

## CXB CPSS Monthly Meeting Minutes



DATE & TIME	24 <sup>th</sup> July 2024   10:00 AM – 12:00 PM		Venue	BRAC Office, Cox's Bazar
PARTICIPANTS	Name	Organization		
		Tarek Akkad	CPSS Coordinator	
	Jannatun Tagrin Mohsina	CPSS Knowledge Management Officer		
	Patrick Halton	UNICEF Child Protection Team Lead		
	Taslima Begum	Save the Children International		
	Mostarin	Protection Sector		
	Romena Akhter	Plan International		
	Md. Ilyous	Department Of Social Services		
	Bebek Kanti Das	BRAC		
	Rasel Hossen	IRC		
	Hivine	UNHCR – MHPSS Officer		
	Zonayed ZONAYED	TDH		
	Asma Anwar Tandra	UNICEF		
	Shaila Parveen Luna	UNICEF		
	Marjahan	CODEC		
	Kamrul Hasan	World Vision International		
	Bora Ozbek	ISCG – PSEA Network		
	Junadul Islam Jewel	GNB		
	Nichodimus K. D'Costa	Caritas Bangladesh		
	Abdullah Al Masud	BRAC		
	Omar Faruk	CPSS Liaison Officer		
	Abid Hasan	CPSS IMO		
	Hathaimat Purnananda	UNHCR		
	Liton Tigga	Caritas Bangladesh		
	Kai Jimenez	UNFPA		
	Safiqul Islam	BRAC		
	Md. Faruquzzaman	BRAC		
	Janardan Karmakar	RI		
	Md. Nazmul Huda	COAST		
	Ipsita Tasmiah	CODEC		
	Nazmun Nahar	IOM		
	Ohidul Qudre	UNHCR		
	Ratan Ckaroborty	Sesame Workshop		

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	Johanna Reina	Protection Sector	
	Rajib Rahman	ISCG	
	Rokon Uddin Ahmed	ASD	
	Rebecca Nakaweesi	GVBSS	
	Sarmin Sultana	BITA	
	Clinton Dey	DRC	
	Md Razaul Karim	COAST Foundation	
	Md. Shahinur Islam	COAST Foundation	
<b>AGENDA ITEMS</b>	<ul style="list-style-type: none"> <li>• Introduction and welcome</li> <li>• Action points from the previous meeting</li> <li>• Updates - Protection Sector, GBV Sub Sector, PSEA, CMTWG, ECD</li> <li>• Updates from the field – CPFP</li> <li>• Rationalization Dashboard</li> <li>• Operational updates from CPSS – Field level coordination and IM updates</li> <li>• AoB</li> </ul>		
<b>Action points from previous meeting</b>		<b>Status</b>	<b>Responsible</b>
PSEA FP to share the endorsed SOP version with CPSS – PSEA (PSEA)		Ongoing	PSEA Network - ISCG
PSEA and CPSS to conduct a regular meeting to discuss the CF PSEA materials. – CPSS and PSEA		Done	PSEA Network - ISCG
CMTWG TOR was revised based on the feedback of SAG. The ToR is to be finalized soon. – CMTWG		Ongoing	CMTWG
DPISP finalization by the end of July – CMTWG (Finalized – Waiting for HQ approval)		Ongoing	CPSS, CMTWG
CPSS actors to share their interest in joining the shared visits on ECD activities		Ongoing	CPSS
CPSS to develop a child protection situation monitoring tool and guideline (After SAG consultation) by the end of July. (CPSS prioritize rationalization- will end of August)		Ongoing	CPSS
CPSS team to coordinate with the MHPSSWG to discuss the way forward in both task forces and to avoid any potential duplication		Done	CPSS
Discuss the rationalization process and challenges with CP actors by ad-hock meetings (Done)		Done	CPSS
Online training series will be ready to use by CPSS actors on the IMO products as the following: <ul style="list-style-type: none"> <li>• 5W's (End Aug)</li> <li>• CPIMS (Mid Oct)</li> <li>• CPSM (End Aug)</li> </ul>		Ongoing	CPSS
Next CPSS Monthly meeting will be held in the early morning shifting from afternoon (From 10:00 to 12:00).		Done	CPSS

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DISCUSSION			
AGENDA ITEMS	Main Points and Discussions	Action Points	Responsible
<b>Protection Sector Update</b>	<ul style="list-style-type: none"> <li>• The protection monitoring report has been updated in collaboration with the sub-sectors and will be published soon. PS will continue the inter-sectoral monitoring. The Q2 report will also be published soon.</li> <li>• On World Day Against Trafficking in Persons (30th July), all agencies working on anti-trafficking are suggested to coordinate with ATWG.</li> <li>• UNHCR has been elected as the Co-Chair of the Gender Diverse Population Working Group.</li> <li>• A discussion was held with (CARU) of UNDP to address increased camp abductions and killings.</li> <li>• The FGD for monitoring the impacts of adjustment of assistance packages has been finalized, and the rollout is expected to begin next week.</li> <li>• Inputs for the Tip sheet on Protection Mainstreaming for the Livelihood Sector have been provided.</li> <li>• The House, Land, and Property Technical Group have been dissolved, and one person/focal point will be recruited under the Protection Sector.</li> </ul>	<ul style="list-style-type: none"> <li>- CPSS will join the meeting of other WGs and invite them to attend the CPSS meeting.</li>   <li>- If any CPSS partners want to attend the GDP WG meeting, contact the Protection sector.</li> </ul>	<p>CPSS</p> <p>CPSS members</p>
<b>GBVSS Update</b>	<ul style="list-style-type: none"> <li>• The Gender Transformative Approach (GTA) workshop had 35 participants (29 female and 6 male). The aim was to equip them with specific skills and key takeaways to apply gender transformative approaches in designing new programs and implementing current projects. These approaches can then be disseminated to all relevant actors</li> <li>• The JRP agencies' service facility mapping tool is being updated for Q2 (April-June 2023) and will be completed by the end of July.</li> <li>• The GBVSS contact list has been updated. After the update, there are 60 member agencies in the GBV (where 8 are UN agencies, 20 INGOs, 30 NNGOs, and 2 Red Cross organizations).</li> <li>• A GBVIMS TT meeting was held to discuss Q2 data, including a request for partners to submit the top 5/3 camps within their AoR with the highest GBV incidents. The GBVSS cannot retrieve this data through the compiled information from the Data gathering organizations.</li> <li>• A meeting took place with the ADWG, CMWG, and GBV Nexus team. The focus of the discussion was the support that ADWG could provide in assisting survivors with disabilities during the case management process. They highlighted that there are less than two persons trained in sign language in Cox's Bazaar, making it difficult to effectively reach the target population.</li> </ul>	<ul style="list-style-type: none"> <li>- GBVSS will be sending guidance notes for the ADWG training on sign language.</li>   <li>- GBVSS will share the procedure for reaching out to the pool of trainers, which can be used as a resource for organizational training.</li> </ul>	<p>GBVSS</p> <p>GBVSS</p>

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<b>PSEA Network Update</b>	<ul style="list-style-type: none"> <li>● PSEA SOP has been developed to explain PSEA, focusing on strengthening reporting comprehensively.</li> <li>● A survey for complaint feedback was conducted last month, and the trust level among refugees has increased.</li> <li>● The resource hub for PSEA is now available.</li> <li>● Training of Trainers (ToT) has been completed on addressing misconduct. The target was to train 90 individuals to prepare facilitators.</li> <li>● A new PSEA Network Associate, Rajab (rajib@iscgcb.org), is onboard, and please include his email in future correspondence.</li> <li>● The PSEA SOPs were endorsed last year in April. They have been revised to identify gaps and incorporate good practices. The revised SOPs have been shared with SEG co-chairs for their feedback and endorsement at the upcoming SEG meeting.</li> <li>● The Survey on Perception/Usage and the Impact of our work on the Complaint and Feedback Mechanism was completed last month. The key findings will be presented in the next meeting. Additionally, a new survey covering the entire camp is currently underway.</li> <li>● The new website has been published. Please check the PSEA section under cross-cutting issues and provide feedback if you have any.</li> <li>● The Training of Trainers on "Saying NO to Sexual Misconduct" is scheduled for July 26-27. Thirty individuals will attend the training sessions, which will be conducted in August, September, and December as part of this series of ToT.</li> </ul>	<ul style="list-style-type: none"> <li>- Web link for PSEA-related documents to share with CPSS for wider sharing with the partners.</li> <li>- Reach CPSS partners to accommodate participants on TOT on "saying NO to Sexual Misconduct"</li> <li>- PSEA network and CPSS will collaborate for Child-friendly reporting guidelines and messages.</li> </ul>	<p>CPSS</p> <p>PSEA Network</p> <p>CPSS and PSEA Network</p>
<b>CMTWG updates</b>	<ul style="list-style-type: none"> <li>● The DPISP was finalized and shared with the Global team of UNICEF and UNHCR.</li> <li>● A survey was conducted to identify challenges related to CPIMS+ user experience.</li> <li>● A date discrepancy was identified with 5W and CPIMS+; the agencies will check this issue bilaterally. An online orientation on the CPIMS+ dashboard will be arranged for agency focal points.</li> <li>● Soon, CPSS will organize a CPIMS+ V2 training for agencies.</li> <li>● Incomplete data posting was found in CPIMS+.</li> <li>● AGRAJATTRA encountered a challenge with case handover at camp-26.</li> <li>● Before handing over the cases for rationalization, agencies should assess their capacity.</li> </ul>	<ul style="list-style-type: none"> <li>- Share the final DPISP with the partners once it is approved.</li> <li>- To conduct a survey to find the challenges regarding CPIMS+.</li> <li>- ToT on CPIMS+ to conduct as early as possible after the survey results and system development.</li> </ul>	<p>CPSS and CMTWG</p> <p>CMTWG</p> <p>CMTWG</p>

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<b>ECD updates</b>	<ul style="list-style-type: none"> <li>• A workshop has been arranged by the ECD working group and ECDAN, which provides technical support to ECD actors in humanitarian response globally.</li> <li>• CPSS will include MHPSS WG into ECDWG.</li> <li>• CPSS participated in the workshop to advocate for basic CP training/orientation for ECD staff.</li> <li>• Identified areas where CPSS and ECD network can collaborate, such as resource sharing and training facilitation.</li> <li>• Integrated ECD programming begins after piloting, funded by UNICEF.</li> <li>• ECD actors may seek support from CP partners in the field to facilitate any training.</li> <li>• ECD-related documents (competency framework, monitoring framework) are available on Google Drive. CP partners can utilize these documents in their activities.</li> </ul>	<ul style="list-style-type: none"> <li>- CPSS to send mail to ECD and the education sector to introduce MHPSSWG</li> <li>- CPSS to reach its partners collaborating with ECDWG for joint monitoring visits.</li> </ul>	<p>CPSS</p> <p>CPSS</p>
<b>Child protection concerns/trends from the field</b>	<ul style="list-style-type: none"> <li>• Please see the attached presentation</li> </ul>	<ul style="list-style-type: none"> <li>- CPSS to share more information about child protection concerns with the partners for their actions to minimize the concerns.</li> <li>- CPSS to closely work with WASH and Shelter-CCCM sectors to decrease the number of child protection incidents due to open drainage systems.</li> </ul>	<p>CPSS</p> <p>CPSS</p>
<b>Rationalization updates</b>	<ul style="list-style-type: none"> <li>• Overall progress is %65.42</li> <li>• 8 Rationalization FPs (3 UN, 4 INGO, 1 NGO). 13 IPs (1 UN, 3 INGO, 9 NGO)</li> <li>• CPSS attends the coordination meeting between agencies (In and Out)</li> <li>• Regular updates from CPSS rationalization FP (twice a month)</li> <li>• Monitor the 5W's data</li> <li>• Involve the CFPF in the progress</li> <li>• Human Resource handover: outgoing agencies should not go until the incoming agencies have the capacity to take over.</li> <li>• If any partners are facing Facility handover-related problems, discuss it with CPSS.</li> <li>• Communication with CiC's   Share with ISCG access colleagues</li> <li>• CP service gap   Outgoing agency SHOULD hold on and keep the service delivery</li> <li>• Funding gap   Rationalization FP should address the timeline and funding status</li> </ul>	<ul style="list-style-type: none"> <li>- Engage CPSS in the handover process: Outgoing agencies hand over their cases, resources, and any other resources when incoming agencies can take all the responsibilities.</li> </ul>	<p>CPSS members</p>

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	<ul style="list-style-type: none"> <li>• Long-term project agreements with a few existing organizations.</li> <li>• Case-load handover: Partners should follow case management SoP.</li> <li>• When experiencing a lengthy funding process, communicate with CPSS.</li> <li>• Inform CPSS if FP decides to leave the camp.</li> <li>• Request a supporting letter from CPSS requesting funds to support the rationalization process.</li> <li>• Ensure that the handover process template is signed and that CPSS is informed.</li> <li>• Avoid duplication of Child Protection (CP) services at the camp's block level.</li> <li>• Outgoing agencies will no longer be at the existing camps if incoming agencies have that many capacities to take over all the activities.</li> <li>• All the agencies must include CPSS in the rationalization communication</li> </ul>	<ul style="list-style-type: none"> <li>- Keep DSS in every meeting of the handover process since they are working in 31 camps, and they can support filling out the existing gap, especially for case management.</li> </ul>	CPSS members
<b>Operational update from CPSS</b>	<ul style="list-style-type: none"> <li>• GAPS to identify                             <ul style="list-style-type: none"> <li>○ 5W's reporting issues – discrepancies between the CPIMS+ data and 5Ws data</li> <li>○ CP Services gap in eight camps, CPSS to conduct the assessment and address the reasons under three categories:                                     <ul style="list-style-type: none"> <li>▪ Funding issues and rationalization process.</li> <li>▪ 5W's data quality</li> <li>▪ Children's accessibility to child protection services centers</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- CPSS to work on more coordination for CPFPS</li> <li>- CPSS to conduct the assessment on reporting gaps.</li> </ul>	CPSS  CPSS
<b>AoB</b>	<ul style="list-style-type: none"> <li>• BRAC and CODEC open the discussion about using CPIMS+ for case management and case transfer between CXB and Bashan Char.</li> <li>• BRAC brought up the issue of child protection concerns at Bashan Char but didn't adequately address and depict the entire picture.</li> <li>• UNICEF affirms that the roll-out of CPIMS+ for case management is underway, and all UNICEF implementing partners at Bashan Char will use it.</li> <li>• World Drowning Prevention Day is on July 25. The day will be observed as a collaborative initiative of CPSS, and an email with a poster and essential messaging for Prevention Day has been sent out to all CPSS partners.</li> <li>• IRC will assist with the Bengali translation of case management guidelines.</li> <li>• While facilitating the life skills training (held on 18 - 20 July), WVI and SCI noticed that the existing module needed to be revised and translated into Bengali. UNICEF confirmed that the module had already been translated, yet the revision is still required. WVI is happy to help with the entire process.</li> </ul>	<ul style="list-style-type: none"> <li>- The coordination body of Cox's Bazaar (CPSS) and Bashan Char (UNHCR) is distinct; from a technical standpoint, the CPSS coordinator is going to communicate the raised concerns with Olivia (Bashan Char CP coordinator).</li> <li>- Asmaa from UNICEF will share the final version of LSE curriculum</li> </ul>	CPSS  UNICEF
<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• Likely, will take place on the third Monday of the next month from 10:00 to 12:00 at a location to be determined.</li> </ul>		