

Agenda:

1. *Review of minutes last meeting*
2. *3W – 1st quarter 2023*
3. *Operational Plan 2023-25: PiN & targets, monitoring framework*
4. *Response Planning and Monitoring (RPM)*
5. *Multi-Sector Needs Assessment (MSNA) 2023*
6. *AOB*

Participants:

In person: ISCG, Shelter-CCCM, FSS, LSDS, WASH, GBVSS, CPSS; UNHCR, IFRC.

Online: SCI

1. Review of minutes last meeting

- Update on collection of aggregate data on Cash for Work and Rohingya volunteers:
 - ISCG will continue to collect data on Rohingya volunteers from the Sectors on a monthly basis, until UNHCR will start collecting this data on an individual basis from the partners directly, through their proGres database
 - ISCG will continue to collect data on Cash for work
- Clarification on reporting of activities as in the letter from the RRRC, 'Coordination with CiCs and Sectors in undertaking relevant activities in the camp. No-5808':
 - The first part of the letter regards the 'Needs Assessment Form', which is currently required by CiCs from NGO partners planning to undertake activities in the camps.
 - The second part relates to ISCG's 3W dashboard and Shelter-CCCM's Facility Mapping dashboard, which were both presented to the RRRC Office last year.

2. 3W – 1st quarter 2023

- ISCG will collect 3W data twice a year, after the 1st and the 3rd quarter of the year.
- A new 3W template is presented for feedback, and endorsed by the participants with some minor changes. It will be shared shortly.
- ISCG is asking the Sectors to pay particular attention to what their partners fill in the column 'Project Type (**JRP or not**)': in the light of rationalization, it is important to know whether the reported activity is part of a JRP project, to monitor if partners are carrying out the activities they submitted in their JRP projects, and in the locations they indicated. ISCG is asking the Sectors to analyse this, for which they can use the [2023 JRP 3W dashboard](#) (Who is planning to do What Where) developed by ISCG.
- The deadline for Sectors to share their 3W data for Jan to March is **26 April 2023**.

3. Operational Plan 2023-25: PiN & targets, monitoring framework

- PiN and targets 2023-2025: shared with ISCG by nearly all sectors
- Monitoring Framework:
 - ISCG will get in touch with every sector bilaterally to discuss their outcome indicators.

- Activity groups will be used as output indicators; ISCG will need Sector targets for Activity groups

4. Response Planning and Monitoring (RPM)

- 2022 JRP: achievements against indicators and sectors caseloads have been uploaded to RPM, and published on [Humanitarian Action](#)
- 2023 JRP:
 - Sector PiN & Targets have been uploaded
 - The first monitoring period will be January to June 2023, since the monitoring framework has not been finalised yet (see above)

5. Multi-Sector Needs Assessment (MSNA) 2023

In 2023, a joint MSNA will take place. The first steps in the preparation are:

- Step 1: Update current [Assessment Registry](#) (by **13 April 2023**)
- Step 2: Secondary Data Review (SDR): based on available assessments and reports, summarize the information that remains relevant, and identify information that is not available and that is needed for the Sector in 2024-2025 (by **7 May 2023**). REACH has shared a [template for the SDR](#), where sectors can indicate whether information is available for key indicators. In the actual MSNA, data will be gathered based on information gaps found in steps 1 and 2, and cross-cutting needs will be determined.

Action points:

- **by 13 April 2023**: sectors update the **Assessment Registry**
- **by 26 April 2023**: sectors submit their **3W** data to ISCG
- **by 7 May 2023**: sectors complete the **Secondary Data Review**
- ISCG will contact sectors bilaterally on **Monitoring Framework**, including sector targets for activity groups

For more information: [Inter Sector Coordination Group \(ISCG\)](#)

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