



GBV Sub-Sector Monthly Meeting Minutes-April 2023

Date	10 April 2023, Monday	Venue: Conference Room-1, UNFPA Cox's Bazar Sub Office, Hotel Sea Palace, Cox's Bazar.	
Meeting Modality	Hybrid meeting (In person/Online)	Time: 11.00 am to 1:00pm	
Chair	Rebecca Nakaweesi MHPSS Specialist and Coordinator Gender Based Violence-Sub Sector UNFPA, Cox's Bazar, Bangladesh	Preparation of Minutes: GBV SS Coordination Team	
Partner's present	<p>GBV Sub-Sector (GBV SS) participants attended from the following organizations (<i>as reported in the chat box and attendance sheet</i>):</p> <p>Online: Agrajatra, Action Aid Bangladesh, UNICEF, Friendship, RWWS, Shushilan, BNKS, IOM, EDUCO, IRC, SKUS, Mukti CXB, Prottayashi</p> <p>In person: UNFPA, YPSA, MAISHA, ADI, UNDP, Bandhu Social Welfare Society, IOM, BNPS, DCA, BRAC, GNB, BNWLA, GUK, Plan International, PHD, ISCG, DRC, Relief International, UNHCR, UN Women, WHO, CPSS Coordinator, Protection Coordinator</p>		
Agenda	<p>Welcome, opening remarks and introduction (by Rebecca Nakaweesi, GBV Sub Sector Coordinator) The GBV Sub Sector Coordinator, welcomed all the participants of the agencies to the April 2023 GBV SS Monthly Meeting.</p> <ol style="list-style-type: none"> Documents for endorsement (by the GBV SS Coordinator) <ul style="list-style-type: none"> Final agenda (draft circulated for comments) The GBV SS Coordinator presented the April 2023 draft agenda, circulated prior to the meeting for feedback. The agenda was adopted as final by consensus and endorsed by the GBV SS members. March GBV SS Monthly Meeting Minutes Members also endorsed the minutes of the March 2023 GBV SS Monthly Meeting. Review of the action points: The GBV SS Coordinator shared the progress of the March 2023 action points. <p>Updates on action points are provided below:</p>		
SL	Action Points	Status	Person Responsible
1	UNHCR will draft a ToR of Men & Boys Engagement/Behavioral change WG that will be shared within the next two weeks.	The working group has been renamed to GBV Prevention working group, the ToR of the WG has been drafted and will be shared prior to EiD holiday. Currently there are 23 agencies in the GBV Prevention WG	Shirin, UNHCR



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2	GBVSS will share ISCG rationalization guidelines with GBVSS partners.	Completed Sent email on 21/03	Mohita, GBVSS
3	GBVSS will recirculate the SOP of dignity kits distribution within GBVSS partners.	Completed Sent email on 22/03	Eumna, GBVSS
4	Eumna will call a meeting on dignity kits distribution with the dignity kits task team member for content standardization.	Completed Sent email on 22/03	Eumna, GBVSS
5	An email will be sent by GBVSS to develop key messages on GBV in relation to emergencies including referral pathway.	Initiating soon	Rebecca, GBVSS
6	GBVSS will provide an orientation on the 5W reporting template.	Completed, 23 March	Mohita, GBVSS
7	GBVSS in collaboration with CPSS and GP will conduct a workshop with CiCs, APBN, GBV CFPs, legal actors and other relevant stakeholders.	to be conducted in Q2	GBVSS team
8	SAG will have an ad hoc meeting on CiC's access to GBV service facilities.	SAG Meeting planned for 6th April	GBVSS, IRC, UNFPA
9	Based on requirement, GBVSS, lead agency and IP will visit camp-22 to discuss the issue of CiC's entrance in WFS on 21 March 2023.	Done	GBVSS, IRC, UNFPA
10	Priyanka to send an email to GBVSS partners to get a nomination for GBV service audit (including the final questionnaire)	Email sent, waiting for further nominations	Priyanka, GBVSS
11	Orientation on accessing health sector information regarding GBV on HeRAMS in the next GBVSS meeting.	In the next meeting	Samrawit, WHO
12	Resource and Support Hub to send the presentation materials on SEA policy to GBVSS.	Sent	Sumaya Sajjad, RSH
13	Mohita will share the template for fire response information collection with GBVSS partners as well as with guidance and partners will have to share information by 22 March 2023.	Shared already, waiting for inputs from partners.	Mohita, GBVSS
	<p>3. Operational updates-protection sector Johanna Picalua, the newly joined Protection officer provided the operational updates as follows:</p> <ul style="list-style-type: none"> • Discussion in relation to the use of volunteer vests with the logos of the agencies is being held with the ISCG, as numerous security concerns were reported in terms of the use of the vest. 		



- Protection sector attended a training organized by the ADWG; it was observed that training to senior staff is required in order to effectively mainstream disability.
- Instead of conducting numerous assessments at the same time, it is important to coordinate and create a joint tool for assessment, this is what the Protection sector did in collaboration with the CPSS and GBVSS during the fire response.
- Participated in GDPWG meeting and ToR of the Co-chair of GDPWG has been developed.
- Agencies are requested to report camp level CiC-related incidences to GBVSS for further advocacy to RRRRC through Protection Sector.

4. Operational updates-Child Protection Sub Sector

Melissa from CPSS provided below operational updates:

- CPSS is monitoring the incidents on child related issues in the camps.
- CPSS 2022 January - December fact sheet has been developed.
- Focusing on disaster preparedness as monsoon season is coming.
- CP-Case management technical WG meeting completed.
- SAG meeting schedule for next week.

5. Update from the PSEA Network (Bora)

- Survey for 600-700 beneficiaries on complaint feedback and its usage on reporting sensitive issues to be conducted in late April. Questionnaires will be shared soon for further feedback.
- 6 spaces have been allocated in the CHS alliance online and offline training in Geneva for a pool of investigators from CXB.
- PSEA IEC posters are still available for those agencies who haven't receive yet, email at: bora@iscgcb.org

6. Access Working Group (Ashraf, ISCG)

- Shared the objectives of formation of this group and on how it will coordinate with ISCG and other sectors and advocate with RRRRC to mitigate operational and policy related challenges being faced by actors related to access in the field.

7. February Response and Gaps Analysis

- Mohita, GBV IM Coordinator, shared the February gap analysis and duplication of activities, including partners who are not in line with rationalized locations.
- She further stated that GBVSS will revise the rationalization if the JRP partners are not able to fill up the minimum packages based on the Q1 gap analysis, and also urged JRP agencies to strengthen and implement agreed up on minimum packages in their allocated locations.
- The upcoming 5W submission deadline is on 11th of April.

8. Update from other Sectors/Working Groups / Task Teams

a) Case Management Working Group: (Habiba, IRC)

- GBV Case Management meeting to be resumed from this month.
- GBV SOP has been drafted, the last meeting to be held this week, and then the final draft version to be shared with GBVSS coordinator for final review and further endorsement.
- Mohita suggested nominating a co-chair for smooth functioning of the working group.

b) GBVIMS Task Team: (Priyanka, GBVSS)

- GBVIMS ISP revision workshop was conducted on 09/03/2023 and the final draft to be shared after Eid.
- GBVIMS global team to train the GBVIMS task team members on GBVIMS+/Primero version 2 on 20 May 2023 who have sound knowledge on Case management and GBVIMS.
- Bora suggested integration of consent form in the ISP.

9. AOB



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- **Request for any agenda to discuss in the SAG meeting.**
 - None were received from the members.
- **Continuation of Quarterly Bulletin (Mohita):**
 - Partners find quarterly bulletin fruitful and agree to be a part of it through timely submission of their activity report.
 - Samrawit suggested the quarterly bulletin to be theme based in each quarter like prevention, response, SRH integration etc.
- **Child Marriage**
 - Alamgir shared camp level concern of CiC's request to have child marriage data. CPSS and GBVSS Coordinator will discuss this further.
- **GBV Case Mediation by legal actors**
 - Legal actors decline to conduct mediation on IPV cases while GBV case workers are not allowed to conduct any sorts of mediation. The Protection Sector will look at the issue further.

10. Closure of the meeting

Finally, Rebecca Nakaweesi thanked all participants for their active participation and closed the meeting.

SL	Action Points	Follow up needed	Person Responsible
1	Share Dignity kit Task Team Adhoc meeting minutes		Dr. Eumna
2	PSEA survey questionnaire to be shared with GBVSS to review		BORA, ISCG
3	Email circulation for EOI of Case Management Working Group Co-Chair		Rebecca
4	Revision of Case Management WG ToR		CM WG
5	GBVSS meeting with IRC on Case management working group functionality	Sent email on 11 April for a meeting on 12 April	Rebecca, Mohita
6	Share legal actors GBV case mediation related challenge brief with Protection Sector		National Field Coordinators
7	GBVIMS revised ISP to be shared by 14 May, 2023		Priyanka
8	CPSS will share the link of the fact sheet with GBVSS.		Melissa
9	ToR of Access WG will be shared by access WG to GBVSS for circulating among GBVSS members		
10	Bandhu will share the ToR of the co-chair of GDPWG with GBVSS.		