

CXB CMTWG Monthly Meeting - March 2023



DATE & TIME	22 nd March 2023 2:00 – 4:00 pm	LOCATION	IOM field office, Cox's Bazar & MS Teams
CHAIRS	Romena Begum – Plan International Bangladesh (Co-chair) Taslima Begum – Save the Children (Co-chair)		
PARTICIPANTS	Abid Hasan (CPSS), Omar Faruk (CPSS), Jannatun Tagrin Mohsina (CPSS), Taslima Begum (SCI), Romena Begum (PIB), Elias Murmu (WVI), Shaila Luna Luna (UNICEF), Shirin Akther (UNHCR), Shajedul Islam (GNB), Rohimul Faruk (IRC), Safiya Khan (CODEC), Zonayed (TDH), Nazmun Nahar (IOM), Taherin Ummay Hafsa (IOM), Marufa Akter (Caritas), Liton Barua (Agrajattra), Khadijatul Kubra (Coast Foundation), Mohammed Redwan (BRAC), Mamtaz Begum (BITA), Ipsita Tasmiah (CODEC), Tariqul Islam (PIB), Leena Bhattacharjee (RI), Md. Shamim Parvas (BITA), Zonayed Zonayed (TDH), Abu Osman (AGRAJATTR), Bipin Jha (UNICEF).		
AGENDA ITEMS	<ul style="list-style-type: none"> ○ Welcome and Introduction ○ Review the previous Action Points ○ CPIMS+ Fact sheet Presentation ○ CPIMS+ updates ○ BID update ○ Rationalization ○ Voice from the field ○ Challenges ○ Capacity assessment survey ○ Training on supervision and coaching ○ AoB 		
Previous Action Points		Status	Responsible
CPSS to circulate an email asking the partners to nominate co-chair and membership for the CMTWG		Done	CPSS
UNHCR to conduct a refresher training for the CP case management partners by April		To be held	UNHCR
CPSS IMO to support any case transfer process on CPIMS+		Done	CPSS IMO
CPIMS+ analysis (Jan – Dec 2022) to be presented in the next CMTWG meeting		Done	CPSS IMO
Develop and circulate the Capacity Assessment survey		Done	CMTWG co-chair
Circulate the final work plan with the meeting Minutes		Done	CMTWG co-chair
Finalize the DPISP		Ongoing	CMTWG

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AGENDA ITEMS DISCUSSION			
AGENDA ITEMS	Main Points and Discussions	Action Points	Responsible
CPIMS+ Fact sheet	<ul style="list-style-type: none"> Given that neglect is the top protection concern according to the CPIMS+ fact sheet, CMTWG members asked that CPSS host a training session on Neglect as part of making aware the caseworkers. Age-wise and camp-wise CP concerns are to be added to the next CPIMS+ fact sheet. CPIMS+ fact sheet has been prepared based on the trend analysis of CPIMS+ from January through December 2022 and presented. Caseworkers need comprehensive training on CPIMS+2 since there was no training that took place after launching version 2. For more accuracy in information management, all the case management tools/form should be exercised thoroughly in the Case Management training. The initial decision to publish the CPIMS+ fact sheet was quarterly. Suggestions came from the participants to publish it Monthly/Bi-monthly 	<p>Arrange a session on definition of neglect and other CP concerns.</p> <p>The camp-wise and age-wise protection trend needs to be added to the fact sheet.</p> <p>Arrange training on CPIMS+</p>	<p>CMTWG</p> <p>CPSS IMO</p> <p>CMTWG/CPSS IMO</p>
CPIMS+ Updates	<ul style="list-style-type: none"> CPSS IMO has joined this month. He shared that he already received challenges from a few partners related to CPIMS+ and working with them bilaterally. As new version it will take time to run smoothly and get used to with the new interface. Anything related to CPIMS+ partners was asked to be sent to the new IM of CPSS. 	<p>To arrange training on CPIMS+</p>	<p>CPSS IMO</p>
Update on BID	<ul style="list-style-type: none"> UNHCR arranged a BID panel meeting last month. UNHCR is working in a few cases which are related to mostly durable solution. The panel meeting will be arranged once the cases are ready. UNHCR asked to all CM partners to reach out to them if they found any case need BID. The contact person is UNHCR CP field focal or Arikew Gashaw Deress (deress@unhcr.org) is the focal person from UNCHR. UNHCR to conduct a refresher training on BID for the CP case management partners by April After completing the preparation, the invitation for the nomination will be circulated to all the case management partners. 	<p>UNHCR to hold a BID panel meeting.</p> <p>UNHCR to conduct a refresher training on BID for the CP case management partners by April</p>	<p>UNHCR</p>

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<p>Update on Rationalization</p>	<ul style="list-style-type: none"> • Rationalization guidelines have been finalized and circulated to the CPSS partners. Members requested to share it again since most of the CMTWG members did not receive a copy. Partners are requested to start the rationalization process and the process should be completed by May 2023. • It has been discussed that the Case Transfer process should start after the completion of the handover of other activities. • The case transfer/handover template needs to be completed by the outgoing agency. All the outgoing agencies need to start working on preparing their case summary in the suggested template. 	<p>CMTWG to share the Rationalization guidelines with the MoM.</p> <p>CMTWG to raise the case transfer issue in the CPSS meeting.</p>	<p>CMWTG</p>
<p>Voice from the field</p>	<p>Camp 11 fire response:</p> <ul style="list-style-type: none"> ○ CPSS (Shazid and Junaid Jewel - GNB) participated in the rapid protection assessment after the fire response at camp 11. ○ During the interview with the key informant, participants shared that due to the fence border, people faced hindrances and difficulties to escape from the fire. ○ Three Child Protection help Desks were established during that fire response from SCI. <ul style="list-style-type: none"> • Few of the Partners shared that, there are some CM agencies who do not respond promptly. Blocks are demarcated by different agencies. But sometimes they do not get a response from responsible CM partners of specific blocks given the excuse that they do not have staff or any way to support a child after working hours. Therefore, few agencies are taking much pressure to support those children. Some agencies are claiming that they are covering many blocks though they do not have enough human resources for that. • In such situation agencies should reach out to CFPF as they are coordinating with all the CP actors. • Also reach out to CPSS if any agency does not work or response for their areas of responsibility. • The Case Management coverage map has not been updated for a long time. It needs to be updated and shared with all partners. • SCI SAFE HOME at Teknaf is open now after reconstruction. 	<p>CP partners should reach out CFPF for Referral pathway.</p> <p>Agencies are requested to reach out to CPSS if any agency does not respond for their responsible areas.</p> <p>CPSS to share the CM coverage map with partners to update that.</p>	<p>CPSS partners</p> <p>CPSS Partners</p> <p>CMTWG</p>

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<p>Challenges</p>	<ul style="list-style-type: none"> • The Coast Foundation has faced problems regarding medical referral. • Relief International has also faced problems getting support from the health sector especially for the cases which required services from CXB Sadar Hospital and Chittagong medical. They are not getting support from Refugee Health Unit—CXB. • UNHCR shared that, for such cases UNHCR health focal can support. • Partners are requested to share their challenging experience with CPSS and CMTWG in email. Based on that evidence CPSS will approach health sector to have a meeting. 	<p>Coast Foundation will write an email about the challenges they are facing to get health support.</p> <p>Based on that evidence CPSS will approach the health sector to have a meeting.</p>	<p>Coast Foundation</p> <p>CMTWG</p>
<p>Capacity Building Assessment Survey</p>	<ul style="list-style-type: none"> • CMTWG co-chair developed an assessment survey • CMTWG co-chair to circulate the assessment survey with partners for their feedbacks 	<p>To circulate the survey with partners</p>	<p>CMTWG Co-chair</p>
<p>Training on Supervision and Coaching</p>	<ul style="list-style-type: none"> • Approximately, the training on supervision and coaching to be held in the second week of May 2023 • CPSS to share a template asking facilitators to nominate for the training. 5 days to be decided to hold the training. 	<p>Supervision training to be held in the second week of May.</p> <p>CPSS to share a template asking nominate facilitators for the training</p>	<p>CPSS</p>
<p>Update on CMTWG work plan</p>	<ul style="list-style-type: none"> • Revisit the CMTWG TOR and make any necessary revisions. • Work plan has been discussed and finalized 	<p>To revisit the CMTWG TOR</p>	<p>CMTWG</p>
<p>AOB</p>	<ul style="list-style-type: none"> • Due to the fire incident case files have been burnt. Some partners shared that previously they had manually rewritten all the case files which was very time consuming CPSS IMO to discuss with regional IM regarding download option in CPIMS+ so that partners can make a hard copy from the downloaded data. • As the security situation in the camps is not good and this type of incident can happen again, we need to prepare an emergency plan. • Many partners are storing their case files at camp which is risky. We need to rethink that and assess the associated risk. 	<p>CPSS IMO to check whether partners (at least one person per organization) can download data from CPIMS+</p>	<p>CPSS IMO</p>

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Next Meeting

12th April 2023, 11-1PM at UNICEF CXB Field Office.