

CXB CPSS Monthly Meeting - February 2023



DATE & TIME	20 th February 2023 02 PM – 04 PM	LOCATION	UNICEF field Office, Cox's Bazar
CHAIR	Melissa Bencik – CPSS Coordinator (OIC)		
PARTICIPATING AGENCIES	Taslima Begum (SCI), Omar Faruk (CPSS), Jannatun Tagrin Mohsina (CPSS), Ratan Chakroborty (SESAME Workshop), Sirajum Munira (CODEC – UNHCR), Jean Paul BENIMANA (UNHCR), Ohidul Quder (UNHCR), Abu Bakar Siddique (TDH), Patrick Halton (UNICEF), Asma Siddiqua (SCI), Zonayed ZONAYED (TDH), Asma Anwar Tandra (UNICEF), Md Razaul Karim (COAST Foundation), Md. Faruquzzaman (BRAC), Md. Ariful Kabir Ashik (SCI), Marjahan Rumi (CODEC – UNICEF), Salah Uddin (SCI), Aung Thowai Marma (SCI), Nazmun Nahar (IOM), Rebecca Nakaweesi (GBVSS), Akissi Irene Kouame (PWG), Bora Ozbek (PSEA Network), Ridwanul Alam (WVI).		
AGENDA ITEMS	<ul style="list-style-type: none"> • Introduction • Action points from previous meeting • Updates- Protection Sector, GBVSS, PSEA, CMTWG and LWG • Cluster Coordination Performance Monitoring (CCPM) update • SESAME Workshop Play to Learn Presentation • Operational updates from CPSS including workplan • AoB 		
Action Points from previous meeting		Status	Responsible
A refresher training for PERU team members to be organized by Protection sector		Ongoing	PWG
Primary meeting on LWG action plan revision for 2023 to be held on 6 December 2022		Ongoing	LWG
Humanitarian leadership and coordination training to be held in December by LWG		Ongoing	LWG
Nominations for LWG membership to be held		Ongoing	LWG
Revision and finalization of DPISP		Ongoing	CMTWG
Partners to roll-out Volunteer Guidelines as per ISCG directions		Done	CPSS Partners
Finalized guidelines on volunteer incentives to be shared with CPSS partners once ISCG has forwarded		Ongoing	ISCG
Based on the global data sharing, ISCG to sign a MOU that need to be finalized with UNHCR		Done	UNHCR
Volunteer data sharing template to be shared when ready (Protection, UNHCR)		Ongoing	UNHCR
A task team to form to prepare Child friendly CFM; and feedback forms for the PSEA animation video. (PSEA)		Ongoing	PSEA Network
CPIMS+ analysis and factsheet to be finalised (CPSS)		Ongoing	CPSS
To form a task team to work on the standardized packages on structured PSS, positive parenting, ECD etc		Ongoing	CPSS
Guidelines for implementing rationalization process to be developed		Ongoing	CPSS

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CPSS to follow-up the issue raised by SCI regarding challenges in the distribution of winterization kits		Done	CPSS
AGENDA ITEMS DISCUSSION			
AGENDA ITEMS	Main Points and Discussions	Action Points	Responsible
Protection Sector updates	<ul style="list-style-type: none"> Irene Kouame, new Protection Sector Coordinator, has joined Irene to provide update regarding PERU training update. Protection Sector monthly SAG meeting held – selection of members for the new SAG being finalized. Joint work plan for 2023 (Protection, CP and GBV Sub-Sectors) finalized, with separate tabs for protection, GBV and CPSS. Automated referral pathways for camp-based reporting to be finalized next week/update this point Washington Group Questionnaire training for UNHCR Registration team has been done. Mainstreaming thematic session for CiC and staff, to be jointly organized with CP and GBV – Twice a year-PSEA to add in this session 	<p>PERU training update to be given by Irene</p> <p>PWG to update about the automated referral pathways for camp-based reporting to be finalized next week</p> <p>Mainstreaming thematic session for CiC and staff to include PSEA</p>	<p>Akissi Irene Kouame Protection sector Coordinator</p> <p>PWG</p> <p>GP, CP and GBV</p>
GBV updates	<ul style="list-style-type: none"> Electronic Referral Pathways training for service providers has been completed on 7th – 8th Feb The GBVIMS November and December monthly factsheets were published and shared. The GBV Referral Pathways dynamic system for the host community was developed. 27th Feb - 1st March 2023: GBV risk mitigation and mainstreaming. 5th -9th March 2023: Grievance Redress Mechanism (GRM) Training. The deadline to submit the nomination is 26 February 2023 	<p>GBV risk mitigation and mainstreaming training- 27th Feb - 1st March 2023. Nomination by 20th February 2023.</p> <p>Grievance Redress Mechanism (GRM) Training to be held in 5th – 9th March 2023.</p>	<p>Rebecca Nakaweesi GBV SS Coordinator GBVSS</p>
PSEA update	<ul style="list-style-type: none"> PSEA coordinator presented visual materials that have been developed for use in the camps. IEC materials regarding child friendly PSEA:10 posters developed to disseminate in the camps (5 of them were not meaningful when tested but other 05 over 90% successful). 	<p>PSEA Network to take one month to prepare CP friendly PSEA materials.</p>	<p>Bora Ozbek PSEA Network Coordinator</p>

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CMTWG update	<ul style="list-style-type: none"> • CMTWG workplan has been completed and endorsed. • Contributed to the guideline for the Rationalization process of CPSS and reviewed in the CMTWG meeting. • Conducted a meeting with the GBV Case Management working group, it has been some time since the group met. • CPIMS+ analysis (Jan – Dec 2022) is completed/factsheet to be completed by next month. • DPISP is still under revision. • One BID panel meeting was organized by UNHCR – three cases were discussed, and decisions were forwarded to caseworkers. • Survey will be circulated to assess the Capacity of Case Management staff by this month. 	<p>CPIMS+ factsheet to be completed and shared by next month.</p> <p>DPISP revision is under review.</p> <p>One survey will be circulated to assess the Capacity of Case Management staff by this month.</p>	<p>CPSS IM</p> <p>CMTWG</p> <p>CMTWG</p>
LWG update	<ul style="list-style-type: none"> • Existing terms of reference (TOR) for the CPSS LWG were revised and shared with CPSS coordinator for feedback and suggestions. • Action plan for 2023 will be drafted by Feb 2023. • LWG may not be in a form of WG due to the rationalization and that the group had lost some energy. Instead, localization can be mainstreamed in the CPSS workplan and ad hoc meetings held on a need's basis. • CPSS SAG to discuss and decide whether the LWG will dissolve or remain in 2023. 	<p>LWG action plan for 2023 will be drafted by Feb 2023.</p> <p>CPSS SAG to discuss and decide whether LWG will dissolve or remain in 2023.</p>	<p>CPSS Coordinator</p> <p>CPSS SAG</p>
Cluster coordination performance monitoring (CCPM) update	<ul style="list-style-type: none"> • CCPM is a self-assessment exercise to monitor the performance of country-based cluster/coordination. • CCPM assessment was completed by CPSS partners at the end of 2022, and the completion rate was 53%. 	<p>CPSS to look into coordination constraints and come up with a plan to mitigate the gap.</p> <p>CPSS to share the assessment summary.</p> <p>To include the Refugee community in the monitoring tool for next survey.</p>	<p>CPSS</p>

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<p>Sesame Workshop Play to Learn</p>	<ul style="list-style-type: none"> • Presentation was given and a sample video shown to highlight the types of lessons taught through the initiative. • Sesame works in 6 camps. • SESAME presented learning videos related to PSS messaging which follows UNHCR PSS model. • SESAME to share the index videos name including summary 	<p>SESAME to share the index videos name including summary</p>	<p>SESAME Workshop</p>
<p>Operational update from CPSS</p>	<ul style="list-style-type: none"> • Field level coordination update- Camp 04, camp 07 CFPF's were on standby and involved during the relocation of T • CFPF's supervisor's meeting held – field level CP actors to attend the field level regular meeting • CPSS to reach out to PWG to update the CFPF list on HR info. • SAG meeting was held and the membership for 2023 is being reviewed. • CMTWG co-chair nominations will be sought from members. After names are received, a voting process will be set up. • CPSS Staffing update – An IMO will be starting in March and a CPSS coordinator will also be starting soon. • CPSS to move to Coordination hub in the coming week. • CPSS Workplan drafted and presented briefly to the CPSS during meeting. It will be shared with the group following the meeting for feedback and then with the SAG for approval. • Rationalization guidelines are close to finalisation and feedback is sought from CPSS – following SAG meeting next week, they will be finalized. • CPSS to share the draft workplan with partners for their feedback. • ECD has been added to the JRP 2023 CP system strengthening section. • PSS and MHPSS modules need to be standardised– CPSS working with a Task team, included MHPSS WG, they had their first meeting and working on the modules. • There was a brief discussion as to whether PSEA should be a member of SAG. CPSS agreed to take this suggesting to the SAG. 	<p>CPSS to ask nomination from partners for the CMTWG membership and co-chair. Nominations for co-chair will be turned into a voting poll.</p> <p>CPSS to share the draft workplan to partners for their feedback</p> <p>Task team to work to standardise and finalise PSS training module.</p> <p>CPSS to raise PSEA membership in SAG during next meeting.</p>	<p>CPSS</p> <p>CPSS Task team</p> <p>CPSS</p>

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AOB	<ul style="list-style-type: none"> WFP ration cuts are imminent, changing to \$10 per month per person, down from \$12. It may go to \$8 in the future. Discussion was had about critical and specific impacts on CPSS beneficiaries and sought specific data on household level to share with ISCG at their request. Protests held at camp 17 – Plan International Bangladesh to send an email regarding the assessment/concept note Suggestion was made that DSS need to be actively involved in rationalization process. CPSS to use agency focals mailing group for training/workshop. 	<p>Plan International Bangladesh (PIB) to send an email regarding the assessment/concept note.</p> <p>CPSS to send emails for any Training/workshops to agency focals.</p>	<p>Plan International Bangladesh</p> <p>CPSS</p>
Next Meeting	4th Monday, March 27, 2023, via MS Teams & In-Person (UNICEF field office)		