

**Agenda:**

1. *Review of minutes last meeting*
2. *JRP 2023*
3. *Operational Plan 2023-25: PiN & targets, monitoring framework*
4. *Humanitarian Action: JRP achievements Jan-Sep 2022*
5. *Response Planning and Monitoring (RPM): JRP achievements Jan-Dec 2022*
6. *3W dashboard: Jan-Sep 2022, planning for 2023*
7. *New coordination structure & IM (see attached) / Rationalization of IM products*
8. *Facilities Mapping (update SMSD)*
9. *Needs assessments in 2023*
10. *AOB*
11. *Presentation by UNHCR on camp navigation tool*

**Present:**

*In person:* ISCG, SMSD, FSS, LSDS, WASH, Health, GBVSS, Nutrition, Education, Shelter-NFI; UNHCR, IFRC.

1. Review of minutes last meeting
  - The minutes are approved without any comments.
2. JRP 2023
  - A final draft of the JRP was shared with the government on 7 December 2022. Discussions with the Ministry of Foreign Affairs followed on 1 and 2 January 2023. There are still some outstanding issues, which we hope will be resolved very soon.
3. Operational Plan 2023-25: PiN & targets, monitoring framework
  - Next to the actual JRP for 2023, which will be published, this month we will start working on an Operational Plan, covering three years, 2023 to 2025. The Operational Plan will include PiN and Targets for 2023, 2024 and 2025, and the monitoring framework.
  - ISCG will ask the sectors to share/check/confirm the PiN and Targets for 2024 and 2025 already shared by some in the narrative template for the Operational Plan.
  - ISCG, under the lead of Clelia, JRP Officer, will organize a separate meeting on the monitoring framework, which will have indicators at outcome and output level.
4. Humanitarian Action: JRP achievements Jan-Sep 2022
  - JRP 2022 cumulative achievements (caseloads & indicators) from January to September, which were entered into RPM, have been published on the new [Humanitarian Action](#) website, which replaces Humanitarian InSight.
5. Response Planning and Monitoring (RPM): JRP achievements Jan-Dec 2022
  - The sectors/sub-sectors are requested to share the caseload in the usual Excel template with the **cumulative** reach from January to December 2022, and enter the cumulative achievements against the 2022 JRP indicators into RPM (Response Planning and Monitoring) **by 25 January 2023**.

6. 3W dashboard: Jan-Sep 2022, planning for 2023
  - An update of the 3W dashboard, covering the period from January to September 2022, has been posted on our website [here](#).
  - It was agreed by the WG that in 2023 the 3W data for the dashboard will be collected twice, first in April, for Q1 (Jan to March), and second in October, for Jan to Sep.
  - A concern was raised about the letter from the RRRC issued on 18 Dec 2022, 'Coordination with CiCs and Sectors in undertaking relevant activities in the camp. No-5808', which seems to require double reporting of activities by partners, through both the 'Needs Assessment Form' for the CiCs and the 3W data collection for the Sectors. ISCG will look into it.
  
7. New coordination structure & IM (see attached) / Rationalization of IM products
  - The final decisions on the Coordination System for the Rohingya Response in Bangladesh were issued by the SEG Co-Chairs on 19 Dec 2022.
  - In the document there are multiple references to IM, among others calling both the Sectors and ISCG to rationalize the use of IM products, by discontinuing some, or merging others, or reducing their frequency.
  - For this purpose, ISCG will share a template for the sectors to fill their existing IM products, with their frequency, which can then be discussed at one of the next IMAWG meetings.
  
8. Facilities Mapping (update by SMSD)
  - Until the end of this month, sectors can submit updates on the facilities under their respective sectors.
  - SMSD will send a reminder.
  - Facilities under the new Livelihoods and Skills Development sector (LSDS) will be identified.
  
9. Needs assessments in 2023
  - In 2023, a Multi-Sector Needs Assessment (MSNA) will take place. Separate meetings will be organized on the MSNA, led by Clelia, JRP Officer at ISCG.
  - This year, ISCG will also draft SOPs/guidance with the conditions, requirements and standards any planned inter-sectoral or sectoral assessment should comply with before undertaking it.
  
10. AOB:
  - Rohingya volunteers data: in Dec 2022, a new 'Guidance on the Engagement of Volunteers' was issued; in the light of this new guidance, ISCG will have discussions with UNHCR and Sectors on data collection; ISCG is requesting the Sectors to share their data on volunteers/CfW for Dec 2022 **by 15 January 2023**; this month, Sectors will be notified if anything will change in the data collection in 2023.
  - Financial analysis 2022 and 2023: ISCG will soon share a template for data collection of funding received against the 2022 JRP, similar to the one shared with all JRP appealing partners in May 2022; at the same time, a template for financial analysis of funding already committed/received against the 2023 JRP will be shared.
  - Website: HR.Info will be archived globally in April; HCCT Bangladesh (Dhaka) migrated to [RWReponse](#), the Rohingya Response will migrate to [RohingyaResponse.org](#), which ISCG is currently setting up.
  - ISCG is requesting to share the contact details of any new IM staff.

#### 11. Presentation by UNHCR on camp navigation tool

- UNHCR developed a camp navigation tool in ArcGIS Field Maps, called Mobile Map Package (MMPK), for use on a phone or tablet. More information in the presentation attached.

#### Action points:

- **by 15 January 2023:** Sector IMOs to provide the data for December 2022 on Cash for work and Rohingya volunteers.
- **by 25 January 2023:** Sector IMOs to share their caseload from 1 January to 31 December 2022 in the Excel template, and to enter the progress against the 2022 JRP indicators in RPM for the same period.
- **by 31 January 2023:** sectors to share facility updates with SMSD.
- **by 31 January 2023:** ISCG to inform sectors about volunteers/CfW data collection in 2023.
- ISCG to inform sectors about reporting of activities as in the letter from the RRRC, 'Coordination with CiCs and Sectors in undertaking relevant activities in the camp. No-5808'.
- ISCG to share a template for the sectors to fill their existing IM products, with their frequency.
- Sectors to share the contact details of new IM staff.

#### Next IMAWG Meeting:

The next IMAWG meeting will be held on Sunday 5 February 2023, but ad hoc meetings will likely take place before, on the JRP monitoring framework, and on needs assessments in 2023.

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For more information: [Inter Sector Coordination Group \(ISCG\)](#)

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