

CXB CPSS Monthly Meeting Minutes



| DATE & TIME | 28 th August 2023 10:00 AM – 12:00 PM | | Venue | SCI Office, Cox's Bazar |
|-------------|--|---------------------------------|-------|-------------------------|
| | Name | Organization | | |
| | Tarek Akkad | CPSS Coordinator | | |
| | Taslima Begum | Save the Children International | | |
| | Md. Ilyous | Department Of Social Services | | |
| | Bebek Kanti Das | BRAC | | |
| | Rasel Hossen | IRC | | |
| | Suma Sangam | HAP | | |
| | Johanna Reina | Protection Sector | | |
| | Nichodimus K. D'Costa | Caritas Bangladesh | | |
| | Md. Firoz Rahman | Plan International Bangladesh | | |
| | Nelson Halder | World vision international | | |
| | Francis Mondal | TDH | | |
| | Asma Anwar Tandra | UNICEF | | |
| | Abdullah Al Masud | BRAC | | |
| | Marjahan | CODEC | | |
| | Kamrul Hasan | World Vision International | | |
| | Bora Ozbek | ISCG – PSEA Network | | |
| | Paul Mondal | GNB | | |
| | Safiya Khanom | CODEC | | |
| | Abdullah Al Masud | BRAC | | |
| | Omar Faruk | CPSS Liaison Officer | | |
| | Abid Hasan | CPSS IMO | | |
| | Junayed Hossain | Agrajatra | | |
| | Md Razaul Karim | COAST Foundation | | |
| | Ohidul Quder | UNHCR | | |
| | Nowra Selim | Street Child UK | | |
| | Asma Anwar Tandra | UNICEF | | |
| | Safi Ullah | DRC | | |
| | Md Nazmul Huda | COAST Foundation | | |
| | Imtiaz Ridoy | Street Child UK | | |
| | Md. Masud Karim | UNDP | | |
| | Sirajum Munira | CODEC | | |
| | Nazmun Nahar | IOM | | |
| | Mayada Soliman | IOM | | |

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| AGENDA ITEMS | <ul style="list-style-type: none"> Introduction and welcome Action points from previous meeting Updates - Protection Sector, GBV Sub Sector, PSEA, CMTWG, ECD Updates from the field Capacity building plan (Case Management, CPIMS+, and Reporting) Operational updates from CPSS – Field level coordination and IM updates AoB | | |
|--------------|---|-------------|--------------|
| | Action points from previous meeting | Status | Responsible |
| | CPSS will join the meeting of other WGs and invite them to attend the CPSS meeting. | Done | CPSS |
| | GBVSS will sending guidance notes for the ADWG training on sign language | Done | GBVSS |
| | GBVSS will share the procedure for reaching out to the pool of trainers, which can be used as a resource for organizational training. | Done | GBVSS |
| | Web link for PSEA-related documents to share with CPSS for wider sharing with the partners. | Done | CPSS |
| | Reach CPSS partners to accommodate participants on TOT on “saying NO to Sexual Misconduct | Done | CPSS |
| | Share the final DPISP with the partners once it is approved. | On progress | CPSS & CMTWG |
| | To conduct a survey to find the challenges regarding CPIMS+. | Done | CMTWG |
| | ToT on CPIMS+ to conduct as early as possible after the survey results and system development. | On progress | CPSS & CMTWG |
| | CPSS to send mail to ECD and the education sector to introduce MHPSSWG | Done | CPSS |
| | CPSS to share more information about child protection concerns with the partners for their actions to minimize the concerns. | Done | CPSS |
| | CPSS to closely work with WASH and Shelter-CCCM sectors to decrease the number of child protection incidents due to open drainage systems. | Done | CPSS |
| | Engage CPSS in the handover process: Outgoing agencies hand over their cases, resources, and any other resources when incoming agencies can take all the responsibilities. | On progress | CPSS |
| | CPSS to work on more coordination for CPFPS | On progress | CPSS |
| | CPSS to conduct the assessment on reporting gaps | Done | CPSS |
| | Asmaa from UNICEF will share the final version of LSE curriculum | Done | UNICEF |
| | The coordination body of Cox's Bazar (CPSS) and Bashan Char (UNHCR) is distinct; from a technical standpoint, the CPSS coordinator is going to communicate the raised concerns with Olivia (Bashan Char CP coordinator). | On progress | CPSS |

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| DISCUSSION | | | |
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| AGENDA ITEMS | Main Points and Discussions | Action Points | Responsible |
| Protection Sector Update | <ul style="list-style-type: none"> • The Protection Sector held a meeting with CARU (lead by UNDP), UNDSS, and security focal points for UNHCR, IOM, and WFP to address the security situation in the camp. • Community Consultation registered as of 27th August is 104, and the adolescent part is managed by SCI. A meeting of task team analysis will be held on 31st of August. • The Rationalization Process is ongoing and rolled out in 6 camps. • The Protection Sector will be part of the capacity sharing initiative (CSI) will led by shelter CCCM for the CiCs and core staff of CiC office. Protection thematic discussion with CiCs will be held in October. • Protection monitoring for quarter 2 has been finalized: dramatic increase of abductions recorded during this quarter. • Meetings held with USAID on Adjustment of Assistance and World Bank (Fiscal Cost Hosting Refugees). | <ul style="list-style-type: none"> • Update on the security mapping exercise will shared once it's done. • Community Consultations report will be shared in mid-September. • PS will share the agenda and the date of the capacity-sharing initiative. • The Quarter 2 report will be available in the Rohingya response website (PS page) after 31st August. | <p>PS</p> <p>PS</p> <p>PS</p> <p>PS</p> |
| GBVSS Update | <ul style="list-style-type: none"> • CMTWG and GBVTWG will work closely to look at the collaboration in CPIMS+ and GBVIMS+. • CP-GBV collaboration platform to reintegrate to increase collaboration between both sub-sectors. • GBVSS will arrange a workshop for 30 GBV case managers and case workers on 18 -19 September. • GBVSS is planning a refresher workshop for multisectoral GBV safety audit tools in the upcoming months, and previous participants will be prioritized for the refresher. | <ul style="list-style-type: none"> • The CPSS coordination team will follow up with the GBVSS on reactivating the task force and is likely to organize a meeting in mid-September to initiate the process. | <p>CPSS</p> |

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| PSEA Network Update | <ul style="list-style-type: none"> • The PSEA network, in collaboration with NPM, conducted an assessment in 7 camps. • “Standard Operating Procedure” on PSEA Complaint Referral in Cox’s Bazar has been endorsed in August 2023. • “Saying No to Sexual Misconduct” Training of Trainers: August 2023 Batch on 29 and 30. • The PSEA network trained 76 RRRC officials in August on what to do when they receive a complaint on a PSEA issue. • The PSEA Network has assessed the training needs of the humanitarian agencies’ Complaint Feedback Mechanisms, Good Practices, and challenges of the Network Members. | <ul style="list-style-type: none"> • Report will be widely circulated after finalizing. • SOP on complaint referral will be widely Circulated. • A separate ToT will be organized for the CP actors. | PSEA Network PSEA Network PSEA network. |
| CMTWG updates | <ul style="list-style-type: none"> • Completed the survey on CPIMS+ • Received the final version of DPISP from global CMTF • Completed 5 days of case management training following the -new technical package for case management from the global team. • During case management training, CPIMS+ hands-on training will be included. • IRC selects vendors to translate the case management tools such as SOP, DPISP, case management forms, and CP-GBV guidelines. | <ul style="list-style-type: none"> • A comprehensive ToT will be arranged on CPIMS+ in mid-October. • The DPISP final version will shared in mid-September. • The brand-new case management package will be shared after the contextualization and another round of training. • Documents for translation to share with IRC once finalized. | CPSS & CMTWG |
| ECD updates | <ul style="list-style-type: none"> • ECDWG has developed a guideline for of low-cost and no-cost materials for the ECD activities. • ECDWG also developed several products for their program, such as <ul style="list-style-type: none"> - Facilitator's Competency Monitoring Checklist - ECD Center Environment Monitoring Checklist - ECD activities Monitoring and Evaluation Tools | <ul style="list-style-type: none"> • All documents soft copy will be shared among all CPSS partners. | CPSS |
| Update from the field visit | <ul style="list-style-type: none"> • 84% of children were present in the ongoing sessions in MPC and CFS. • Children are motivated to join the sessions at the CP facilities. • Children are engaging/participating in the session attentively. • MPC doesn’t have enough seats to accommodate all the children for the structured PSS and life skill support. • MPCs are not equally distributed among the blocks within the camp locations. • Some blocks have more than one MPC, whereas others are vacant. • Children are not receiving equal CP support because of not having CP facilities at other blocks. There is a gap in coordination between the education sector and CPSS at the | <ul style="list-style-type: none"> • CPSS will organize a meeting with the Education Sector for better coordination between both sectors, which will also be reflected at the camps. | CPSS |

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| | camp level. | | |
| Monsoon update | Please find attached PPT | | |
| CP trends/ Concern from the field | Please find attached PPT | | |
| Capacity building Plan (CM, CPIMS+ and reporting) and IM updates | <ul style="list-style-type: none"> For capacity building, 4-5 ToT (can be extended to 6 in number of trainings) will be organized by CPSS and CMTWG Data Quality (5W) - Poor confidence level based on this for decision-making and prediction. In some CAMPs, the number of reporting cases is significantly low; in some camps, some reverse as well. CwD and PwD reported are significantly higher than the reality. | <ul style="list-style-type: none"> One training on reporting will be organized by the end of September, and another will be organized in mid-November when all reporting tools will be finalized for the rest of the year and carry forward to 2024. | CPSS |
| AOB | <ul style="list-style-type: none"> CP facility mapping will be conducted on mid-October. Concerns about data quality shared with CPSS discussed and agreed by the partners to send data maintain standard. CPSS partners advise to establish communication with the CPSS if they have any fund for CP activities to any camps where there are gaps. | <ul style="list-style-type: none"> CPSS will distribute the LSE among the partners in CPSS (in three languages). CPSS will share the Qualitative Assessment Questionnaire and its methodology | CPSS |