by ISCG, having each staff has well defined TOR in INF.

In summary, NS has successfully accomplished the agenda of rationalization, localization, and streamlining of coordination team.

5. World Breast Feeding Week ENABLING BREASTFEEDING *Making a difference for working parents*

IYCF TWG will address in the upcoming meeting on 17 July 2023. Activities will be planned and implemented by all partners accordingly.

6. NS Bulletin (Q2)

NS will start the work for design and publishing. NS will share the first draft with SAG member for their comments. NS will be released on 3rd or 4th week of July.

7. Ration cut FGD questionnaire finalization

The FGD questionnaire has been finalized. Concern will share the final version with NS partners on 13 Jul 2023.

8. GBV Safety Audit at INF level

Partners have agreed to conduct the GBV safety audit in Aug 2023. Site supervisors will be assigned to other INF within the same organization. Nutrition Managers of each organization will be responsible to lead this exercise.

AOB

I. WASH Assessment (Reminder: 20 July deadline; any update from partners)

II. Update on discussion with health and nutrition lead agencies and Sector Coordinators on cost reduction through integration of activities/joint planning. The meeting ng has been conducted at ISCG. The outcome of the discussion:

- co-location can be a good idea, that merging for coordination is not feasible.
- no cost savings as the nutrition activities are distinct.
- the need to focus on improving delivery of services.
- ISCG has shared with SEG Co-chairs and agreed to further assess and reflect on the previously proposed merger and agreed to request and focus on co-location of facilities.

III. Ceiling budget for 2024 JRP. The ceiling will be fully dependent on the total amount of fund raised in 2024. All appealing agencies are kindly requested to update NS the total fund raised on quarterly basis including the pledge, if any. Otherwise, NS will be forced to reduce the total budget for 2024 JRP.

IV. Outcome/Output indicators for 2023 requested by ISCG; deadline 23 Jul 2023. It has been drafted by NS. AIM TWG will review and finalize on 19 Jul 2023. NS IMO will share with ISCG accordingly COB 23 Jul 2023.

V. NS Coordinator will be out of office: Tahmina and Rehana will be OiC from 13 – 31 July and 01 – 16 Aug respectively.

9. Summary Action Points

Action points	Focal point/agency	Timeline
NS IMO will sit with Hasan, Noman, Faris, Lalon and Rebeka to adjust the Target of IYCF counseling. Noticed NS target does not match with partner's target.	NS IMO	15 Aug 2023
To review and analysis the # of children transferred from TSFP to OTP supposed to be reported as new admission.	NS IMO, AIM TWG and CMAM TWG. (to nominate few members from each TWG)	
Revision of SAM with complication (SC) target	NS IMO, AIM TWG and CMAM TWG. (to nominate few members from each TWG)	15 Aug 2023
To conduct GBV safety audit 45 INF and 4 SC	Nutrition Managers of each agency.	31 Aug 2023

Closure: The sector is grateful to all nutrition partners for their active participation and contributions. The meeting was ended at around 12:30 p.m., and the next meeting will be scheduled for July 2023, with the exact date TBD.

See next page for participants list:

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List of participants:

Name	Sex	Designation	Organization	Contact No.	Mail	Signature
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Wibram T.	M	NS Focal Point	NS			[Signature]

Participants attended Online:

Mohd Mostakim Ali	7/12/23, 10:30:09 AM	7/12/23, 12:21:06 PM	1h 50m 57s	mmoali@unicef.org
Faruk Hossain	7/12/23, 10:32:45 AM	7/12/23, 12:05:13 PM	1h 32m 27s	faruk@hossainesdo.onmicrosoft.com
Masuk, ESDO (Guest)	7/12/23, 10:33:41 AM	7/12/23, 12:21:55 PM	1h 48m 14s	
Md Lalan Miah	7/12/23, 10:37:56 AM	7/12/23, 12:28:44 PM	1h 50m 47s	mlmiah@unicef.org
Dr. Md. Abul Hasan	7/12/23, 10:42:32 AM	7/12/23, 12:24:43 PM	1h 42m 11s	nuthod@bd-actionagainsthunger.org
Mahabubul Hashan	7/12/23, 10:53:53 AM	7/12/23, 12:15:08 PM	1h 21m 15s	hashan@unhcr.org
Md. Abdullah Al Mamun (Guest)	7/12/23, 10:53:53 AM	7/12/23, 11:37:57 AM	44m 3s	
Mohsin Hossain	7/12/23, 10:57:00 AM	7/12/23, 12:15:54 PM	1h 18m 53s	director.nut@sarpv.org
MD. Ariful Kabir Sujan	7/12/23, 11:05:25 AM	7/12/23, 12:35:23 PM	1h 29m 58s	ariful.sujan@concern.net
Rebeka SULTANA	7/12/23, 11:06:29 AM	7/12/23, 11:08:43 AM	2m 14s	rebeka.sultana@wfp.org