

NS SAG MEETING

NS Coordination Office (EPI Building) | 20 Feb 2023 | 10:00 AM– 12:00 PM



Meeting Minute

Chair: Mr. Kibrom Tesfaselassie, Coordinator, NS

Note taker: Mohd Mostakim Ali, IMO, NS

Participants: ACF, CARE, CWW, ESDO, HI, RI, SARPV, SCI, SHED, UNHCR, UNICEF & WFP.

Agenda

1. *Revision of TWG TORs and endorsement*
2. *AOB*
 - *GBV Focal point for NS*

Welcome and introductions

Mr. Kibrom Tesfaselassie welcomed all the participants to the Nutrition Sector SAG meeting on February 20, 2023. This meeting was conducted to finalize and endorse the ToRs of all TWGs. The previous meeting minutes was approved without any comments.

Agenda Covered

1. Revision of CMAM ToR

The CMAM ToR for 2023 was reviewed by reading line by line on this meeting. All of the content including background, objective, activities, meeting frequency, membership, etc. were reviewed and modified where necessary.

Membership

The CMAM TWG will be Chaired by Concern and Co-Chaired by SHED in 2023. All the NS partners implementing CMAM activities will be the member of this group including NS 3 UN agencies (UNHCR, UNICEF and WFP). Other relevant partners recognized by NS implementing CMAM related activities can also be the member of CMAM TWG.

Each organization will nominate a permanent focal person (and one alternate) to ensure consistency in representation and facilitate communication.

Meeting frequency

Meetings will be held once a month on 2nd Monday of every month at 10:00 AM-12:00 PM and ad-hoc will be called by the CMAM chair when required.

Each meeting shall be led by the CMAM chair, in his absence, by the Co-Chair. The CMAM co-chair will take down minutes of the meeting. In the absence of Chair, Co-chair will lead the meeting and will nominate any group member to take the minutes of the meeting.

Workplan

The CMAM TWG Chair and Co-chair will develop a specific CMAM TWG workplan in line with current NS strategy and JRP covering the whole year. The workplan will be shared with SAG for their comments and feedback.

AIM and IYCF TWG TOR Review:

Because of the time constraints, the TOR of AIM TWG and IYCF TWG were not possible to review. But the NS coordinator on behalf of the SAG members requested the Chair and Co-chair of AIM and IYCF TWG to review their respective TWG TORs based on the comments of today's CMAM TORs. Both of the TWGs were agreed to do so. NS IMO will share the CMAM TOR with them and they will modify their TORs and will share with NS which will be further shared to SAG for their comments and feedback.

2. AOB

- **GBV focal point for NS**

GBV sub sector requested all the sectors, sub sector and TWGs to nominate 2 GBV focal points for each sector. They will do a GBV risk mitigation and mainstreaming training for those nominated focal points. NS coordinator requested all the members for their interest and Mahbub Islam Majumder from CARE and Jakia Jahan Jhumu from ESDO were nominated as the focal person from Nutrition Sector.

Action points:

<i>Action point</i>	<i>Focal point/agency</i>	<i>Timeline</i>
CMAM TWG Chair and Co-chair will develop a specific CMAM TWG workplan	CMAM Chair and Co-chair	ASAP
CMAM TOR will be shared with AIM and IYCF Chair and Co-chair	NS IMO	21 February 2023
AIM and IYCF Chair and Co-chair will share their respective TWG TOR will NS	AIM and IYCF Chair and Co-chair	ASAP
AIM and IYCF TOR will be shared with SAG for their comments and feedback	NS Coordinator	ASAP

Please find the list of participants below-

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Name	Sex	Designation	Organization	Contact No.	Mail	Signature
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ZIAUR RAHMAN	M	HOD	SHED	01737-965902	Ziaur@shedbd.org	 20.02.2023
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MARY C. KOECH	F	NUTRITION & FOOD SECURITY OFFICER	UNHCR	018447326520	KOECH@UNHCR.ORG	



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Name	Sex	Designation	Organization	Contact No.	Mail	Signature
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